

Spring 2021 Registration Schedule

Spring registration starts October 19, 2020. Eligible students may register on ASAP (asap.utsa.edu) as listed below. Eligible **students will have certain days and times to register** for their spring courses. See detailed instructions on the second page.

Who Can Register?

Classifications and Earned Credit Hours

Rows in **white** are the 1st designated timeframe for a specific group of students. Rows in **gray** are the 2nd designated timeframe for a specific classification group.

When Can You Register?

Registration Timeframe

Only students indicated below can register during their specified timeframe.

Priority Populations	Registration Start/End Date
Eligible Veterans*	October 19, 7am – October 21, 6am
Honors College & Business Honors Students	October 19, 7am – October 21, 6am
ROTC Students	October 19, 7am – October 21, 6am
ACP Teacher Certification Students	October 19, 7am – October 21, 6am
Undergraduates who applied for Spring graduation by Oct 15	October 21, 7am – October 23, 6am
All Priority Populations Listed Above	October 23, 7am – October 26, 6am

Graduate Students	Registration Start/End Date
Doctoral Students	October 19, 7am – October 23, 6am
Master's Students	October 20, 7am – October 23, 6am
All Graduate Students	October 23, 7am – October 26, 6am

Seniors	Registration Start/End Date
120+ credit hours earned	October 26, 7am – October 28, 6am
110-119 credit hours earned	October 27, 7am – October 29, 6am
100-109 credit hours earned	October 28, 7am – October 30, 6am
90-99 credit hours earned	October 29, 7am – October 30, 6am
All Seniors	October 30, 7am – November 2, 6am

Post Bacs & Online Only Programs	Registration Start/End Date
Post Bac Students	October 27, 7am – November 2, 6am
Online Only Programs	October 27, 7am – January 08, 11:59 pm

Juniors	Registration Start/End Date
80-89 credit hours earned	November 2, 7am – November 4, 6am
70-79 credit hours earned	November 3, 7am – November 5, 6am
60-69 credit hours earned	November 4, 7am – November 6, 6am
All Juniors	November 6, 7am – November 9, 6am

Sophomores	Registration Start/End Date
50-59 credit hours earned	November 9, 7am – November 11, 6am
40-49 credit hours earned	November 10, 7am – November 12, 6am
30-39 credit hours earned	November 11, 7am – November 13, 6am
All Sophomores	November 13, 7am – November 16, 6am

Freshmen	Registration Start/End Date
20-29 credit hours earned	November 16, 7am – November 18, 6am
1-19 credit hours earned	November 17, 7am – November 19, 6am
0 credit hours earned	November 18, 7am – November 20, 6am
All Freshmen	November 20, 7am – November 23, 6am

Non-Degree Seeking	Registration Start/End Date
Special/Non-degree seeking Undergraduate and Graduate Students	November 23, 7am – January 08, 11:59 pm

Open Registration	Registration Start/End Date
Registration open to all eligible continuing and new students	November 23, 7am – January 08, 11:59 pm
Scheduled Technology Upgrade – Registration closed**	December 2 – December 10

* Priority registration will be granted for all [eligible veterans and service members](#) who are currently utilizing GI Bill benefits.

** UTSA is committed to improving the student experience. As part of these efforts, a critical upgrade to the technology infrastructure will take place Dec. 2-10, which will cause short-term disruption to nearly all systems except for Blackboard. During this time, students and staff will not be able to log into ASAP and Degree Works will be view only. A list of applications and services affected may be found here: <https://www.utsa.edu/techsolutions/alerts/>.

Registration Instructions

1. Review the chart above to find your designated registration date and time.

Registration timeframes are based on student classification (your total earned credit hours).

- Each timeframe is a window of time students can register. It has a start date/time and close date/time for the indicated classifications.
- If you miss your first designated registration time period, there will be a second designated period for all students within your classification.
- If you miss the second designated registration time period, registration opens for all students on November 23, 2020.
- Waitlisting will be available on November 23.

2. Prepare ahead of time prior to registration.

- **Check your registration status** → Log into [ASAP](#) to check your current classification and earned credit hours (*click on “Student Services”, then “Registration”, then “Select Term”, then “Check Registration Status”, then look under “Earned Credit” and add “transfer hours” and “institutional hours” to get your total earned credit hours*)
- **Check your holds and prerequisites** → Certain holds and prerequisites can prevent registration, so it is highly recommended that students address any holds or prerequisite overrides they have or need prior to their registration timeframe.

3. Register during your designated timeframe.

- **Login to ASAP** → Students must log onto their ASAP student portal to register for, add or drop up to 19 semester credit hours. Please note students on probation or academic warning are limited to 13 credits.

Additionally, please note classroom (location) assignments will not be available during registration. Classrooms are assigned approximately two weeks before the scheduled start of the semester. Check out the Spring 2021 Academic Calendar for Payment Deadlines, Refund Deadlines, Drop & Withdrawal Deadlines, and other important dates! Lastly, this registration schedule is subject to change.

HELP → If you have questions about your classification (i.e., freshman, senior, etc.) or registration contact One Stop Enrollment at (210) 458-8000 or 1-800-669-0919. Students with Texas Success Initiative (TSI) holds are advised and registered by TSI Programs. TSI programs can be contacted at TexasSuccessInitiative@utsa.edu or 210-458-4498.