

## Regular Meeting Agenda

Thursday, December 16, 2021 | 8:30-10:30 A.M. | Virtual Meeting - Zoom

- 8:30 a.m. Meeting Called to Order (please type your name in the chat for attendance purposes)  
Present: Brandy Barksdale, Damaris Ibarra, Anna Boyer-Chadwick, Amy Fritz, Amanda Ramon, Brandy Garcia, Clarisa DeLaFuente, Crystal Martinez, Cynthia Orth, Demetrius Johnson, Diana Lomas, Diana Almaraz, Dominick Morales, Estefania Casper, Jade Martinez, Jaime Fernandez, Jake Erney, John Shaffer, Kat Carrillo, Matt Keneson, Jessica Dawson, Melissa Blanton, Nnenna Ikwuagwu, Olinda Ongay, Sapna Naik, Sara Tate, Sylvia Mansour, Tamala Boyd, Ty Middleton, Wanda Guntz, Yasmin Codina, Yvonne DeLeon, Danielle Williams, Edward Garza, Xavier Santos, Jerry Smith  
Absent (Excused): Terri Reynolds, Destiny Jones  
Absent (Unexcused):
- 8:35 a.m. University Excellence Awards – **Christal Cooper & Anne Peters**  
See attached presentation  
Nomination period moving from December 2021 to January 2022  
Ceremony Format Options
- Live Stream to YouTube format – Watch parties at Main & DT campuses  
High participation
  - Traditional format live in-person
- Option 1 was chosen by majority of Staff Senate
- 9:00 a.m. IRM AY21– **Sheri Hardison**  
See attached presentation
- 9:40 a.m. General Announcements & Updates
- Continuity connection with Chair and EAC.
  - SGA Liaison – Student Worker – Similar to Faculty Senate – Or Advocate / Potential to continue conversation at January meeting
  - Transition to in-person meetings with a hybrid approach in NPB 1.412 training room, fully functional for virtual meetings. Some concerns about breakout rooms at end of meeting. Hybrid Meetings were voted 28 to 3 in favor of that transition
- 9:55 a.m. University Service Updates (5 min each)
- Alvarez COB Dean search – **Dominick Morales**  
Continuing to meet with final candidate. Looking for a February hire date.
  - HOP Committee - **Jaime Fernandez**
    - UT System is driving all UT institutions to review their HOP policies. Not necessarily to update but make sure they still apply to the current environment.
    - HOP 2.11 Annual Faculty Performance – Posted to HOP website on 12-8-21.
    - HOP 10.17 Controlled Substances for Research – I voted on 12-6-21. Jaime expects it will be posted soon if not already.
    - HOP 9.21 Records & Information Management & Retention – I voted on 12-14-21. Jaime expects it to be posted soon if not already.

- HOP 1.33 Conflict of Interest, Conflict of Commitment & Outside Activities – Jaime reviewed on 12-6-21. HOP Committee should vote on it in the next few weeks or couple of months.
- Jaime will send announcements as they get posted or if we need Staff to look over. if something looks odd that may affect Staff, Javier will send a notice and ask Staff Senate to review.
- Other University Service updates

10:00 a.m. Committee Updates

- Communications
  - Social Media intake form complete and available for use
- Community Outreach & Events
  - Adopt a family updates - Family received everything on their wish list.
  - May Fundraiser & Staff Appreciation Event  
Looking at opportunities for Staff Appreciation and fundraising too. Bowling has closed, so they're looking into Top Golf, or perhaps a family & friends (universal event considerations) day activity, Evening Under the Stars. Should have more information in January to bring for a vote. Andretti's suggestion from Dominick.
- Elections
  - Updates/timeline on election outreach & process  
More updates in January
- Finance
  - No Updates
- Health & Wellness
  - No Updates
- QIC
  - No Updates
- Staff Appreciation & Scholarships
  - No Updates

President Updates: VPBA Mendez, has goodies for Staff Senate. Brandy will reach out to us when available for pick up. Raffle from VPBA – 2 spurs tickets for Dec. 27<sup>th</sup>. – Edward Garza is the winner.

10:30 a.m. Adjourn

- Next General Meeting: January 27, 2022 at 8:30 AM



**UTSA**

# UNIVERSITY EXCELLENCE

AWARDS PROGRAM 2022

**UTSA**  
President's  
Distinguished Achievement Award  
for Core Curriculum Teaching  
**GREGORY HAZLETON**  
APRIL 2016

**UTSA**  
Quantitative Literacy Program  
Faculty Excellence Award  
**DOIE SHAW-TILMON**  
2016-2017

# UEA Awards Committee

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**VPUR** - Edda Wallace (Chair), Christal Cooper

**VPIE** - Cynthia Arreola

**VPBA** - Caitlin Jaworowski

**Provost's Office** - Laurie Lewis, Melinda Utoft

**People Excellence** - Yanelly Guerrero

**VPDAR** - Diana Calloway

**Faculty Senate** - Matthias Hofferberth

**Staff Senate** - Matt Keneson, Brandy Barksdale, Sarah Sanchez, Amy Fritz



# Current Award Categories

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14

Categories

President's Distinguished  
Faculty Achievement Awards

4

Categories

President's Distinguished  
Diversity Awards

5

Categories

University Excellence Staff Awards



# Awards Selection & Management

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PRESIDENT'S  
DISTINGUISHED  
FACULTY AWARDS

Academic Affairs

HOWE TEACHING AWARD  
HOWE FACULTY SERVICE AWARD\*



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PRESIDENT'S  
DISTINGUISHED  
DIVERSITY AWARDS

Inclusive Excellence



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UNIVERSITY  
EXCELLENCE STAFF  
AWARDS

Staff Senate

HOWE STAFF SERVICE AWARD\*



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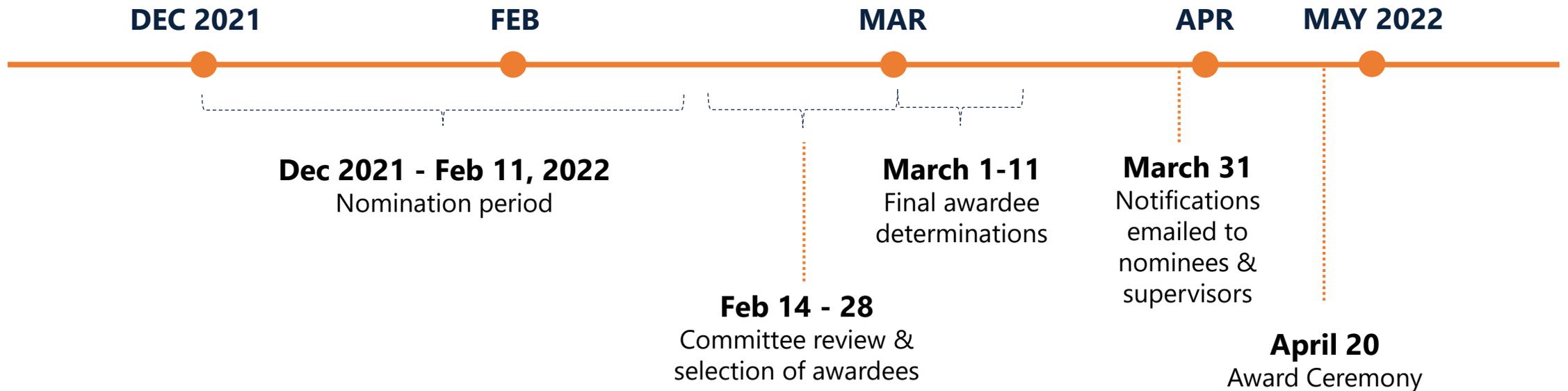
AWARDS LOGISTICS  
& CEREMONY

University Relations

\* Newly categorized for the 2022 awards cycle

# Timeline

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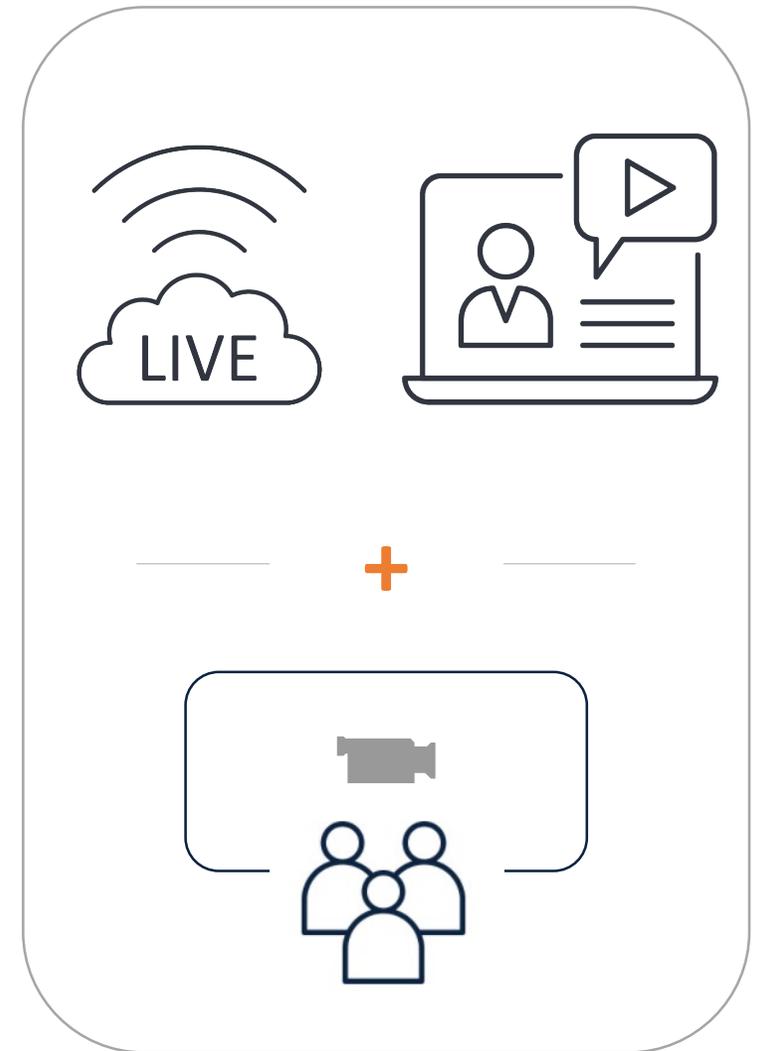
# 2022 Awards Ceremony

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# 2022 Ceremony **Option A**

- Event **livestreamed** to YouTube with chat open and moderated
- Event **watch parties** hosted at Main & Downtown Campuses  
*dependent on current COVID protocols*
- Event recording posted to website and UTSA Today for **later viewing**



## Option A Pros

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- Facilitates larger viewership than an in-person event
- Equal viewing experience for all, regardless of campus location or telecommuting status
- Enables audience interactivity through chat function

