

The University of Texas at San Antonio
UTSA Staff Council

Meeting Minutes

May 23, 2019

The ninth regular meeting of the UTSA Staff Council for fiscal year 2018-2019 was held at the Main Campus in the GSR 1.204F. The meeting was called to order at 8:00am, with Elisa Perkins, Chair, presiding.

Members Present: Courtney Balderas-Jacob, Erbey Garza, Vincent Genco, Wanda Guntz, Sabina Kapoor, Matt Keneson, Paul Lozano, Cindy Orth, Amanda Perez, Elisa Perkins, Kristee Phelps, Kendra Pittman, Jeffrey Ragsdale, John Shaffer, Jerry Smith, Sarah Soulek, Suzanne Stokes, Eric Weber

Members Absent (Excused): Morgan Beard, Jaime Fernandez, Linda Lankford, Mark Ottinger, Jason Vasquez

Members Absent (Unexcused): Joe Alderete, Brandy Barksdale, James Borrego, Monica Bowden, Ben Campos, Veronica Cavazos, Andrea Chavez, Mary Alice Morizen, Carin Norton, Shashi Pinheiro, Maria Zayas

Chair Announcements:

- ❖ Elisa thanked the Major Events and Fundraising Committee for organizing the Strikes for Scholarships and Great Staff Appreciation events. Surveys for the events have been distributed to staff.

Committee Updates:

- ❖ Health and Wellness
 - UTSA has donated to 4 of 5 charities involved in the Corporate Cup and has collected 200 lbs over last year's food donations. This allocates points to UTSA going into the event. Committee members will attend and take pictures of the event.
- ❖ Service and Social
 - The committee will plan another trivia lunch event as well as the previously delayed event at the Block. Events will be planned for next month.
- ❖ Staff Appreciation and Scholarships
 - The committee will select a Staff Appreciation Award winner for May and all previous winners for the year will be entered into a drawing for a summer upgrade to a garage parking pass.
 - The committee will also look at how to incorporate the summer Staff Appreciation Award winners into next year's garage pass drawing.
- ❖ Elections
 - Due to the recent reorganization of VP areas, the committee will look at how to best incorporate all areas of the university into Staff Council to ensure equal representation. There was also discussion about creating a document for new council members outlining service expectations and appropriate communication on behalf of their representative areas. The committee will be looking at the possibility of hosting

more meet & greet events for nominated staff and potential changes to the ballots and elections process to make it more transparent.

- ❖ Major Events and Fundraising
 - The committee said that the Alumni Association donated funds to Staff Council for staff appreciation and to contribute to the Great Staff Appreciation Event. Not all funds were used for the event, so the committee is looking for ways to use the funds for other staff appreciation opportunities.
 - Although a free shuttle was offered to staff located downtown for the event, the committee is looking at how to better incorporate the downtown campus in the future. The free giveaway at the event was well received and all 900 phone chargers were distributed.
- ❖ Communications
 - No report.
- ❖ Questions, Issues and Concerns
 - The committee has received some issues related to HR pushback on reclassifications and salary increases requested by supervisors, even when the funds are available. In addition, the committee will be looking at issues among staff wanting to utilize the health and wellness weekly exercise opportunity described in the HOP.

Other Updates:

- ❖ Elisa said that she reiterated the importance of staff growth in relation to student and faculty growth to the President in a previous meeting. It will be important that staff growth is a focus to align with the overall growth of the university.
- ❖ The annual Staff Council retreat is being planned for mid-August. More information to come.
- ❖ Next meeting: Thursday, June 27 from 8:30-10:30am (BSE 1.102)

Closing

- ❖ Meeting adjourned at 10:00AM.