

The University of Texas at San Antonio
UTSA Staff Senate

Regular Meeting Agenda

Thursday, May 26, 2022 | 8:30-10:30 A.M. | Hybrid Meeting – North Paseo (NPB) 1.412/Zoom

8:30am

Meeting Called to Order

Members Present: Brandy Barksdale, Amy Fritz, Melissa Blanton, Anna Boyer-Chadwick, Kat Carrillo, Estefania Casper, Brandy Garcia, Damaris Ibarra, Demetrius Johnson, Diana Lomas, Dominick Morales, Cindy Orth, Terri Reynolds, Xavier Santos, Jerry Smith, Sara Tate, Sylvia Mansour, Jade Martinez, Jaime Martinez, Jake Erney, Ty Middleton, Tamala Boyd, Amanda Perez, Olinda Ongay, Edward Garza, Jessica Dawson, Wanda Guntz, Danielle Williams, Diana Almaraz, John Shaffer, Nnennaya Ikwuagwu, Norma Gomez

Members Absent (Excused): Sapna Naik, Crystal Martinez, Yasmin Codina, Clarisa De La Fuente, Destiny Jones

Members Absent (Unexcused): Robert Ripley

8:35am

General Announcements

- Uvalde – Moment of reflection, Brandy looking to see if Senate can do anything. Brandy reached out to Veronica regarding additional emergency funds, etc. Any feedback on ways to support, reach out to Brandy.
- Brandy's monthly meetings with Veronica, will continue and will be transitioning these meetings to Damaris, as the upcoming chair.
 - Veronica and Mary to come in June meeting to wrap up discussions from prior meetings and President Eighmy's visit; Compensation compression study, work modality, etc.
- Minutes – Will play catch up Brandy to send out minutes for voting via email.
- T-shirts, please pick up shirts. Reach out to Brandy.
- As we wrap up terms, assist with year end report. Send info to Brandy by June 15th

9:00am

University Service Updates (5 min each)

- HOP Committee – Jaime Fernandez
 - Policies Under 2nd Review
 - HOP 9.02 – Persons With Disabilities
5-10-22 Review
 - HOP 3.03 - Discipline and Dismissal of Classified Employees
5-10-22 Review
 - HOP 9.01 – Nondiscrimination Policy
5-23-22 Review
 - HOP 3.01 – Annual Non-Faculty Performance Evaluation
5-24-21 Review
 - HOP 3.03 – Discipline & Dismissal of Classified Employees
5-18-22 Review
 - Policies Under 3rd Review

- HOP 9.02 – Persons With Disabilities
5-18-22 Review
 - Policies Posted
 - HOP 10.06 – Institutional Base Salary & Payroll Confirmation
4-27-22 Post
(Included consolidation of HOP 10.05 Managing & Certifying Effort on Sponsored Programs)
 - HOP 10.10 – Human Research
5-5-22 Post
 - HOP 10.07 – Cost Sharing Sponsored
4-29-22 Post
 - HOP 10.08 – Cost Transfers on Sponsored Programs
4-29-22 Post
Voted to Abstain
 - HOP 2.53 - Phased Faculty Retirement
5-2-22 Abstain
 - HOP 9.19 - Administration of the Student Deposit Endowment Fund
4-29-22 Abstain
 - Policies Deleted
 - HOP 9.19 - Travel/Events that Involve Stud & Other Non-Emp Participants
5-17-22 Deleted
- Hispanic Thriving Serve – Jessica Dawson
- Faculty Senate – Sylvia Mansour
- University Search Committee representative updates – Brandy Barksdale
- Other University updates
- Out of State Work Modality
 - Met to discuss additional exceptions for out of state work modality, to capture tenure, military, and other non-executive titles.

9:15am

Committee Updates

- Communications
 - Follow us on instagram @utsastaff and on Instagram
- Community Outreach & Events
 - Great Staff Appreciation (GSA) recap
 - Even with the warm temperatures, overall it was a success
 - Silent Auction was successful, as well.
 - \$1005.00 earned and will go to Staff Scholarships
 - Will have a post meeting and might send a survey for feedback
- Elections
 - Elections fast approaching and they are getting the list of eligible staff to get the Qualtrics together. All templates are done.
- Finance
 - Working on closing the books, please send any outstanding invoices to Estefania.
- Health & Wellness

- Rowdy Games Recap – Successful
- Survey to go out for feedback to better enhance next Rowdy Games
- QIC
 - Work Modality Issue
 - Department holds to set work from home days and does not allow flexibility when things arise. How do other departments do it?
 - In Financial Affairs, we are 100% flexible, so are other departments. In Dreamers Center, they are also flexible.
 - Looking to VPBA or People Excellence to provide clarity and unity on Work Modality, not just leave it up to each department AVP, Manager, Supervisor, etc.
 - Brandy, when Veronica comes in next month, we can bring this up to her.
 - Brandy, bringing up a flexible summer schedule that's being proposed by VPBA.
 - Send feedback to Damaris and Brandy
 - Proposed flexible schedule is 9 hours days with half day on Friday every other week for June and July only.
 - Sick Leave for "In Laws" and "Family that does not live in the household"
 - This is mute because we can't change the law.
- Staff Appreciation & Scholarships
 - May Awardee – Pat Harborth
 - Drop out of the June meeting to connect to Pat's virtual meeting to award her and then pop back on to our meeting
 - 6/01 update: Unable to do that, will schedule another meeting.
- Other Updates
 - Xavier – Brought up BBQ's on campus
 - One person, John Dela Hunt, who's the fire marshall at UTSA, he says no more BBQ. Since we've cut students out of the BBQ business, UTSA Staff has to set the example. Xavier's not sure why it's not allowed. He thinks it's because John just doesn't want to do it. Staff members want to do BBQ's in the past.
 - Rowdy Warriors, CMS, BBQ fundraiser, for visibility in the community. Will need to figure out that hurdle, so we appreciate you bringing it up. Looking to collaborate with Fire Marshall.
 - Xavier to send email with information received and policy to Brandy and Damaris, as well as, some solutions, so she can look into and take to leadership.
- Send agenda topics/discussion for Veronica to Brandy by June 10th.

10:00am

Adjourn

- Next General Meeting: June 23rd at 8:30 am – Hybrid