## Option A Cons

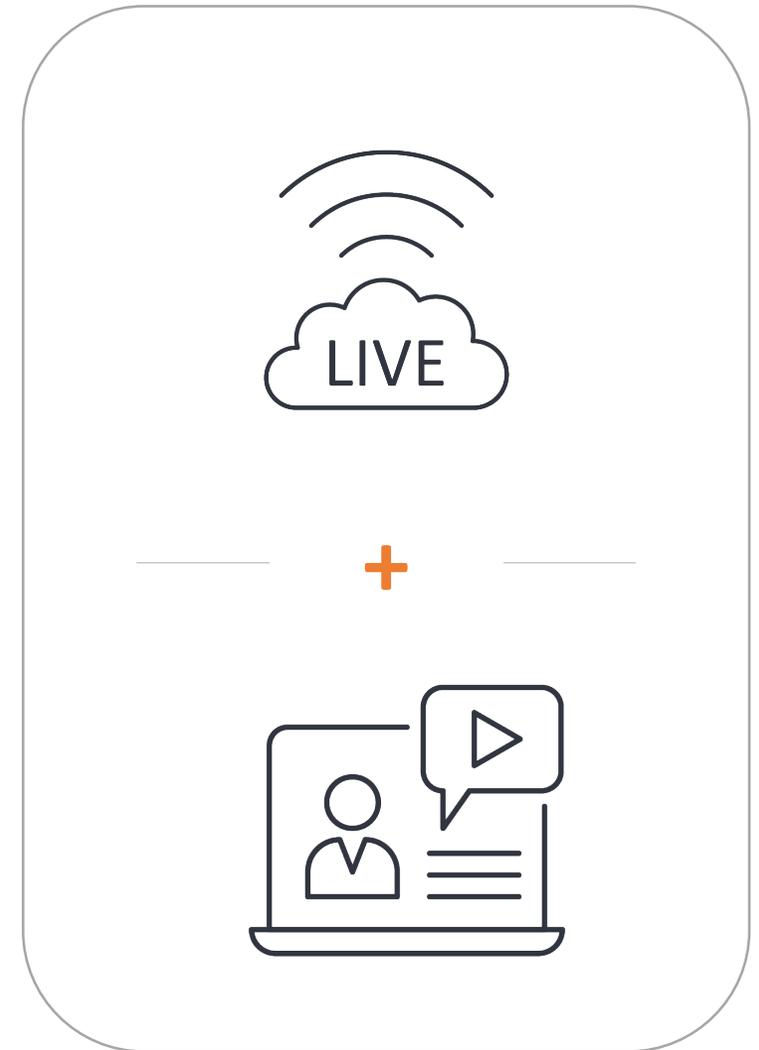
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- No on-stage “moment” for winners to receive their awards

# 2022 Ceremony **Option B**

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- Traditional **live ceremony** hosted at the Main Campus Ballroom
- Event **livestreamed**, with possible Downtown Campus viewing area
- Event recording posted to website and UTSA Today for **later viewing**



## Option B Pros

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- Gives awardees a chance for photos with leadership
- Additional excitement/energy generated by being together

## Option B Cons

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- Experience for those watching livestream is unequal and/or distancing – resulting in lower participation
- Awardees may be telecommuting/not available to accept their awards in person
- Requires prior notification of awardees, taking away from the “live” reveal

# Additional Recognition Opportunities

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- **Notification of supervisors/department chairs** of nominees in their areas
- Social Media campaign for departments **#universityexcellence**
- **Email signature graphic** for awardees to use during their awarded year
- **Departmental Rowdy Recognitions:**
  - **Option 1:** Supervisors/Dept Chairs are provided funding to celebrate all of their nominees **prior** to the ceremony date
  - **Option 2:** Supervisors/Dept Chairs are provided funding to recognize individual awardees **after** the ceremony



**UTSA<sup>®</sup>**  
**CREATING**  
**BOLD**  
**FUTURES**



# FY2021 Financial Results

Veronica Salazar Mendez

Chief Financial Officer and Senior Vice President for Business Affairs

Sheri Hardison

Deputy Chief Financial Officer & Senior Associate Vice President for Financial Affairs

# Today's Topics

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- Annual Financial Report (AFR)
- Financial Effect of COVID-19
- HEERF/ CARES Awards
- Other Financial Highlights
- Financial Ratios
- Functional Expense Comparison
- Research Expenditures
- Administrative Costs
- Capital Activity



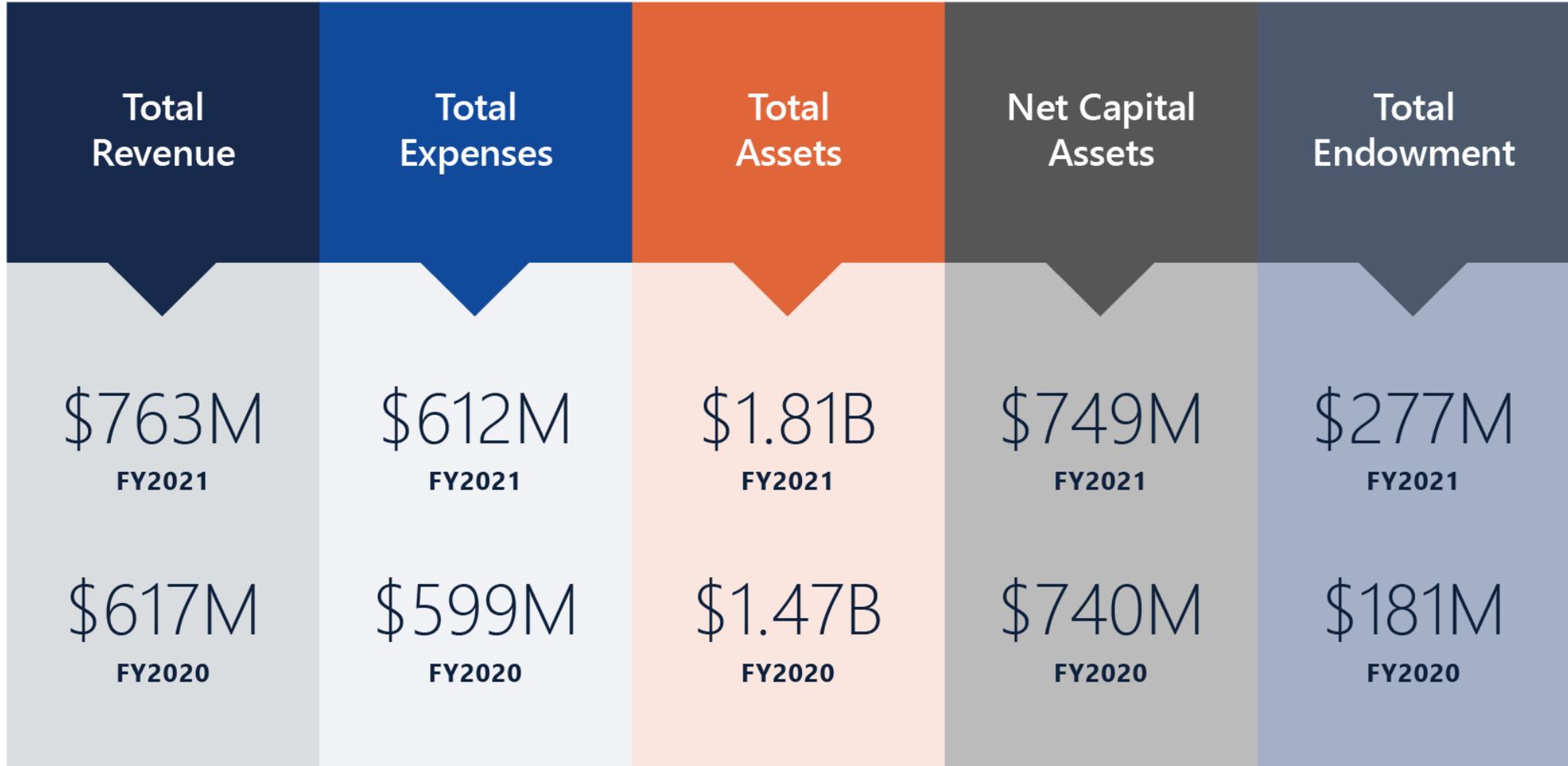
# Annual Financial Report (AFR)

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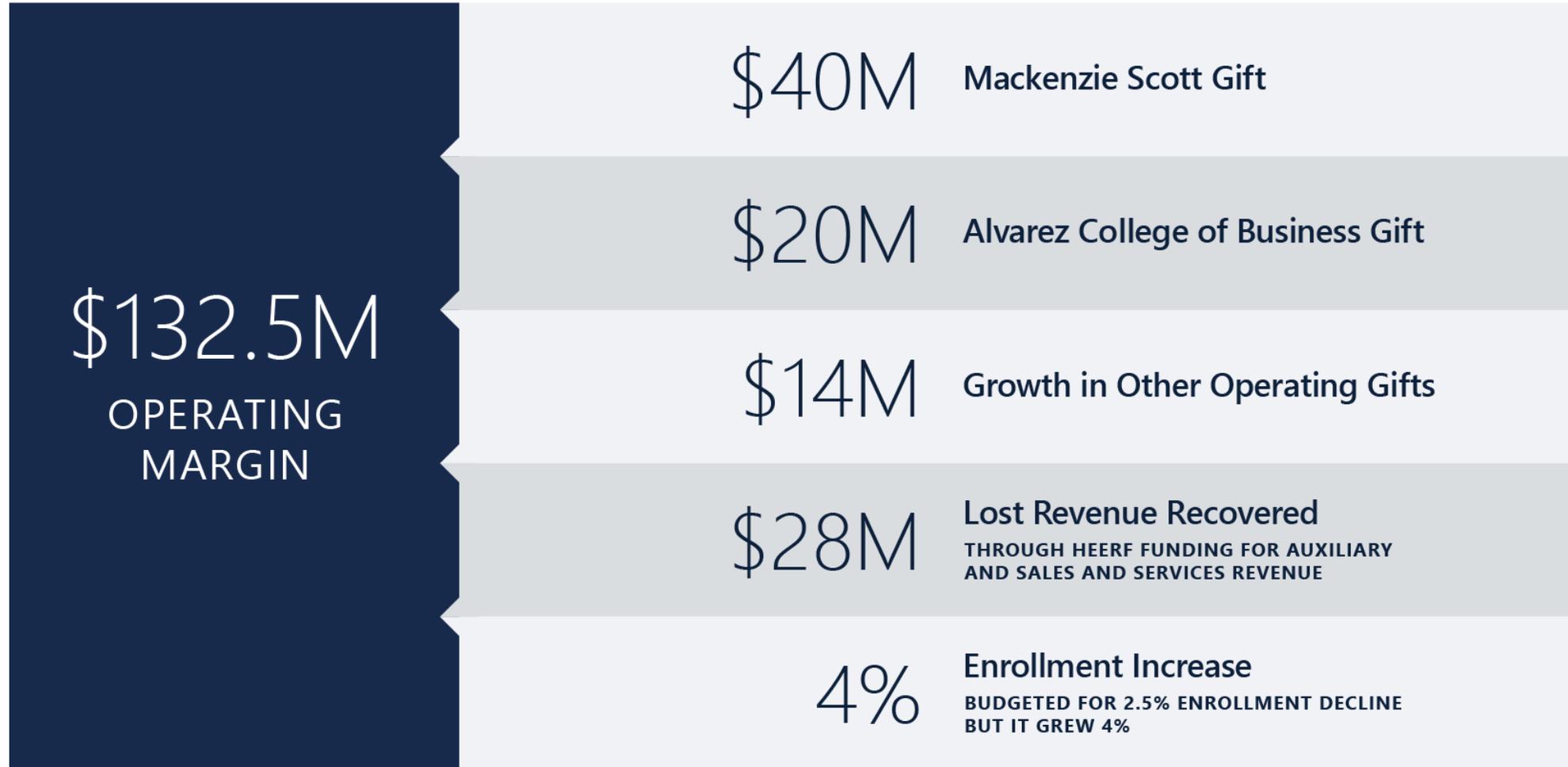
# AFR vs. IRM

