

Regular Meeting Minutes

Thursday, July 28, 2022 | 8:30-10:30 A.M. | Hybrid Meeting – Zoom/NPB 1.412

8:30 a.m.

Meeting Called to Order

Present: Brandy Barksdale, Damaris Ibarra, Anna Boyer-Chadwick, Crystal Martinez, Cynthia Orth, Demetrius Johnson, Diana Almaraz, Dominick Morales, Estefania Casper, Jade Martinez, Jaime Fernandez, Jake Erney, John Shaffer, Kat Carrillo, Matt Keneson, Jessica Dawson, Melissa Blanton, Nnenna Ikwuagwu, Olinda Ongay, Sapna Naik, Sara Tate, Sylvia Mansour, Ty Middleton, Wanda Guntz, Yasmin Codina, Danielle Williams, Edward Garza, Xavier Santos, Jerry Smith, Terri Reynolds, Amanda Perez

Absent (Excused): Amy Fritz, Clarisa DeLaFuente, Diana Lomas,

Absent (Unexcused): Tamala Boyd, Brandy Garcia, Destiny Jones

8:35 a.m.

Annual Performance Review – **Katy Madden**

- Grouped the Annual Performance Evaluation into three different areas: Communication; Training; System
- Many changes have occurred over the past year, and everyone is learning together. They were not able to update everything right away.
- Everything that is reflected in the system will be reflected in communication and timelines
- Rounding: The system will round .5 and above; it will automatically be reflected. For example, if you received a 3.6 (the score will round to 4.0), it will show you exceeded expectations.
- They are working on Tips/Tricks for communication and will send that information out soon. Self-evaluation, People Leader, and Calibration training will allow staff to understand the process.
- Self-Development Goals will not impact ratings. They are either achieved or not achieved. When looking at the overall rating, it does not affect the rating this year.
- Self-Evaluation is due August 15, 2022

Pandemic Operations – **Mary Hernandez**

- UTSA continues to monitor the pandemic. Follow models that in work with SA Metro Health
- Meet regularly with the Covid Risk Level Monitoring Response Team (Triggers), which consists of Dr. Wichman (UTSA Chief Medical Officer), Dr. Jason Bowling (UTHSA), and Dr. Cossman (Dean of HCAP), and some others.
- COVID Dashboard on the UTSA website is updated daily. COVID testing will still be available on campus. Livingston Med Lab is open for UTSA students, faculty, and staff \$0 out of pocket with insurance. UTSA Benefits-eligible employees can order 8 free at home per individual per month.
- Vaccine Clinic: August 11th and Sept 15th; SU Denman 9am-4pm. Open to all students

9:05 a.m. IRM Presentation – Sheri Hardison

- Presented on the Incentivized Resource Management (IRM) Budget Model
 - The model is either in revenue or a support unit
 - Year-long process and budget projections
 - Goal: Academic: Align the planning process as possible to the academic hiring process
 - Goal: Enable planning by developing a closer projection of revenues, expenses, and Strategic Investment Allocation
 - The IRM Model: We are currently working on building the budget and loading the model.
 - The University will not see revenue increases because we are in a 2-year cycle. The differential tuition increase was not approved by the Board of Regents.
 - Powerpoint was given for this presentation. Please see the PowerPoint slides for detailed information on the presentation.

9:30 a.m. (Master Plan) & Capital Projects – Josh Gerken

- Presented on Master Campus plan and current and future capital projects. All projects are under ReCap.
- The approved update was November 2019. This following visioning process is for the next 50 years. The campuses look at Main Campus, Downtown Campus, Hemisphere, and ITC. Their visioning process included targeting groups, campus forums, and surveys.
- There is a warranty on a building for ten years.
- Space Management Updates:
 - Innovation, Entrepreneurship & Careers Building – DT Campus
 - Deferred Maintenance – Core Buildings (Main & DT Campuses)
 - Student Success Center – Main Campus
 - Creative Arts Education & Engagement Building – Main
 - Phase 3 Classroom Renovations – Main
 - Park West Infrastructure Improvements – Phase 1 – Park West Campus
 - Honors Residential College (Phase 1) – Main
 - RoadRunner Village/Innovation Park – Main
 - Basketball/Volleyball Practice Facility – Main
 - Flawn Building Renovations & Adaptive Reuse – Main
 - The remaining Priority projects can be found on Powerpoint slides*
- A question was asked to the presenter about a Veteran student center on campus. Mr. Gerken stated there would be a Veteran student center in the Student Success Center.
- Another question from a Senator was when the parking lot is taken away, is another one given to others to park? The answer was yes.
- Powerpoint was given for this presentation. Please see the PowerPoint slides for detailed information on the presentation.

10:00 a.m. Committee Updates

- Communications
 - If a Senator is going on vacation or a staycation, take a picture wearing your staff senate shirt, take a picture, and put the picture on Teams for everyone to see. Share the adventurous side to highlight on Social Media.
- Community Outreach & Events
 - No Updates
- Elections
 - 2022-2023 Elections Revealed
 - We are waiting on a run-off election for the VP of Research Area.
 - 17 positions have been elected
 - Three positions are returning
 - 14 are staying
 - The website will be updated soon
- Finance
 - No Updates
- Health & Wellness
 - No Updates
 - Crystal Martinez is leaving the University and wanted say thank you to everyone for all their support and friendship
- QIC
 - QIC team put together a quick statement to share with people about what the staff senate does
 - Shared a progress form for what QIC is progressing on and what they are working towards in problem-solving and helping staff
- Staff Appreciation & Scholarships
 - June Individual Award: Kim Kyle
 - June Team Award: VPDAR Gift Services

 - July Individual Award: Siobhan Fleming
 - July Team Award: Graduate School Administration

10:30 a.m. Adjourn

- **Staff Senate Transition Retreat:** August 10th 9am-1pm (NPB 1.412)