

Lopez Scholars Resource Index

A

Academic Advising

- **Resource Description:** Every student is assigned a primary advisor based on the student's major. The name and contact information for the advisor may be found in ASAP under Advisor contact Information on the Student Services tab. See <http://utsa.edu/advise/> for more information.
- **Locations:** 1604/Main Campus Office - Between the McKinney Humanities & North Paseo Buildings & Downtown Campus Office – Buena Vista Building (BV)
- **Hours of Operation:** Monday through Friday (8:00am–5:00pm)
- **Contact Information:** (210)458-4900

Admissions

- Resource Description:
- **Locations:** 1604/Main Campus Office – 1st Floor of John Peace Library (JPL)
- **Hours of Operation:** Monday through Friday (8:30am-4:30pm)
- **Contact Information:** (210)458-8000

Air Rowdy Wireless

- **Resource Description:** a wireless network available from any building at UTSA.
- **Resource Access:** To connect to Air Rowdy using a wireless network card that is 802.11a(n) or 802.11g(n) Wi-Fi compliant, www.utsa.edu/oit.

ASAP

- **Resource Description:** Through ASAP, students are able to access student services such as registration, student records, fiscal services, and financial aid.
- **Resource Access:** Log in using your MyUTSA ID (abc123) and password. (All UTSA applicants receive email instructions on how to claim and activate their MyUTSA account). If you have difficulty accessing ASAP, go to ASAP Help/FAQ for assistance.
- **Contact Information:** (210)458-5555

B

BIT

- **Resources Description:** **Behavioral Intervention Team (BIT)** - interdisciplinary collaboration among The Dean of Students, Student Conduct and Community Standards, Counseling Services, University Ombudsperson, Equal Opportunity Services/Title IX, Legal Affairs, Human Resources, Faculty and UTSAPD. The BIT meets regularly and on an emergency basis to review referrals concerning disruptive, inappropriate, and/or threatening behavior of UTSA students and employees and identify appropriate interventions.
- **Contact Information:** (210)458-4911

C

Campus Bookstores

- **Resource Description:** In partnership with Follett, the Rowdy Campus Store is the official bookstore of the university, and the only UTSA-affiliated bookstore, providing course materials, class supplies and spirit gear. The Rowdy Campus Store works closely with faculty to ensure you have all the necessary supplies, products and technology needed for your success. This includes affordable options, such as renting textbooks or opting for used materials.
- **Locations:** 1604/Main Campus – Student Union (SU) & Downtown Campus -
- **Hours of Operation:** Monday through Friday (1604/Main Campus: 8:00am-5:00pm & Downtown Campus: 10:00am-5:00pm/10:00am-2:00pm (FR))
- **Contact Information:** (210)458-4220

Campus Housing

- **Resource Description:** Housing and Residence Life strives to create a learning environment that supports academic success and promotes social, personal and professional responsibility. There are 6 on-campus housing options: UTSA owns and manages Alvarez Hall, Chaparral Village, Chisholm Hall, Guadalupe Hall and Laurel Village. Campus Living Villages, a global student housing operator, owns and manages University Oaks.
- On campus housing:
 - **Contact Information:** (210)458-6200 & Email - studenthousing@utsa.edu
- Off campus housing:
 - Contact Information: (210)458-4740 & Email – studentaffairs@utsa.edu
 - To learn more information visit: <https://www.utsa.edu/students/off-campus-housing/>

Campus Libraries

- **Resource Description:** UTSA Libraries collections consists of millions of print and digital resources, including books, e-books, journals, databases, and audiovisual items. The UTSA community has access to over 13 million scholarly research materials recently made available digitally. UTSA has four libraries that hold Special Collections including the John Peace Library (JPL) and the Applied Engineering College Library, both located on UTSA's main campus, the Downtown Campus Library (DTL), and the Special Collections Library at Hemisphere Park.
- **Locations:** 1604/Main Campus – 2nd Floor of John Peace Library (JPL), 1st Floor of Applied Engineering & Technology (AET) building & Downtown Campus – 2nd Floor of Buena Vista Building (BV) 2.314 & Institute of Texan Cultures - 3rd Floor of Hemisfair Campus (Room 3.04.03)
- **Hours of Operation:** To find the hours of operation for the academic year (2023-20234), please use the following: <https://lib.utsa.edu/about/library-hours/>