<b>AFR</b> <b>Annual Financial Report</b>	<b>IRM</b> <b>Incentivized Resource Management</b>
Highlights overall financial health	Incentivized Resource Management model
Point-in-time financial presentation as of August 31, 2021, with comparative information for the previous years	Links central investments to university-wide strategic priorities
Prepared in accordance with accounting principles as prescribed by the Governmental Accounting Standards Board (GASB)	Managed year-round at departmental level with oversight from IRM governance structure
Audited at UT System consolidated level	Roadmap for investment of resources

# AFR at a Glance

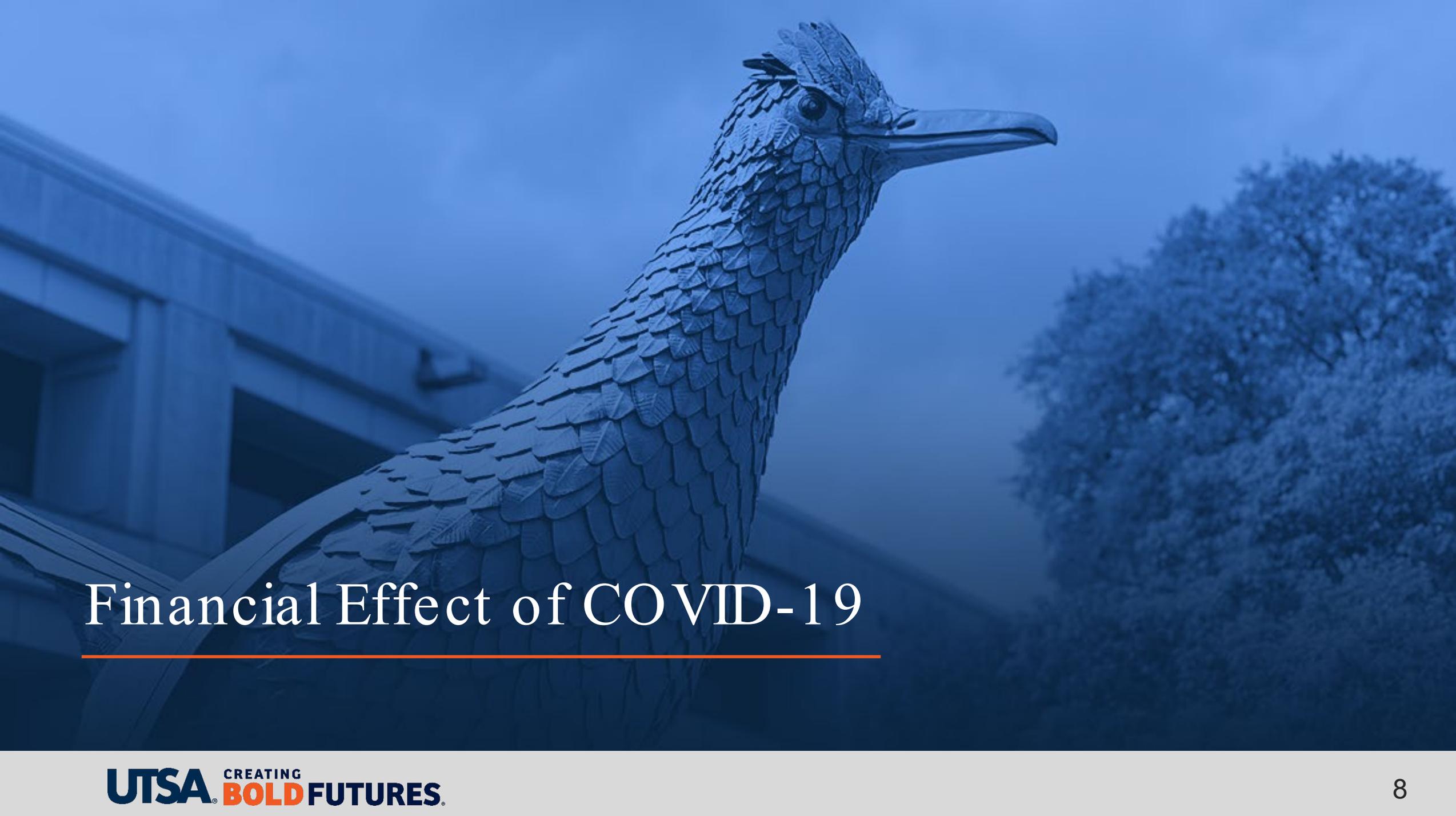


# Operating Surplus



# Operating Surplus

		FY2021	FY2020	DIFFERENCE	
				\$	%
Operating Revenues	\$	379,728,571	359,917,409	19,811,162	5.5%
Operating Expenses	\$	611,888,527	598,960,623	12,927,904	2.2%
<b>Operating Loss</b>	<b>\$</b>	<b>(232,159,956)</b>	<b>(239,043,214)</b>	<b>(6,883,258)</b>	<b>-2.9%</b>
State Appropriation	\$	136,194,839	144,082,313	(7,887,474)	-5.5%
Reimbursement for Pell & HEERF	\$	139,384,619	85,215,038	54,169,581	63.6%
Gifts for Operations	\$	78,967,784	5,814,101	73,153,683	1258.2%
Other Non-Operating Income	\$	107,070,851	43,786,608	63,284,243	144.5%
<b>Income Before Other Activity</b>	<b>\$</b>	<b>229,458,137</b>	<b>39,854,846</b>	<b>189,603,291</b>	<b>475.7%</b>
Other Activity	\$	73,680,406	13,260,048	51,544,909	455.7%
<b>Change in Net Position</b>	<b>\$</b>	<b>303,138,543</b>	<b>53,114,894</b>	<b>250,317,211</b>	<b>470.7%</b>



# Financial Effect of COVID-19

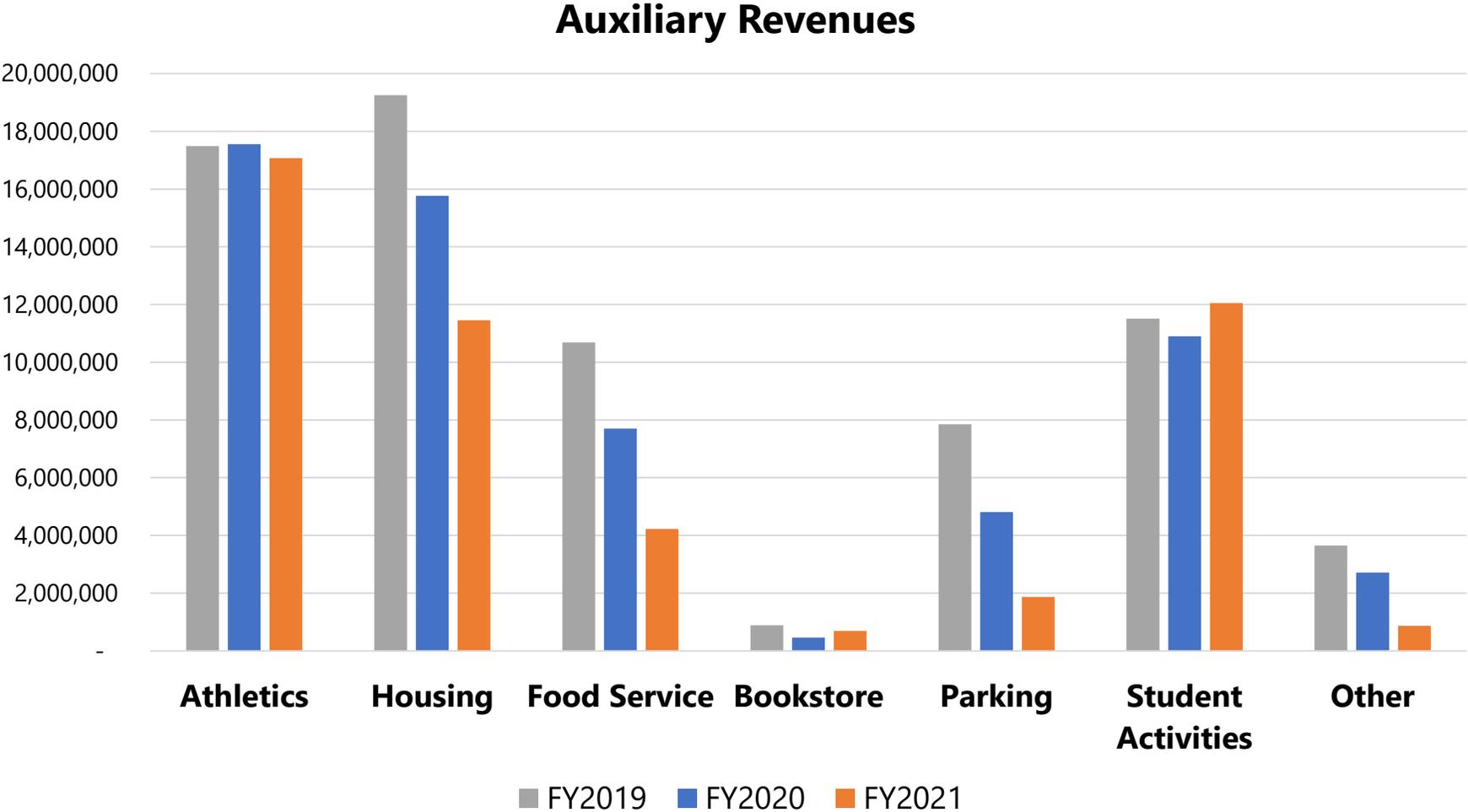
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# FY21 Financial Effect of COVID-19



# FY21 Financial Effect of COVID-19

## Negative Financial Effects — Auxiliaries



# FY21 Financial Effect of COVID-19

Certain costs remained at lower levels than FY19 with decreased activity on campus.





