

The University of Texas at San Antonio

Job Description

Job Title: Prevention Specialist
Job Code: 19539
Salary Grade: 59
FLSA Status: Exempt
Department/Division: Student Affairs / Academic Affairs
Reports To: Assistant Director, Counseling and Mental Health Services

Summary

- Function: Provide primary prevention training and educational programs to the campus community specific to sexual violence, intimate partner violence, and stalking. To provide ongoing outreach and awareness of same issues to the campus community. To develop, implement, and present evidence based curriculum with the goal of creating ongoing comprehensive prevention programming. Will work alongside and collaboratively with other campus stakeholders, in the facilitation of bystander intervention programming and integration of trauma informed care throughout campus departments.
- Scope: Prevention Specialist will focus on prevention approaches with the goal of reducing prevalence of sexual violence and shifting social norms.

Duties

- Typical
 1. Develops and implements comprehensive primary prevention education and programming for the campus community around consent, bystander intervention, the impact of gender norms and stereotypes on violence in our community, sexual harassment, sexual violence, dating violence, stalking, and related issues.
 2. Coordinates ongoing education programs for campus including presentations, workshops, in-class presentations and events.
 3. Plans and coordinates all prevention activities in collaboration with the Wellbeing Education and Promotion team, and maintains relationships with other collaborative partners, providing education and guidance to member organizations, and working to develop primary prevention campaigns and initiatives.
 4. Researches, develops, and implements partner and sexual violence prevention approaches that focus on at-risk populations and other marginalized community groups.
 5. Collaborates with marketing and communication teams to develop printed and digital materials on sexual violence, partner violence, stalking and related topics.
 6. Provides content and recommendations for multiple social media outlets.
 7. Works directly with student leaders and relevant student organizations to engage students in conversations and programs related to the prevention of sexual violence and bystander

- intervention.
8. Facilitates discussions and presentations related to fostering healthy concepts of masculinity, relationships, and sexuality.
 9. Assists in administration of an online educational program to be completed by all incoming first-year students.
 10. Develops strategic and operational plans that focus on primary prevention efforts for the campus community.
 11. Demonstrates research and best practices across the field of behavioral health.
 12. Coordinates, organizes, and maintains all records associated with sexual violence programs, trainings and initiatives.
 13. Travels as required for training and professional development opportunities.
 14. Maintains privacy and confidentiality.
 15. Other duties as assigned.
- Periodic:
 1. Serves on task forces, committees or teams to provide general advice and consulting, and to participate in prevention and awareness activities and programs.
 2. Evaluates prevention efforts on campus on a continuous basis and assists with assessment and annual reports for the prevention programs.

Education

<i>Required</i>	<i>Preferred</i>
Bachelor's degree in Social Work, Counseling, Sociology, Women's and Gender Studies, Psychology, Health Education, or other related field.	Masters in Social Work, Counseling, Sociology, Women's and Gender Studies, Psychology, Health Education, or related field.

Experience

<i>Required</i>	<i>Preferred</i>
1 year of experience working in an agency that serves survivors of sexual assault or domestic violence.	Prior professional work experience in a college or university setting.
1 year of demonstrated success working in an educational environment.	Experience in applying motivational interviewing techniques.
Experience in developing and delivering educational programming to various audiences.	Knowledge base in cultural competence and marginalized populations.
	Understanding of undergraduate students' development issues, emerging needs, and interests.
	Working knowledge and experience in applied research.
	Demonstrated knowledge of healthy and toxic concepts of masculinity and their impact on high-risk behaviors.
Ability to speak and write clearly with various	Demonstrated commitment to incorporating intersectionality of multiple identities (e.g.,

populations.	race, gender, class, etc.) as a core tenet of one's approach to violence prevention.
Proficiency in word processing, report writing, etc.	Supervision of the student staff and scheduling.
	Strong knowledge of principles, research, and best practices of primary prevention education on college campuses.
	Understanding of behavior change theories, the Social Ecological Model, Social Norms Theory, Motivational Interviewing, levels of prevention, and social marketing principles.
	Capacity to approach situations using a social justice framework that recognizes systems of privilege and power.
	Experience in prevention intervention evaluation.
	Understanding of relevant issues related to Title IX laws and policies, specifically in higher education.

Other Requirements

<i>Required</i>	<i>Preferred</i>
Excellent interpersonal skills, outstanding oral and written communication skills.	Ability to work independently and as part of a team.
Criminal Background Check (CBC)	Ability to work under stress, perform multiple tasks, and maintain confidentiality.
	Demonstrated listening and problem solving skills.

Equipment

<i>Required</i>	<i>Possible</i>
Usual office equipment.	N/A

Working Conditions

<i>Usual</i>	<i>Special</i>
Normal office conditions.	May require after hours and weekends for presentations, trainings, and campaigns on campus.

Supervision

Received	Given
May receive clinical supervision if appropriate.	May supervise work-study students, student volunteers, and students engaged in

	experiential learning opportunities within department scope.
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Accuracy

Proficiency in all phases of the duties performed.
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Security Sensitive

Specific job requirements or physical location of some positions allocated to this classification may render the position security sensitive, and thereby subject to the provisions of section 51.215 Texas Education Code.

Internal Control

Within the scope of position duties, responsible for seeing that operations are effective and efficient, assets are safeguarded, reliable financial data is maintained, and applicable laws, regulations, policies, and procedures are complied with.