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- **Contact Information:** 1604/Main Campus - (210)458-4574 & Downtown Campus - (210)458-2440

Campus Parking

- **Resource Description:** The Campus Parking Office is the one stop shop for parking permits, questions regarding parking, and all other concerns regarding parking.
- **Locations:** 1604/Main Campus - Multidisciplinary Studies Building (MS) 1.01.52 & Downtown Campus - Frio Street Building (FS) 2.424C
- **Hours of Operation:** Monday through Friday (8:00am-5:00pm, Downtown location closed from 1:00pm-2:00pm daily)
- **Contact Information:** (210)458-7275

Campus Recreation Centers

- **Resource Description:** Campus Recreation is comprised of Aquatics, Club Sports, Downtown Programs, Fitness and Wellness, Intramural Sports, and Outdoor Pursuits. Enrolled students are members of Campus Recreation and are eligible to use all of the services provided as well as participate in programming.
- **Locations:** 1604/Main Campus – North & adjacent to Brackenridge Avenue Parking Lot 2 & Downtown Campus – 1st Floor of Frio Street Building (FS)
- **Hours of Operation:** 1604/Main Campus – M-F 6:00am-10:00pm, Sat 12:00pm-6:00pm, Sun 12:00pm-10:00pm & Downtown Campus: M-F 6:30am-9:00am, 11:00am-2:00pm, 4:00pm-7:00pm. Hours may change during holidays.
- **Contact Information:** 1604/Main Campus - (210)458-7575 & Downtown Campus - (210)458-2735

Canvas

- **Resource Description:** The Canvas Learning Management System is being officially launched as UTSA's learning system starting in Fall 2023. In Canvas students will access their courses where they will see all their assignments, deadlines, and grades throughout the semester. Students will also be able to communicate with faculty and other classmates through Canvas. Being that this is a new system for our learning community, for more resources on how to navigate Canvas visit the following site:
<https://provost.utsa.edu/canvas/news/2023/08/story/student-hub.html>
- **Resource Access:** <https://utsa.instructure.com/>

D

Degree Catalogs

- **Resource Description:** The Undergraduate and Graduate Catalogs are updated biennially and contain the degree requirements.
- **Resource Access:** To access the degree catalogs, use the following website link: <http://catalog.utsa.edu>.
- **Contact Information:** (210)458-8000

DegreeWorks

- **Resource Description:** DegreeWorks allows you to plan future coursework and run degree audits. You and your academic advisor can use it to easily identify which courses have been completed, which ones are still needed to fulfill your degree requirements and progress towards graduation.
- **Resource Access:** You can access DegreeWorks anytime by logging in with your myUTSA ID and passphrase. DegreeWorks can be found at my.utsa.edu, on ASAP under the “*Student Services*” tab and then by clicking on “*Student Records*”.

Downtown Campus (Academic Advising)

- **Resource Description:** At the Downtown Campus, various majors are housed, such as Architecture, Construction Science & Management, Criminal Justice, Interior Design, Mexican American Studies, Public Administration. All UTSA students, especially those whose major is housed at the DT campus, are welcome to receive academic guidance from an advisor. Academic advisors assist students will discussing the courses they have completed and needed to finish their degree, creating plans for the degree, and encouraging them to take an active role in degree planning.
- **Location:** Buena Vista Building (BV) 1.304
- **Contact Information:** (210)458-4900 & Email - dtadvising@utsa.edu

