

**Academic Policy and Requirements Committee (APRC)  
Proposed Undergraduate Transfer Requirement Changes Report  
May 7, 2015**

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This report includes:

- I. Rationale and Proposed Changes
- II. APRC's Summary of Changes
- III. Recommendation of the APRC

**I. Rationale and Proposed Changes**

- Changes are noted in red text.
- Areas highlighted in yellow are changes made during our email discussion with Dr. George Norton, Associate Vice President, Admissions, Orientation & Family Programs, Recruitment information Systems).
- Existing Requirements:  
<http://www.utsa.edu/admissions/undergrad/requirements/transfers.html>.

**Rationale**

To the detriment of UTSA's mission of access to excellence, the rates of transfer admission have declined in recent years. In addition to serving fewer new transfer students, the reduction plays out by hindering the institution's ability become more selective among applicants for first time freshman enrollment. **Figure 1, summary of Fall 2014 Transfers.**

<b>Figure 1. Fall Semester 2014 Transfer Yield Rates</b> <i>(provided by George Norton)</i>							
Hours	Total Apps	Complete Apps	Yield (app to complete)	Admitted	Yield (complete to admitted)	Enrolled	Yield (admitted to enrolled)
1 to 29	1,867	596	32%	242	41%	139	57%
30 to 59	1,862	1,836	99%	1,525	83%	1,040	68%
60 to 89	1,100	1,092	99%	942	86%	683	73%
90+	420	414	99%	337	81%	202	63%
Totals	5,250	3,939	75%	3,047	77%	2,064	68%

This proposal is offered to address low rates of application completion and admission among transfer applicants who present 1-29 semester credits. Based on fall 2014 data (above), this is the single largest group of transfer applicants to UTSA and they have the lowest rates of application completion. Additionally, this proposal is offered to allow for the individual review of transfer applicants presenting 30 or more semester credits.

The policy proposal is presented as follows:

**All Transfer Applicants:**

- Must be academically eligible to return to the most recently attended institution. Transcripts or additional documentation may be required to demonstrate that this requirement has been met; and

- Must not be ineligible to return to the most recently attended institution for disciplinary reasons. By applying to UTSA, applicants affirm that they have met this requirement.

Applicants who present the required combination of college-level transferable semester credit hours and grade point average noted below are guaranteed admission to the University. **Dual-credit coursework does not contribute to the number of semester credit hours, and is excluded from the calculation of the grade point average.**

Previously there existed only two categories for Transfer requirements: (1) 1- 29 hours and (2) 30+ hours. The following changes allow more flexibility for students transferring with less than 12 hours.

**No change! Transfer Applicants with 30 or More Semester Credit Hours Completed:**

Applicants for admission to UTSA who have completed 30 or more college-level transferable semester credit hours at the time of application must have a minimum 2.25 cumulative grade point average on a 4.0 scale on the coursework attempted.

**New! Transfer Applicants with fewer than 12 Semester Credit Hours Completed:**

Applicants for admission to UTSA who have completed fewer than 12 college-level transferable semester credit hours at the time of application must:

- Have a minimum 2.25 cumulative grade point average on a 4.0 scale on the coursework attempted; and
- Meet the guaranteed admission rank-in-class and SAT/ACT requirements that apply to first-time freshmen **to be considered**

**A few changes! Transfer Applicants with 12 to 29 Semester Credit Hours Completed:**

Applicants for admission to UTSA who have completed 12 to 29 college-level transferable semester credit hours at the time of application must:

- Have a minimum 2.75 cumulative grade point average on a 4.0 scale on the coursework attempted; or
- Have a minimum 2.25 cumulative grade point average on a 4.0 scale on the coursework attempted and meet the guaranteed admission rank-in-class and SAT/ACT requirements that apply to first-time freshmen to be considered

**Applicants presenting 30 semester credit hours or more, that do not meet guaranteed admission requirements, but that do present a minimum 2.0 cumulative GPA, may be considered by way of committee review based on other criteria. Admission to the University does not guarantee admission to the academic program of choice.**

## II. APRC's Summary of Changes

- No changes to transfers with 30+ hours.
- Only 32% of transfers with 1 – 29 hours complete their admission applications (compared to larger % for other applicant groups). This is caused by a very old policy of requiring these transfers to bear extra admission requirements of new freshmen

applicants, e.g., application, application fee, college transcripts, high school transcripts, take SAT/ACT, and meet criteria for guaranteed admission criteria for new freshmen.

- There are higher criteria for students with 12 or fewer transfer hours because of the limited college experience of these students.
- For transfers with 13 – 29 hours, two conditions are now provided:
  - A GPA of 2.75 without extra criteria.
  - A GPA of 2.25 -2.74 requires extra admissions criteria.

**IV. APRC's Recommendation: Approve**

Vote: 7 yes, 2 no vote

In addition, the Academic Policy and Requirements Committee has unanimously voted to recommend approval of the Freshman Ranking strategy.