# HEERF Awards

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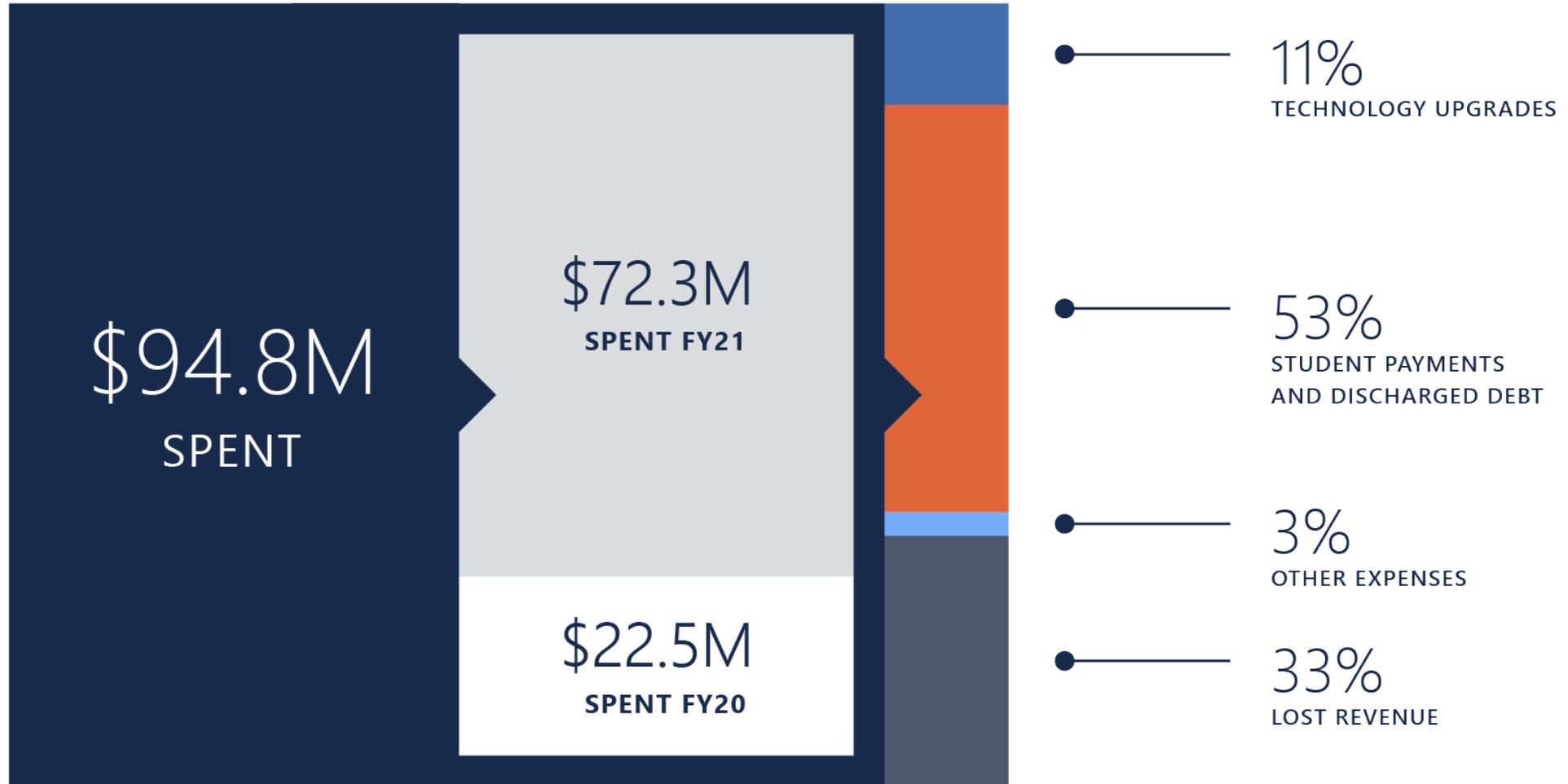
# HEERF Awards



\$94.8M  
TOTAL SPENT AS OF  
AUGUST 31, 2021

53%  
STUDENT PAYMENTS  
OR DISCHARGED DEBT

# HEERF Spending



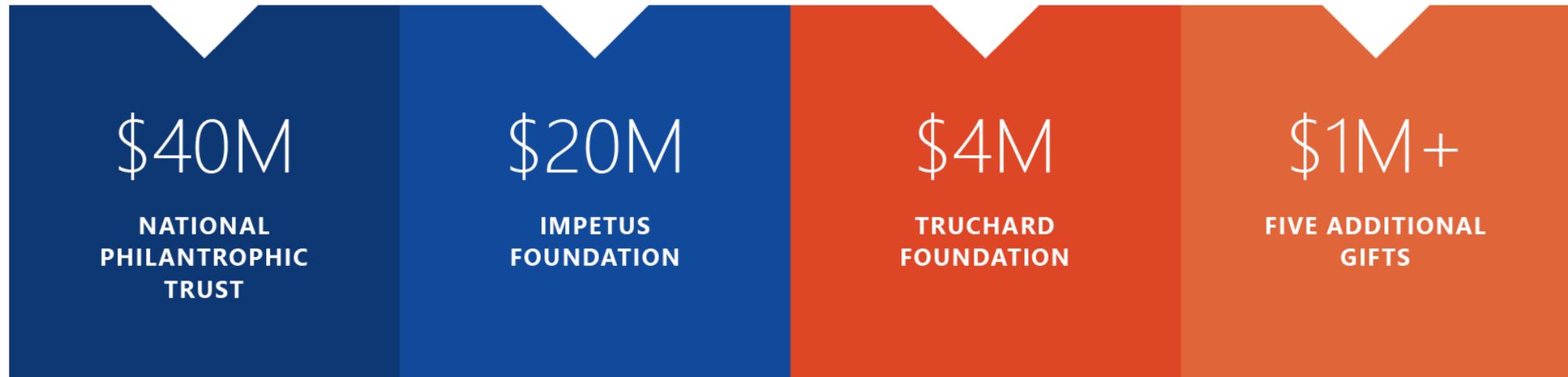


# Other Financial Highlights

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# Historic Giving

**\$79M** AN INCREASE OF \$73M  
Gifts For Operations Include



# Investments



Endowment / September 1, 2020

\$181.4M

Endowed Gifts

\$5.1M

Transferred Into Endowment

\$44.1M

Investment Appreciation

\$46.7M



Unrestricted Investments  
September 1, 2020

\$307M

Investment Appreciation

\$32M

Net Transfers to  
Intermediate Term Fund

\$45M

# Roadrunner Athletics Center for Excellence

- Opened July 2021
- Facility lease: UTSA pays \$1M per year for 25 years
- Accounting effect
  - Net present value of full lease recorded as liability of \$14.8M
  - Building recorded at the same value because UTSA will receive ownership at end of the lease
- Full construction cost is \$36.5M
- Possibility recorded value will change
  - Lease rules change in FY2022 – needs to be reassessed
  - If foundation raises enough money to transfer asset early



# Guadalupe Hall

- Opened to students fall 2021
- Geared toward freshman students
- Designed with an academic lounge on each floor
- Offers engagement spaces, including kitchens, e-gaming lounge and gym.
- Housing living-learning communities, such as the Honors Residential Community
- 200 double-occupancy bedrooms
- Accommodates 360 students
- 101,350-gross-square-feet
- Expands number of students living on campus to 4,508
- Cost: \$40.9 million



# Other Significant Items

Decreased state appropriations and projected enrollment decrease led to budget reduction

- 9% reduced in college budgets
- 10% other units

Significant technology purchase for computers, virtual desktop interface and high performing computer center

- Included \$13.1 million gift-in-kind
- \$6.8 million HEERF funding used for a portion of UTSA purchase price



# Other Significant Items

Chisolm residence hall transferred to UTSA ownership after 30-year management agreement

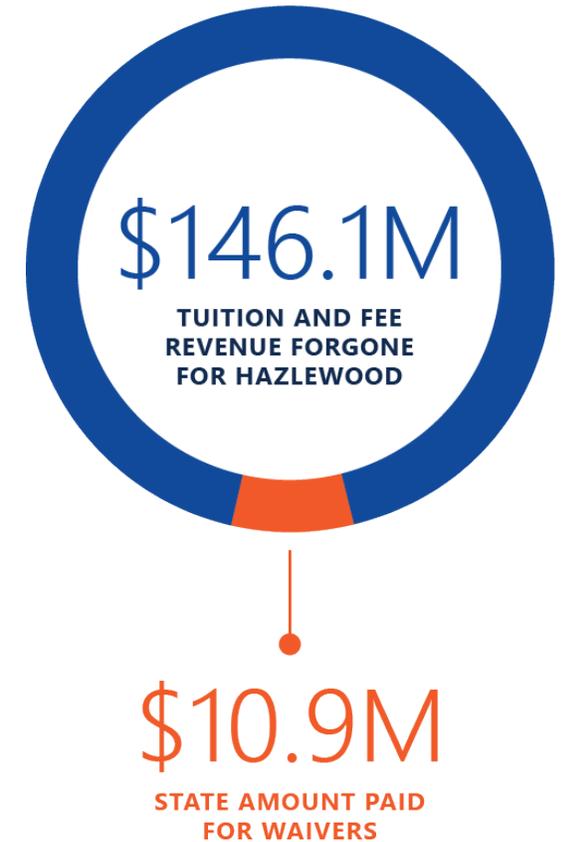
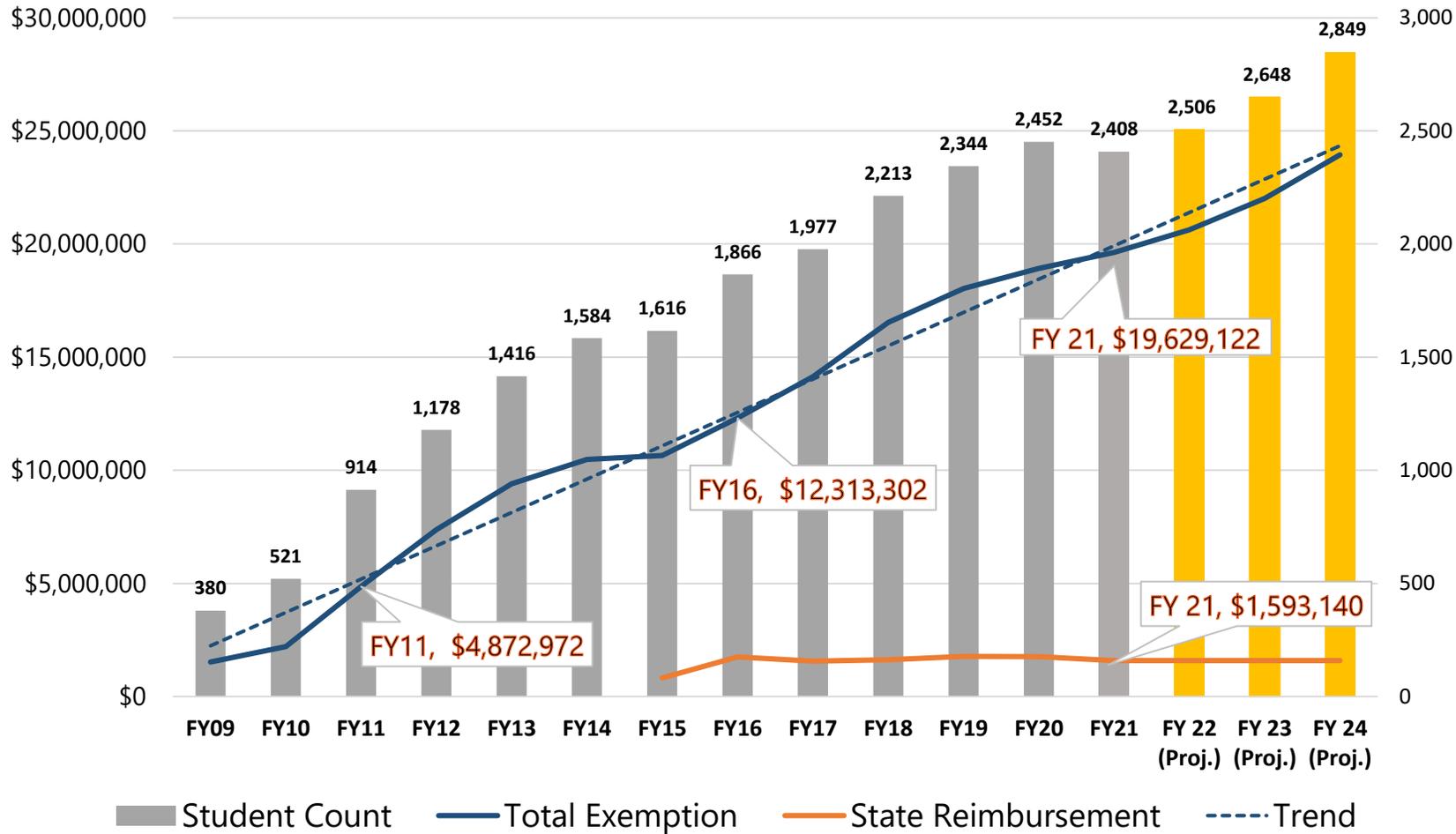
- \$711,000 value based upon tax assessment value