Dreamers Resource Center

- **Resource Description:** Dreamer(s) is an inclusive term for students who are undocumented both with and without Deferred Action for Childhood Arrivals (DACA). The University of Texas at San Antonio welcomes all students to our campus and is committed to student success as outlined in our Strategic Plan- A Vision for UTSA . The UTSA Dreamers Resource Center was specifically created to assist Dreamers and students with mixed-status families as one of President Eighmy’s first Presidential Initiatives. We seek to support UTSA students, staff, and faculty with the training, resources, and knowledge needed to ensure that every Dreamer receives the correct information required to successfully enroll, persist, and graduate. We believe that every student deserves a safe, welcoming, and inclusive environment to thrive during their academic journey.
- **Location:** 1604/Main Campus – H-E-B Student Union (HSU) 2.206
- **Hours of Operation:** Monday through Friday (8:00am-5:00pm)
- **Contact Information:** (210)458-7267 & Email – dreamers@utsa.edu

F

Financial Aid & Scholarships

- **Resource Description:** One Stop can help you with applying for aid, understanding the types of aid available and receiving your offered funds. Not sure when your aid will be applied to your bill or what options you have? One Stop is here to guide you. One Stop can also help you learn about the different

The logo for UTSA Student Success features the text "UTSA" in orange and "Student Success" in blue. To the left of the text is a vertical decorative bar with various geometric patterns and icons, including a hand, a sun, and a star.

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types of scholarships available and how you can be awarded them. First-time freshman, transfer students, and current students can access the Scholarship Hub's General Application on the UTSA Scholarship Hub to apply for multiple scholarships.

- **Location:** 1604/Main Campus - 1st Floor of John Peace Library (JPL) & Downtown Campus - 2nd Floor of Frio Street Building (FS)
- **Hours of Operation:** Both campuses - Monday through Friday (8:30am-4:30pm)
- **Contact Information:** (210)458-8000

Fiscal Services

- **Resource Description:** Fiscal Services is your home for all student-related financial services. Get information about your tuition and fees charges and balances due, payment deadlines and the various options for making payments to UTSA, including short-term loans and installment payment plans. If you're expecting a refund, remember to set up a direct deposit to get your refund faster!
- **Locations:** 1604/Main Campus - 1st Floor of John Peace Library (JPL) & Downtown Campus – 2nd Floor of Frio Street Building (FS)
- **Hours of Operation:** 1604/Main Campus - Monday through Friday (8:00am-5:00pm) & Downtown Campus – Monday through Friday (8:30am-4:00pm, closed for lunch 1:00-2:00pm)
- **Contact Information:** (210)458-8000

First-Gen & Transfer

- **Resource Description:** First-Generation & Transfer Student Programs is committed to supporting students that identify as a first-generation or transfer student as they pursue their undergraduate degree. We're focused on ensuring that students make the most out of their university experience through mentorship, student success activities, and community building.
- **Contact Information:** (210)458-4694 & Email - fgts@utsa.edu

First Year Experience

- **Resource Description:** The First-Year Experience Program (FYE) is committed to supporting first-year-in-college- students through peer mentorship as they transition into university life. FYE Peer Mentors meet with students one-on-one to provide academic, social, and personal support in order to enhance student success.
- **Location:** 1604/Main Campus - Multidisciplinary Studies Building (MS) 1.02.04
- **Hours of Operation:**
- **Contact Information:** (210)458-7490 & Email – firstyearexperience@utsa.edu

G

Graduation

- **Resource Description:** As you wrap up your academic journey at UTSA, One Stop can help guide you through that entire process—from explaining how to apply for graduation, to information about your commencement ceremony and when you might expect your awarded degree to be listed on your transcript.

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- **Location:** 1604/Main Campus - 1st Floor of the John Peace Library (JPL) & Downtown Campus - 2nd Floor of the Frio Street Building (FS)
- **Hours of Operation:** Both campuses - Monday through Friday (8:30am-4:30pm)
- **Contact Information:** (210)458-8000

Graduation Help Desk

- **Resource Description:** A one-stop resource for students who need assistance getting classes required to graduate on time. The Graduation Help Desk staff works with students, faculty, and advisors to resolve roadblocks.
- **Location:** Virtual Office - <http://www.utsa.edu/GraduationHelpDesk>

M

Mental Health Services (Counseling)

