The ninth regular meeting of the Staff Council for the 2009-2010 academic year was held at the Wellness Center Conference Room at 8:30 a.m. with Rob Garza, Chair, presiding.

Members present:
Cindy Orth, Pat Morehead, Venetta Williams, Cié Gee, Eric Cooper, Rob Garza, Shelley Underbrink, Shannon Rios, Alegra Lozano, Cheryl Nunn, Anne Speights, Ruth Coates, Amy Ramirez, Clay Haverland, Ruby Rodriguez, Bradley Jones, Elba Ramos

Members absent:
Gregory L. Frieden (excused), Belinda Dovalina (excused), Israel Falcon (excused), Mark Munguia (excused), Burt Reynolds (excused), Suzette Vallejo (excused), Shirley Rowe (excused), Rebecca Pendell Garza, Julie Brunts, Grace Fouts (excused), Michael Witzel, Rene G. Lopez, Arturo Almeida

Chair called meeting to order

Minutes from April Meeting:
Minutes were approved via email.

Values in action:
Discussion of positive events happening at UTSA:
- Summer orientation starts first week of June
- Downtown Campus newsletter was distributed via email to employees. Newsletter contained articles about events at the Downtown Campus, and it featured an article about the University Excellence Awards and the Staff Council.
- ATM contract is up for bids
- Online technology training for all faculty and staff is scheduled to be released in September

Scholarships:
Staff Council representatives discussed whether the number of scholarships or the amount of each scholarship should be increased. Two scholarships were awarded this year: one graduate/one undergraduate. Each scholarship was $250. This year six staff employees submitted applications. A recommendation to invite the 2010 scholarship recipients to the August meeting/luncheon was made.

Staff Council will be researching endowments for scholarships.

A vote will be taken next meeting:
- Increase the number of scholarships?
- Increase the dollar amount of each scholarship?

Fundraising:
UTSA Staff Council sold water at the spring commencement to earn money for scholarships. 120 cases of water were sold. The gross income from the water sales was $2963. Expenses for the water sale included $187 for ice and a facility charge (bill from facilities has not been received). Water for the sale was donated this year by an anonymous benefactor. A recommendation was made to increase the number of volunteers from Staff Council
who participate in the water sale for next year. Another suggestion involved recruiting staff volunteers who do not serve on the Staff Council to assist in the water sale.

Staff Council representatives discussed options for a second fundraiser. A suggestion for a fundraiser targeting parents at orientation was discussed.

**Accounting Report:**
Staff Council has $5,370 in the scholarship account, and $4,744.34 in the fundraising account. The total of both accounts is $10,114.34.

**Budget Cuts:**
Additional budget cuts for the next biennium are possible.

**Staff Recognition:**
Staff Council representatives discussed recognizing staff for outstanding work. Staff Council representatives were encouraged to nominate individuals or teams for recognition. The chair suggested that Staff Council representatives should submit three names via email to the secretary for recognition.

**Elections:**
The election process will start in June. Benefits-eligible staff can nominate a candidate from their own VP area. Faculty and administration (Executive Director and higher) are not eligible to serve on Staff Council. Fourteen Staff Council representatives have terms that expire on August 31, 2010.

**Meeting Location:**
The chair proposed conducting the July meeting through a videoconference. The chair also proposed holding the August meeting/luncheon to welcome new Staff Council representatives at the Sheraton Gunther hotel.

**Meeting adjourned**

Minutes submitted by Shelley Underbrink, Staff Council Secretary/Historian