# Financial Highlights – Exemptions

		FY2021	FY2020	\$ DIFFERENCE
Hazlewood Legacy	\$	13,473,000	13,769,000	(296,000)
Hazlewood Spouse	\$	476,000	297,000	179,000
Hazlewood Exemption	\$	1,989,000	1,877,000	112,000
Hazlewood Dependents	\$	3,706,000	2,970,000	736,000
Adopted	\$	1,177,000	864,000	313,000
Dual Enrollment	\$	918,000	559,000	359,000
Blind/Deaf Student	\$	604,000	532,000	72,000
Foster Care	\$	443,000	345,000	98,000
Governing Board Waivers	\$	120,000	195,000	(75,000)
Highest Ranking HS Scholar	\$	130,000	140,000	(10,000)
Other Various	\$	63,000	74,000	(11,000)
<b>Total Exemptions</b>	<b>\$</b>	<b>23,099,000</b>	<b>21,622,000</b>	<b>1,477,000</b>

# Hazlewood Act at UTSA



# Scholarships and Tuition Discounts

## UTSA Delivers on a Bold Promise

- First year that UTSA's Bold Promise program was in effect
- Tuition and mandatory fees covered for qualified students with family income \$50,000 or less

**\$6.4 million**

in covered tuition and fees for Bold Promise families in 2020-2021

**\$13,387**

average gift aid for incoming Bold Promise students



**79%**

newly enrolled Bold Promise students identify as Hispanic or Latino



**89%**

Bold Promise students in the top 10% of their high school class returned for their second year at UTSA



**35%**

enrolled Bold Promise students are from Bexar County

# Financial Highlights: Salary & Wage Expenses

	FY2021	FY2020	DIFFERENCE	
			\$	%
Faculty - Tenure/Tenure Track	\$ 70,163,524	65,299,525	4,863,999	7%
Faculty - Non-Tenure Track	\$ 20,917,516	22,900,073	(1,982,556)	-9%
Faculty - Summer	\$ 14,360,531	13,558,013	802,518	6%
GTAs and GRAs	\$ 15,327,276	15,077,599	249,677	2%
Staff - Permanent	\$ 137,575,727	141,722,803	(4,147,076)	-3%
Vacation Payout	\$ 1,096,655	1,937,858	(841,203)	-43%
Students - Regular and Work Study	\$ 7,907,947	9,413,882	(1,505,935)	-16%
Other Salaries and Wages	\$ 731,306	508,206	223,100	44%
Moving Expense and Temporary Housing Allowance	\$ 629,672	735,462	(105,790)	-14%
Staff - Temporary	\$ 1,389,188	1,617,897	(228,709)	-14%
Overtime and Hazardous Duty Pay	\$ 235,131	497,890	(262,758)	-53%
Longevity Pay	\$ 2,175,578	2,360,476	(184,899)	-8%
Tuition Remission	\$ 512,236	383,021	129,215	34%
<b>Total Salaries and Wages</b>	<b>\$ 273,022,287</b>	<b>276,012,704</b>	<b>(2,990,416)</b>	<b>-1%</b>



# Financial Ratios

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# Why the Ratios Matter

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UT System uses to evaluate financial condition

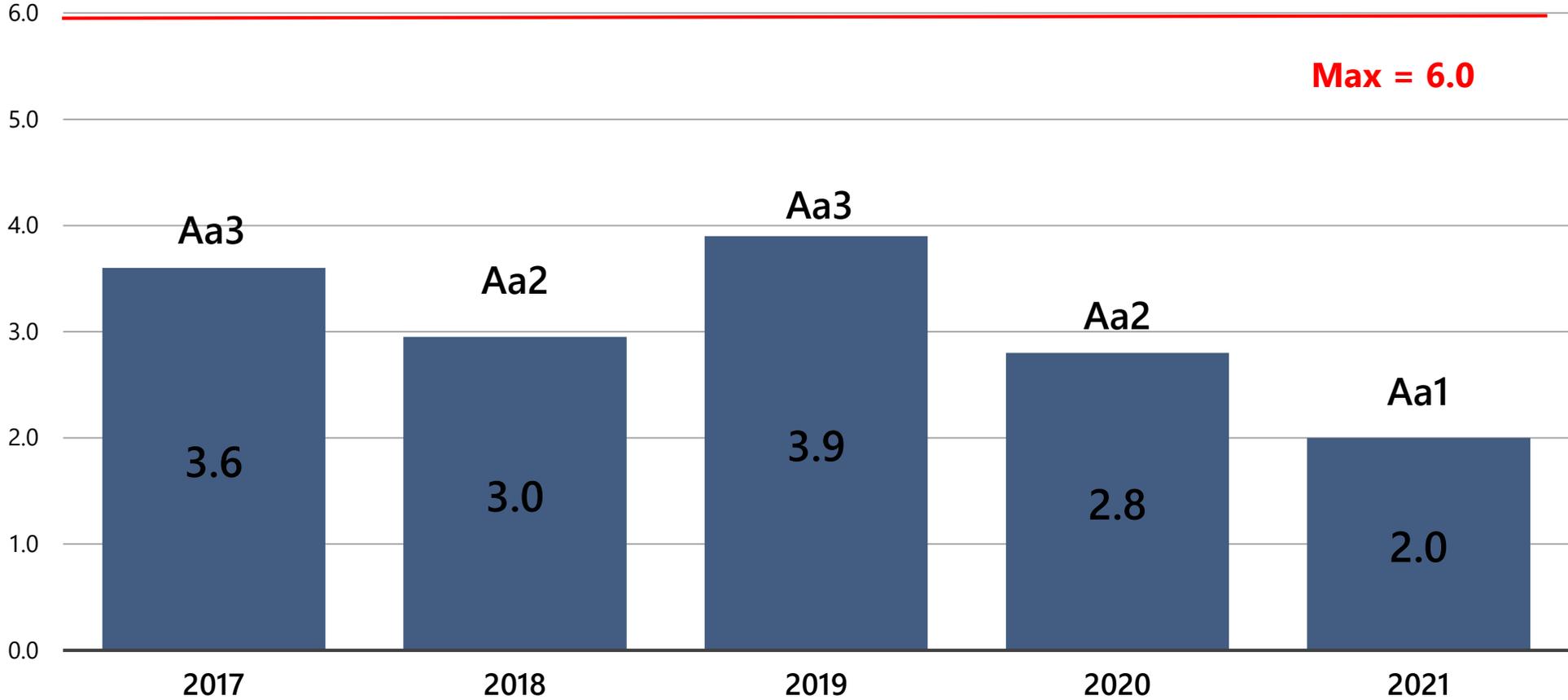
- Satisfactory/ Watch/ Unsatisfactory
- Not yet rated for FY21
- Satisfactory rating for FY20