- **Resource Description:** UTSA utilizes an integrated approach to student physical and mental health to promote student success and wellbeing. The Wellness 360 counseling center provides short-term individual counseling, group counseling, and psychiatry by appointment, both in-person and virtually. UTSA offers 24/7 assistance through TimelyCare which can be accessed through iOS, Google Play, or by visiting the following site: <https://app.timelycare.com/auth/login>. Additionally, UTSA provides a Crisis Helpline when you call (210)458-4140 and select option 3.
- **Locations:** 1604/Main Campus - Recreation and Wellness Center Building (RWC) 1.810
- **Hours of Operation:** Monday through Friday (8am-5pm)
- **Contact Information:** (210)458-4140 & Email - wellbeing.education@utsa.edu

My Student Support Program (MySSP)

- **Resource Description:** Attending college is an exciting opportunity to enrich your life and career goals. It can also be a time of change, adjustment, and stress. You don't have to navigate this all on your own. My Student Support Program (My SSP) is here to help. My SSP is here to support you when you need it, from wherever you are. Call. Chat. Anytime. Anywhere. My SSP connects students with free, confidential mental health and wellbeing support conveniently available 24/7 via the My SSP app, telephone, and web.
- **Resource Access:** To access the My SSP Application, please use the following link and scroll to the bottom of the webpage where you will find the "**My SSP App 101: Access My SSP in Five Easy Steps**": <https://www.utsa.edu/students/programs-and-services/My-SSP/>

O

Office 365 Portal

- **Resource Description:** Office 365 Portal is a UTSA-provided service that makes sure you always have the most up-to-date modern productivity tools from Microsoft, including the Office apps you're familiar with, like Word, PowerPoint, and Excel. You also get online storage via OneDrive for Business, and cloud-connected features that let you collaborate on files in real-time.

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- **Resource Access:** UTSA Tech Solutions recommends that you always access Microsoft products on the web by visiting <https://portal.office.com>.

OIT Secure Charging

- **Resource Description:** UTS Tech Café provides mobile device charging stations that secure and charge most devices available today. Secure fast charging is available to UTSA Students, Faculty and Staff with their myUTSA ID cards at the following locations:
 - 1604/Main Campus:
 - JPL Library Building – 1st floor across from the elevators
 - Business Building (BB) – 2nd floor glass foyer entrance area across from the Market Store
 - Biotechnology Sciences and Engineering Building (BSE 1.660) by elevators near Einstein’s Bagel
 - McKinney Humanities Building (MH) – 2nd floor across from POD
 - Flawn Building (FLN) – 2nd floor near FLN 2.01-7
 - Downtown Campus:
 - Frio Street Building (FS) – 1st floor by Starbucks
- For more detailed information visit the following site:
<https://www.utsa.edu/techsolutions/students/ChargingStations/>

P

Peace Center

- **Resource Description:** UTSA PEACE Center provides support services and prevention education to those who have been impacted by sexual violence. Our services are confidential and for the entire campus community. These are the areas that we focus on work on.
 - Sexual Violence
 - Intimate Partner Violence
 - Gender-Based Violence
 - Sexual Misconduct & Harassment
 - Stalking
- **Location:** 1604/Main Campus - Student Union (SU) 1.02.04
- **Hours of Operation:** Monday through Friday (8:00am-5:00pm) & In-Person Walk-In Services are Available
- **Contact Information:** (210)458-4077 & Email - peace.center@utsa.edu

R

Recovery Support Services

- **Resource Description:** The Recovery Center offers students recovering from substance use disorders and/or other behavioral addictions the environment necessary to maintain your recovery while receiving your education. We provide support meetings, physical lounge/community room, a supportive community, one on one services, plus a few other perks. The Roadrunner Recovery Community is student-driven and center led. We are students, allies, and friends



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here to support, serve, and fellowship together as we journey through college and recovery.

