Integrated Design Initiative Task Force
4/9/20, 12-2pm
Virtual Meeting via Zoom

ATTENDEES

Task Force: Taylor Adkins, Ibukun Awolusi, Saadet Beeson, JoAnn Browning, Janis Bush, Ian Caine, Krystel Castillo, Debaditya Chakraborty, Sedef Doganer, William Dupont, Roger Enriquez, Curtis Fish, Marcio Giacomoni, Bailey Greene, Albert Han, Sean Kelly, Dhireesha Kudithipudi, Elvira Leal, Mark Leung, David Matiella, Arturo Montoya, John Murphy, Jianwei Niu, Neda Norouzi, Nathan Richardson, Humberto Saenz, Fidel Santamaria, Can Saygin, Hatim Sharif, Corey Sparks, Rebecca Weston

Other Attendees: Kimberly Espy, Shannon Heuberger, Debbie Howard-Rappaport, Angela Griffith

NOTES

- Provost Espy introduced the draft charge. The Task Force is *tentatively* requested to deliver its research (i.e., "Phase I") by the end of June and notional models (i.e., "Phase II") by the end of September. Q&A with Dean Browning included a request to add mention of planning to the "infuses" bullets on p. 3

- Dean Browning provided an overview of the process, including deliverables, timeline, subcommittees, meeting frequency, and the importance of transparency in this endeavor. The full task force will meet approximately twice per month, with subcommittees meeting in the "off weeks". In line with results from the CACP Qualtrics survey, meetings will continue through the summer with the exception of July. Communicating about the work of the Task Force outside of the Task Force is permitted and encouraged (note: some members of the Task Force were specifically appointed to represent larger bodies). The Task Force elected to not have subcommittee chairs, similar to what was done for the HCaP Task Force, to maximize engagement of all committee members.

- AVP for Academic Initiatives Shannon Heuberger collected feedback on logistics planning. The Task Force decided to, at least initially, use Microsoft Teams for file sharing and for the virtual meetings. Task Force members were asked to check that their information was correct on the roster for use on the website.

- A "word cloud" exercise using Mentimeter.com was used to begin a casual group conversation of the opportunities, potential pitfalls to avoid, and potential areas of focus for this Task Force. At members' request, the resultant Word clouds were added to the Teams folder (note: also pasted below).

- Next steps were outlined to include 1) creation of the Teams folder, and 2) a Doodle poll to select date/time of full Task Force and subcommittee meetings (Note: these will circulate on 4/13/20). Subcommittees will meet once between now and the next full committee meeting. At the next full meeting, subcommittees will brief the group on their initial conversations and seek input from the full Task Force.

Mentimeter Exercise, Question #1:

What do you hope to accomplish?

Mentimeter Exercise, Question #2:

Where are the pitfalls to avoid?

Mentimeter Exercise, Question #3:

Where are some potential areas of focus?