UTSA must meet certain ratios to increase debt



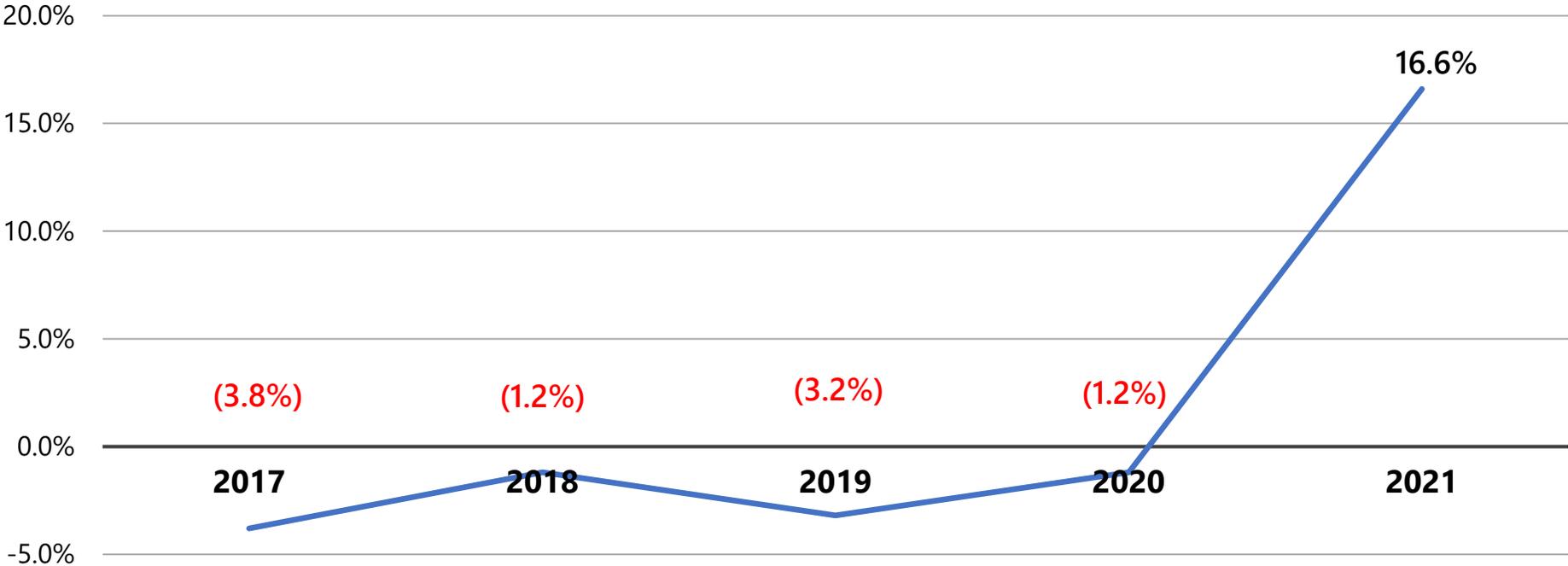
# Annual Financial Condition Ratios

Moody's Ratio *(preliminary)*



# Annual Financial Condition Ratios

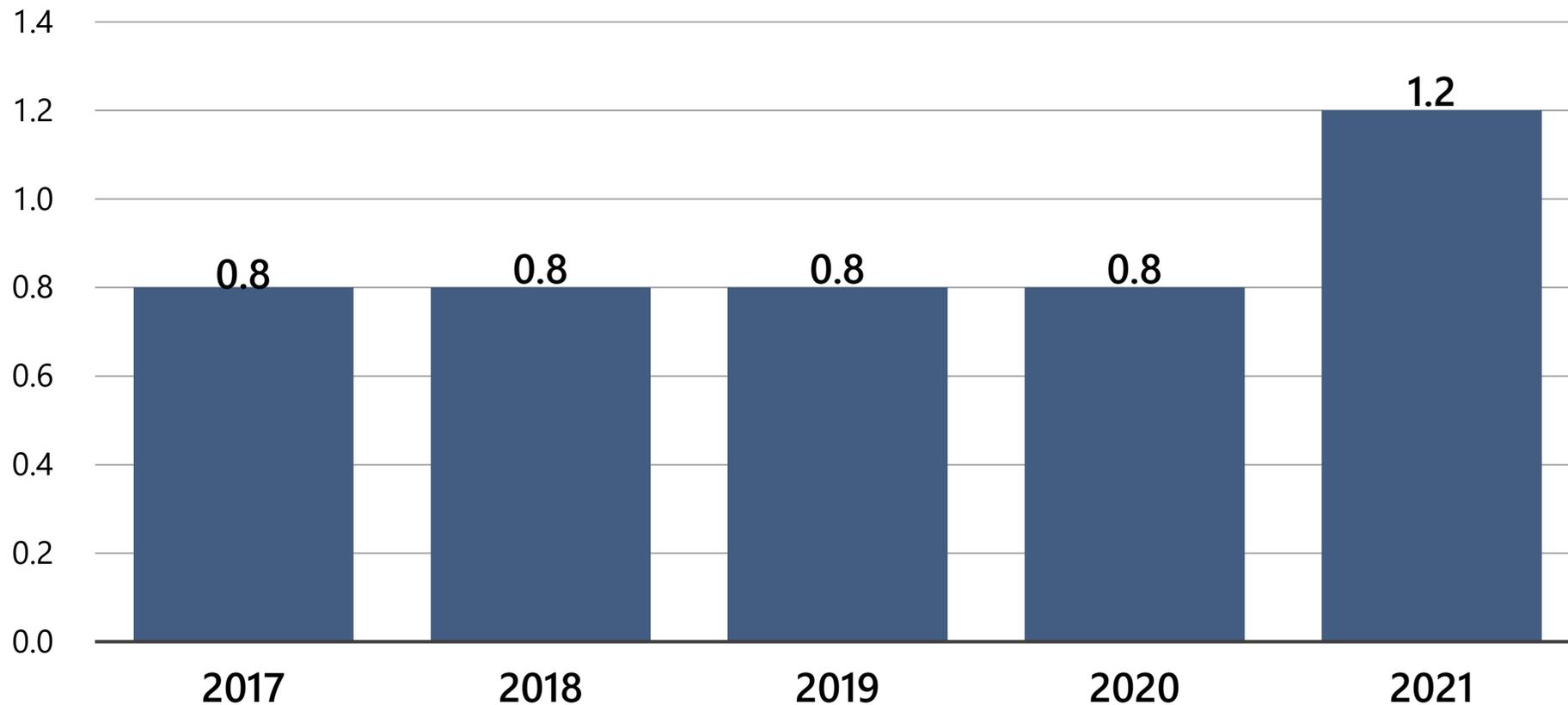
(Preliminary)  
Annual Operating Margin



# Annual Financial Condition Ratios

*(preliminary)*

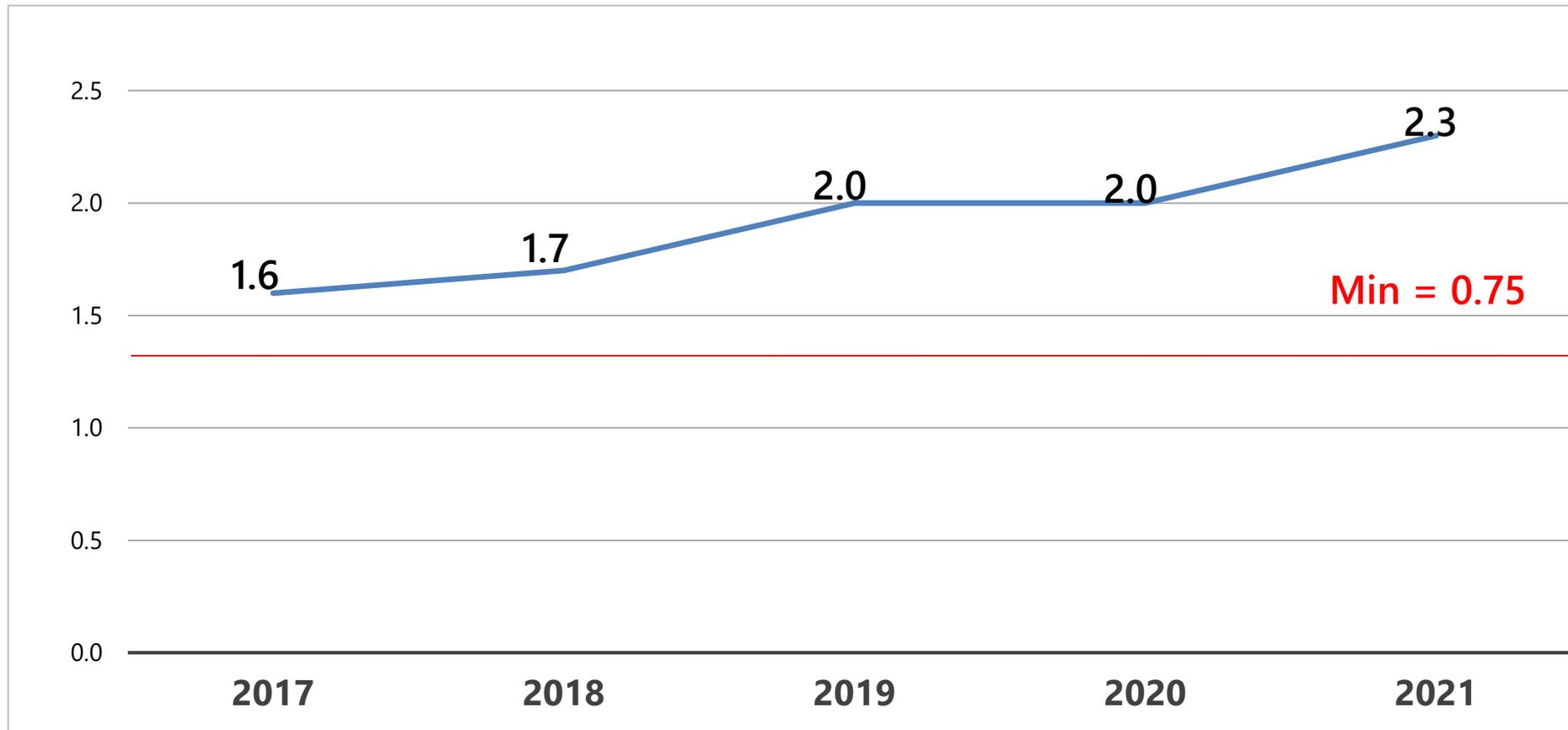
## Spendable Cash & Investments to Operating Expenses

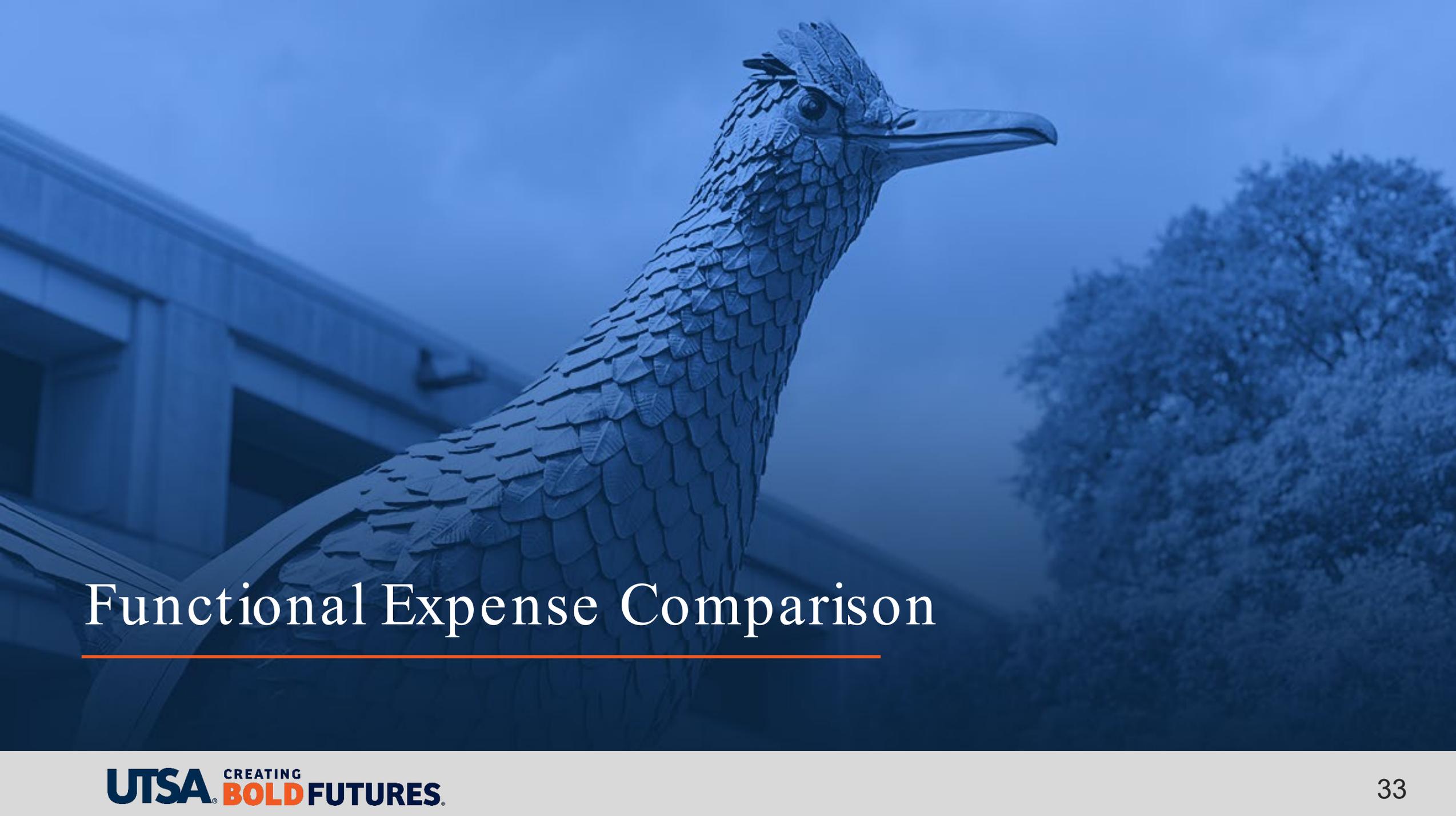


# Annual Financial Condition Ratios

*(preliminary)*

## Spendable Cash & Investments to Total Debt





# Functional Expense Comparison

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# Functional Expenditures

	FY2021	FY2020	\$ CHANGE	% CHANGE
Instruction	\$ 115,902,355	116,289,403	(387,048)	-0.33%
Research	\$ 108,189,847	98,611,060	9,578,787	9.71%



