

The University of Texas at San Antonio
UTSA Staff Senate

Regular Meeting Agenda

Thursday, February 24, 2022 | 8:30-10:30 A.M. | Virtual Meeting - Zoom

8:30 a.m. Meeting Called to Order (please type your name in the chat for attendance purposes)
Members Present: Brandy Barksdale, Amy Fritz, Ty Middleton, Destiny Jones, Wanda Guntz, Matt Keneson, Cynthia Orth, Jake Erney, Melissa Blanton, Kat Carrillo, Sylvia Mansour, Damaris Ibarra, Jaime Fernandez, Jessica Dawson, Crystal Martinez, Brandy Garcia, Diana Lomas, Sapna Naik, Edward Garza, Jade Martinez, Anna Boyer-Chadwick, Estefania Casper, Nnennaya Ikwuagwu, Demetrius Johnson, Clarisa De La Fuente, John Shaffer, Dominick Morales, Norma Gomez, Amanda Perez, Diana Almaraz, Jerry Smith, Olinda Ongay, Danielle Williams, Xavier Santos
Members Absent: (Excused) Sara Tate, Tamala Boyd, Terri Reynolds
Members Absent: (Unexcused) Yasmin Codina, Robert Ripley

8:35 a.m. University Excellence Awards Review Training – **Christal Cooper**

- April 26th Award Ceremonies and Watch Parties 4-5pm
- Timeline
 - Feb. 24-Mar. 4 – Scrub the Nominations for identifiers
 - Mar. 7-18 – Review Committees evaluate nominations
 - Mar. 21 – Submission of final Awardees
- Review Process
 - Blind review for objectivity
 - Updated scoring matrix for quantifiable evaluation
- Ceremony Assistance
- Livestream virtual presentation with in-person watch parties
- Need volunteers for years of service distribution
 - 5-8 at Main Campus
 - 2-3 at Downtown Campus
 - Potential for a drive-thru after ceremony, but that is still not finalized and TBD.
- Award suggestion: Legacy award (10+ years of service)

9:15 a.m. Campus Climate Focus Groups - **Mary Hernandez**

- See attached presentation
- Suggestion, possibility for feedback outside this survey

9:45 a.m. General Announcements & Old Business

- Vote on meeting minutes (January)
 - January minutes approved

- 9:50 a.m. University Service Updates (5 min each)
- HOP Committee - **Jaime Fernandez**
 - Staff Senate voted as representative for HOP Committee on 2-8-22 after more modifications were made to HOP 8.06 “Special Use Facilities”. Waiting for policy to get published.
 - Staff Senate reviewed modifications to HOP 8.02 “Property Accounting Responsibilities” on 2-7-22 and later voted on 1-18-22.
 - Several HOP 11 policies for Information Technology are being edited now. Expecting review for these policies soon
 - University Leadership Council - **Brandy Barksdale**
 - Campus Climate Focus Group
 - Review on enrollment – Slightly down this spring from FY21
 - ITC Centennial - <https://provost.utsa.edu/itc-visioning/>
 - Review of the new Student Success website – Centralize this hub - <https://www.utsa.edu/studentsuccess/>
 - Other University updates

- 10:00 a.m. Committee Updates
- Communications
 - No Updates
 - Community Outreach & Events
 - Great Staff Appreciation
 - Student Union Lawn – XG
 - May 19th 530p – 7p
 - Looking into DJ and silent auction
 - Elections
 - 18 Vacancies for FY23
 - Promoting Senate – Table event, communications team, etc.
 - Finance
 - Health & Wellness
 - Staff Olympics – April 2nd 830a – 1p
 - QIC
 - Website updated regarding QIC to include the form.
 - Will need approval and go live once approval received next week.
 - Weather closure/Lack of closure – Essential staff reporting to campus issues. Definitions of who are essential staff on weather closure days. Per Veronica, this is determined at divisional/departmental level
 - Staff Appreciation & Scholarships
 - Excellence awards matrices and nominations will be going out to the committee leads for their committee to review once Staff Appreciation Committee finishes scrubbing
 - February Individual Winner: Annele Gonzalez, COLFA Modern Languages
 - November Team Winner: Jessica Dawson (Leadership & Volunteer Services) and Jessica Stanford (Events Management)

- 10:30 a.m. Final Updates/Adjourn
- Outreach/Speaker Opportunities (Brandy to get more info)
 - Annual Giving

- Inclusive Excellence
- Voya Financial
- Campus Rec Programs
- Self Evaluations
 - Update progress throughout year and not just at end of year
- Next General Meeting: March 24th at 8:30 AM (in-person) - NPB 1.412
 - Meeting with President Eighmy