## Instruction

- Expenses for institution's instruction program
- Credit and noncredit courses



## Research

- Externally funded research
- Separately budgeted departmental research

# Functional Expenditures

	FY2021	FY2020	\$ CHANGE	% CHANGE
Public Service	\$ 15,662,717	15,494,837	167,880	1.08%
Academic Support	\$ 71,708,636	72,405,213	(696,577)	-0.96%



## Public Service

Expenses to provide non-instructional services for the benefit of external groups

*Example: Institute for Economic Development*



## Academic Support

Expenses incurred to provide support services for instruction, research and public service

*Examples: College level academic support, majority of information technology costs, libraries, advising*

# Functional Expenditures

	FY2021	FY2020	\$ CHANGE	% CHANGE
Student Services	\$ 30,539,304	31,496,632	(957,328)	-3.04%
Institutional Support	\$ 42,934,639	44,160,373	(1,225,734)	-2.78%
Operations & Maintenance	\$ 40,643,999	50,360,793	(9,716,794)	-19.29%



## Student Services

Expenses for offices and activities that contribute to students' wellbeing and development outside the context of the formal instruction program

*Examples: Registrar, Financial Aid, Counseling Services*



## Institutional Support

Expenses for central activities concerned with management and planning for the entire institution

*Examples: Executive Management, Development and Alumni Relations, Business Affairs administrative services*



## Operations and Maintenance of Plant

Expenses for the administration, supervision, operation, maintenance, preservation and protection of the institution's physical plant

# Functional Expenditures

	FY2021	FY2020	\$ CHANGE	% CHANGE
Scholarships and Fellowships	\$ 86,093,922	64,126,925	21,966,997	34.26%
Auxiliary Enterprises	\$ 41,166,889	54,877,141	(13,710,252)	-24.98%
Depreciation of Buildings and Equipment	\$ 59,046,219	51,138,246	7,907,973	15.46%



## Scholarships and Fellowships

Grants that neither require the student to perform service to the institution nor require the student to repay the amount

Does not include all financial aid; most financial aid is presented as direct offset to tuition revenue. Total aid for FY21 was \$198.9 million, which was a \$33.6 million increase due to HEERF student payments.



## Auxiliary Enterprises

Managed to operate as a self-supporting activity

*Examples: Housing, Athletics, Parking*



## Depreciation

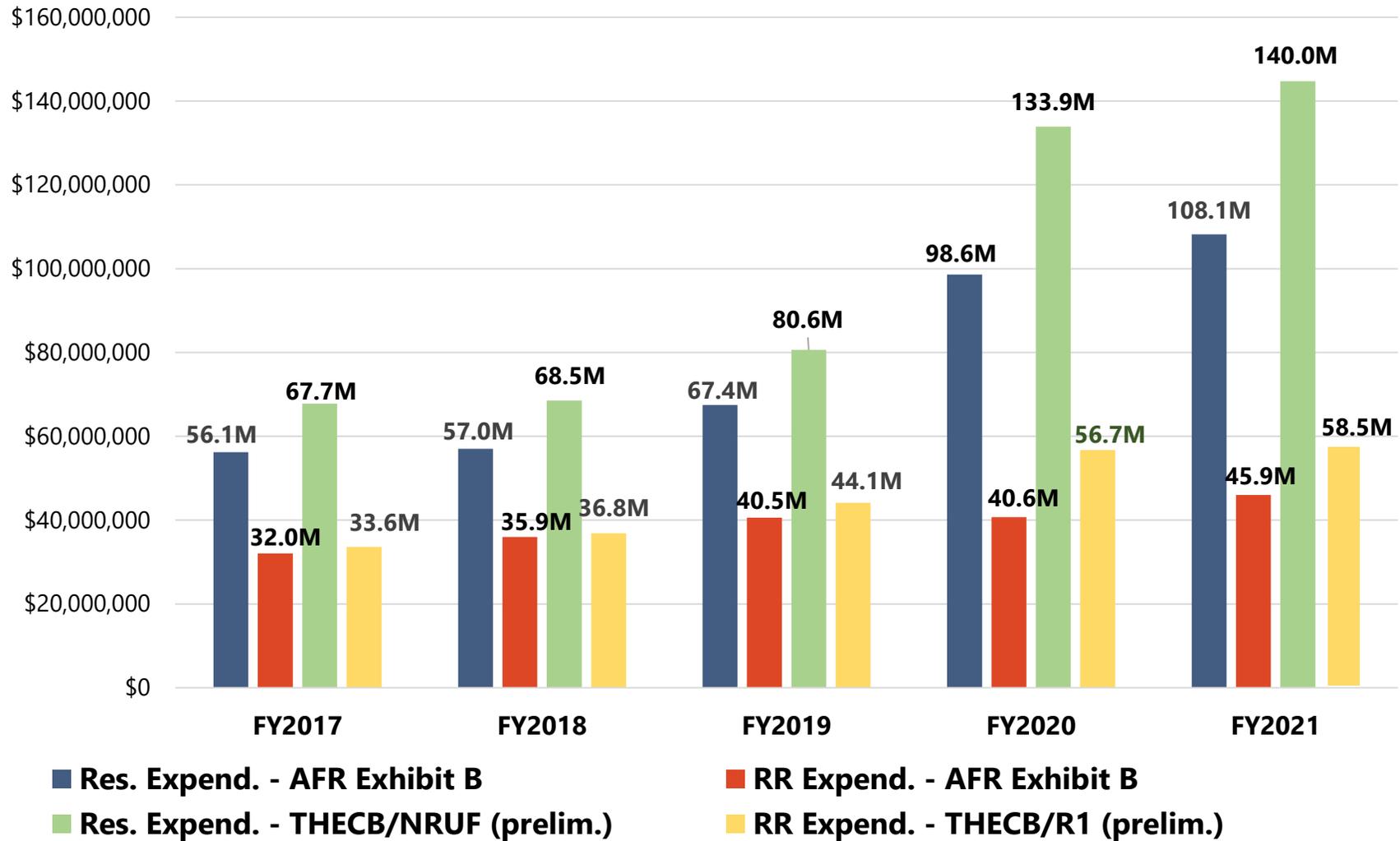
Buildings and capital equipment are expensed over their useful life rather than at the time of purchase.



# Research Expenditures

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# Research Expenditures





# Administrative Costs

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# Administrative Cost Measure Calculation

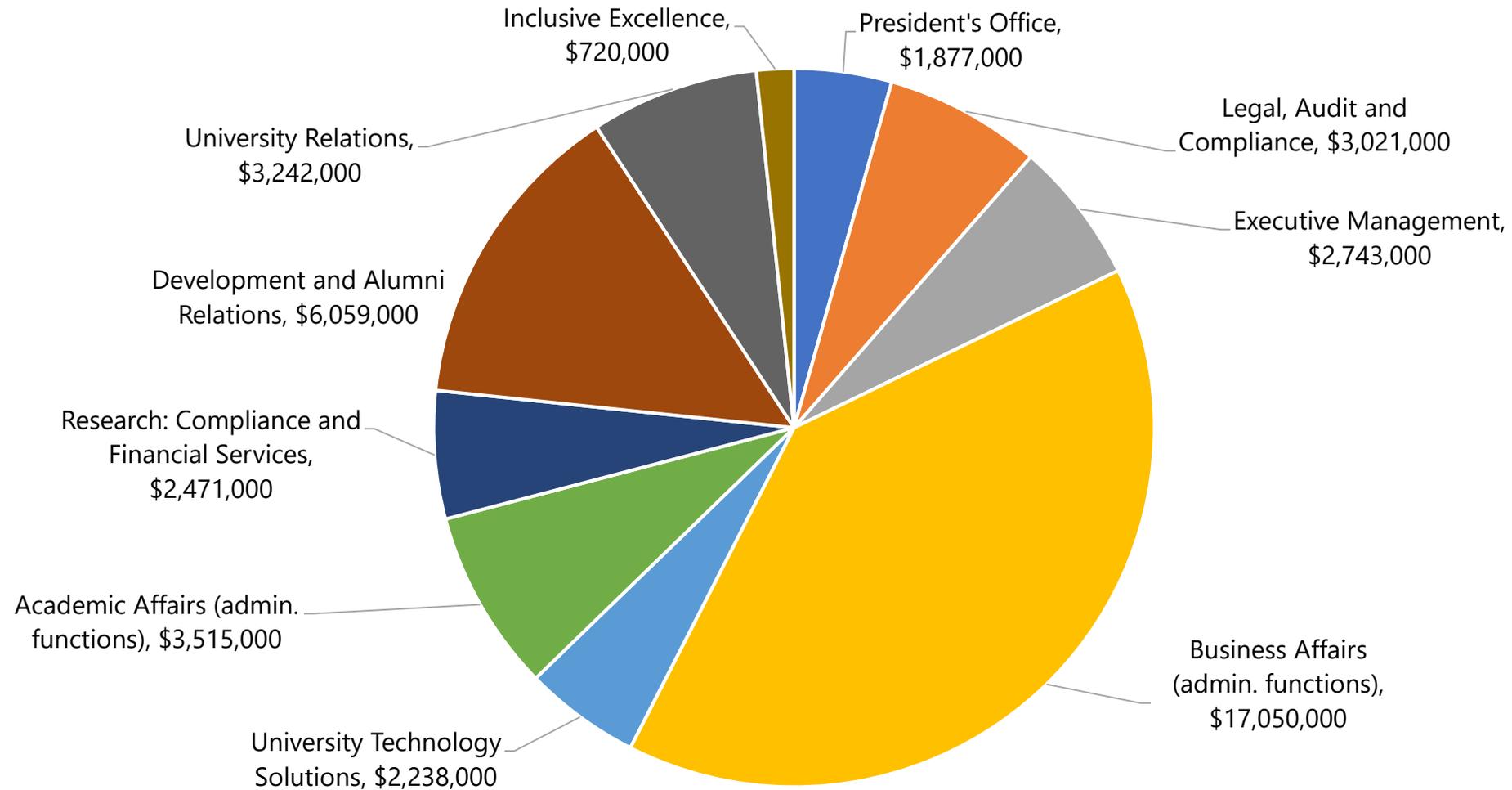


Institutional Support Expense

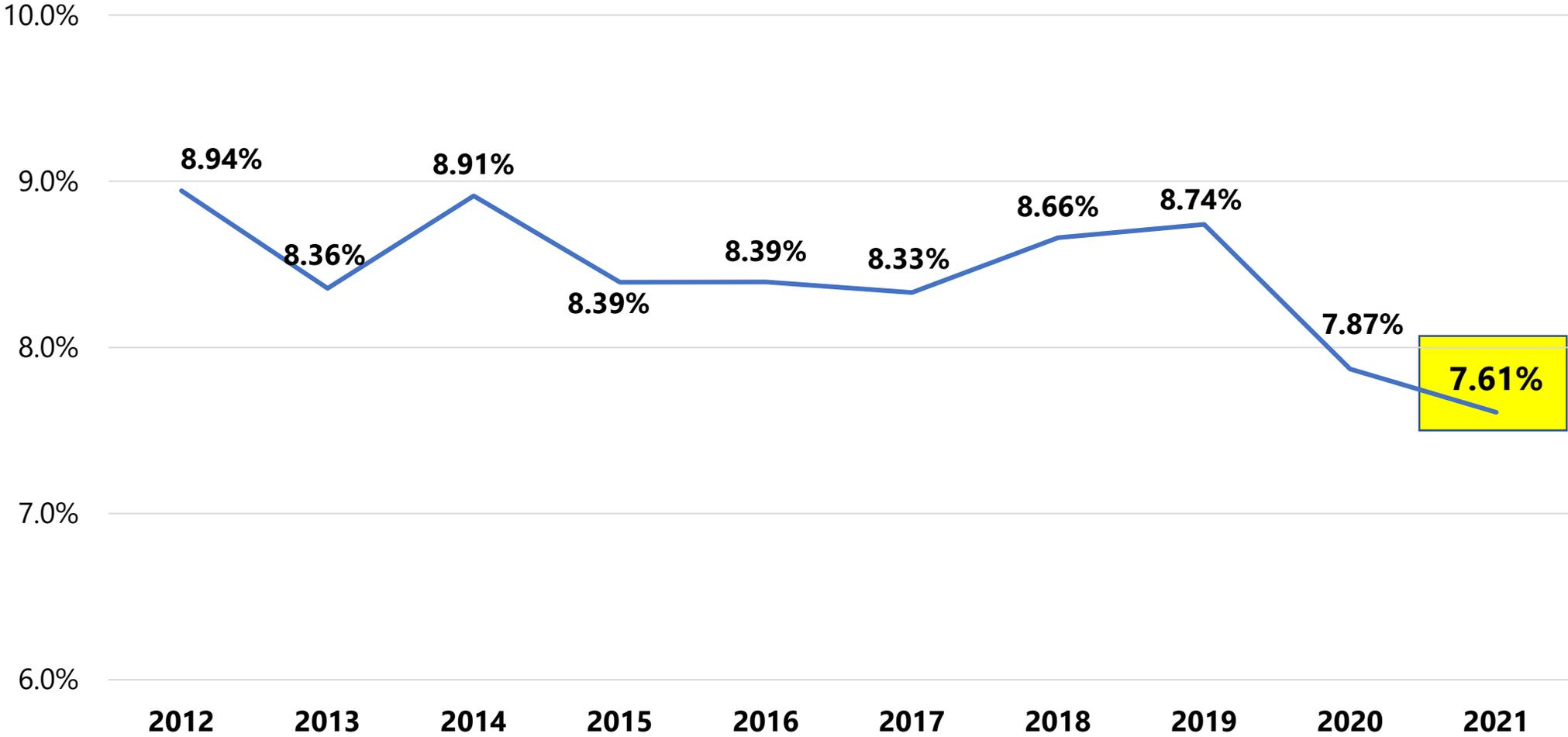


(Total Operating Expense –  
Auxiliary Expense)

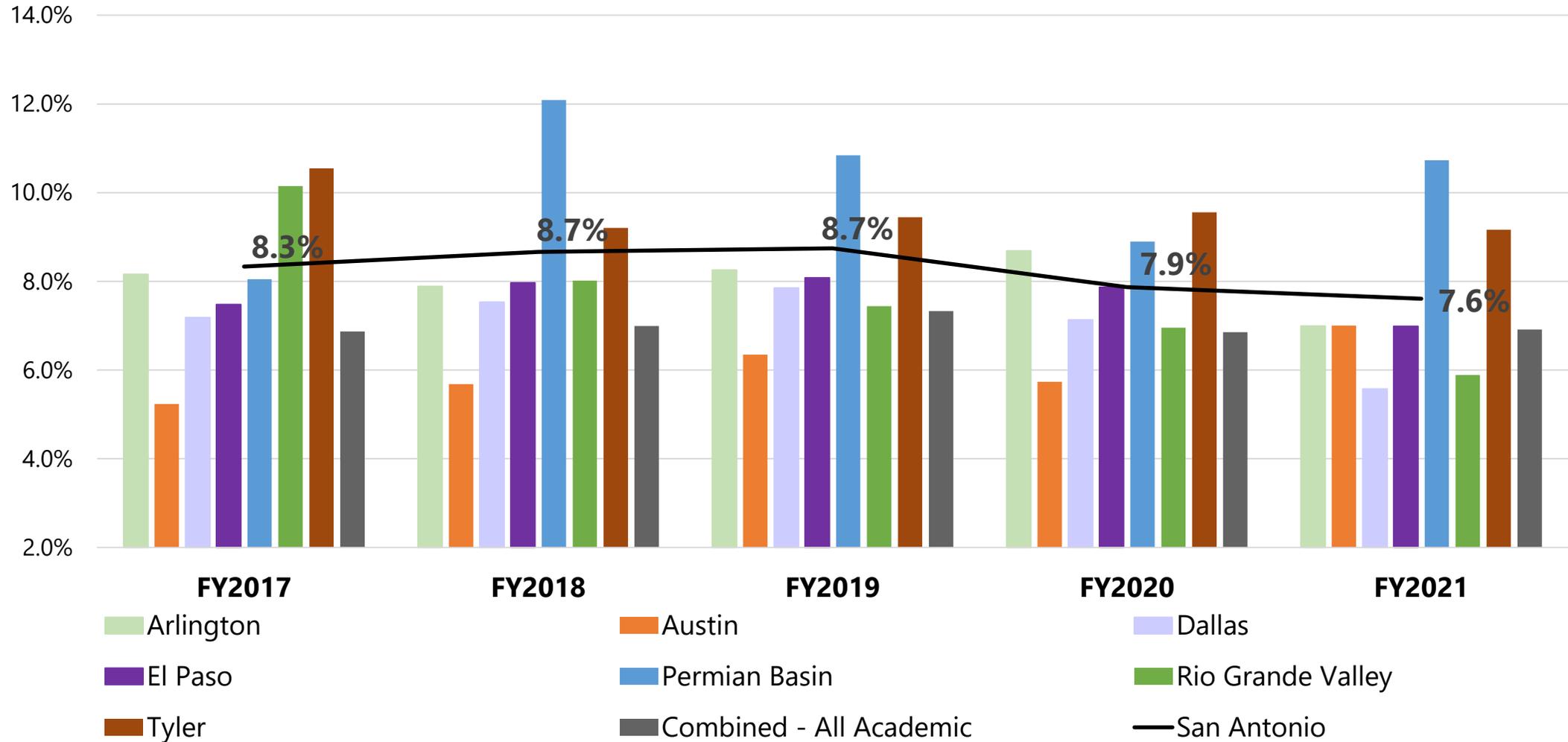
# Institutional Support Expense – Composition



# Administrative Cost Measure

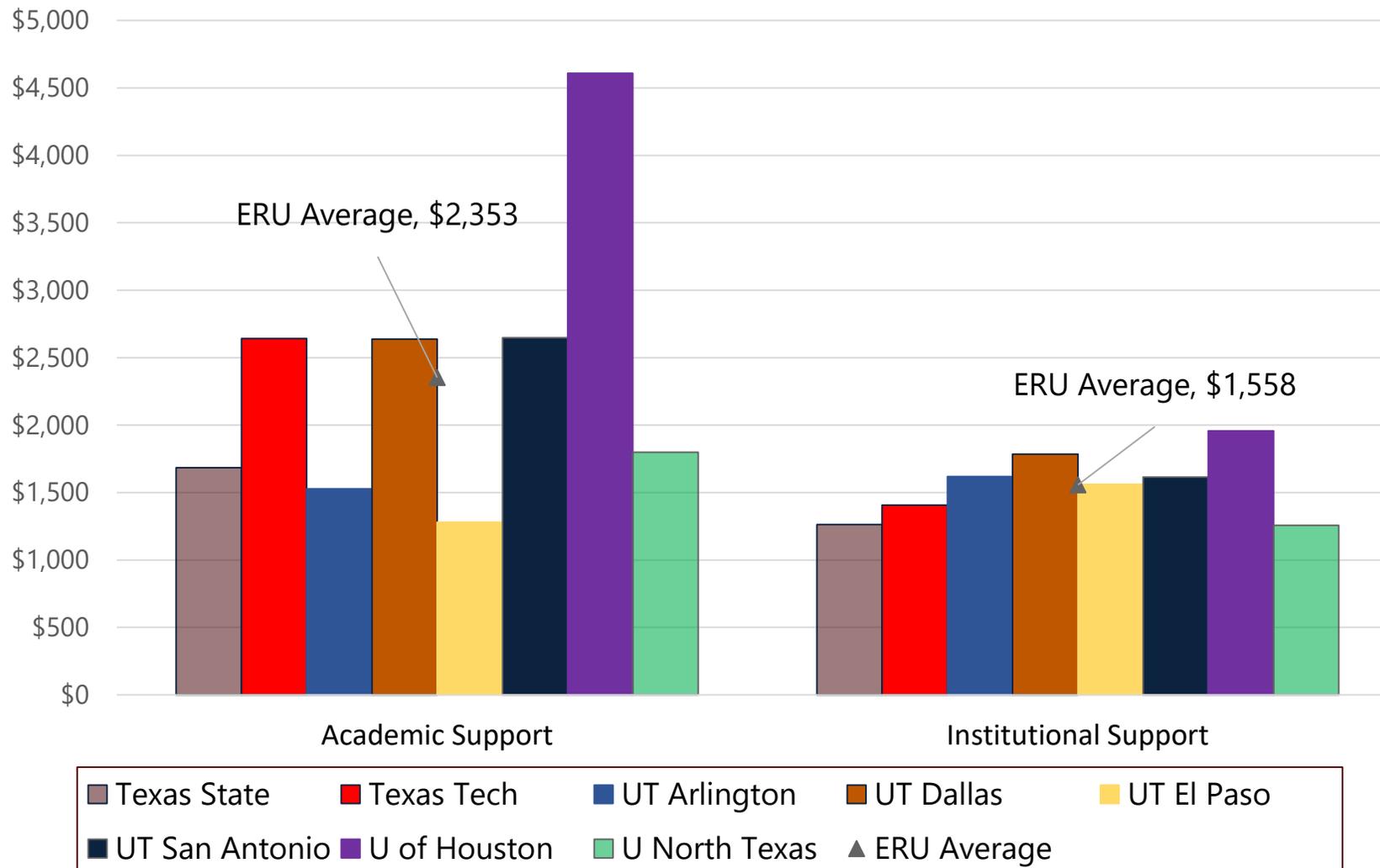


# Administrative Cost Measure — UT System



# Expenditures Per Full-Time Student Equivalent

## FY20 Emerging Research Institutions



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