- **Location:** 1604/Main Campus – John Peace Library (JPL) 4.02.08
- **Hours of Operation:** Monday through Friday (8:00am-5:00pm)
- **Contact Information:** (210)458-4140 & Email - wellbeing@utsa.edu

Registration & Records

- **Resource Description:** One Stop can assist you with all things registration. Find the help you need for questions concerning class registration, degree planning, waitlisting, student records and more.
- **Location:** 1604/Main Campus – 1st Floor of the John Peace Library (JPL) & Downtown Campus – 2nd Floor of the Frio Street Building (FS)
- **Hours of Operation:** Both campuses - Monday through Friday (8:30am-4:30pm)
- **Contact Information:** (210)458-8000

S

Student Success

- **Resource Description:** Student Success advances innovative programs and services to provide students with comprehensive resources and equitable opportunities that nurture academic, personal, and career growth. We identify and promote evidence-based practices to cultivate an inclusive and collaborative ecosystem of support that connects, empowers, and equips students to be lifelong learners and active citizens. The Student Success website includes a network of resources, programs, and services designed to help students succeed at UTSA and beyond. Students can find information on resources and services to help their success at UTSA, boost retention, and maintain resilience between semesters.
- **Resource Access:** For more detailed information visit the following site:
<https://www.utsa.edu/studentsuccess/>

Student Success Coaching

- Doing well in college takes more than good study habits. True academic success requires the development and alignment of your academic, social, and emotional selves—the whole you. That is why UTSA created Student Success Coaching, a free service that academically supports students by supporting the whole student. Success Coaches work one-on-one with students to learn their goals, understand their obstacles, and light their way toward academic and personal growth for a richer, more fulfilling college experience.
- **Contact Information:** (210)458-4694;
<https://www.utsa.edu/studentsuccess/coaching/>

Student Printing (PrintSpot)



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- **Resource Description:** Printing is available from computers in the public lab spaces, such as the Peace Library computer workstations, the Downtown Library computer workstations, and the Business Building Computer Lab BB 2.01.20. You can also upload documents from your laptop or mobile device into the printing queues if you are connected on campus to AirRowdy by logging in to PrintSpot with your MyUTSA ID and Passphrase.
- **Resource Access:** To access a print spot on campus, visit the following link: <https://www.utsa.edu/techsolutions/students/printing/how.html#:~:text=Log%20in%20to-,PrintSpot,-with%20your%20MyUTSA>

Supplemental Instruction

- **Resource Description:** Supplemental Instruction (SI) provides weekly study sessions to students enrolled in core and gateway courses at UTSA. In these sessions, guided by trained students who have successfully completed the course work, students work together to improve learning strategies by reviewing course material and preparing for tests. **Students who attend SI sessions regularly tend to average one half to one full letter grade higher than their classmates who do not attend SI.**
- **Location:** The Collaborative Learning Hub (Main Campus: JPL 2.01.12A).
- **Contact Information:** 210-458-7251;
<https://www.utsa.edu/studentsuccess/academic-support/supplemental.html>

T

TRiO Student Support Services

- **Resource Description:** Student Support Services (SSS) is a TRiO program that provides opportunities for academic development, assists students with basic college requirements and motivates students to successfully complete their postsecondary education. The goal of SSS is to increase the college retention and graduation rates of its participants.
- **Location:** 1604/Main Campus – (Administrative Offices) Main Building (MB) 3.212
- **Hours of Operation:** Monday through Friday (8:00am-5:00pm)
- **Contact Information:** (210)458-5717 & Email - StudentSuccess@utsa.edu

Tutoring Services

- **Resource Description:** One-on-one tutoring is available through appointment or drop-ins. Tutoring is available for particular courses in Biology, Chemistry, Physics, Engineering, Math, Statistics and Computer Science.
- Roadrunners enrolled in Basic Chemistry, General Chemistry I & II and Organic Chemistry I & II, MAT 1053 and 1073, ACC 2013 and ACC 2033 can attend Synergistic Targeted Academic Review Sessions (STARS), peer-led, interactive, and group focused sessions which cover traditionally difficult topics.
- TutorMe is a free online tutoring service accessed through Canvas with live academic support.



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- **Location:** Tomás Rivera Center for Academic Excellence
MS 2.02.18 (Sombrilla Plaza, behind the Rowdy statue)
UTSA Main Campus
- **Hours of Operation:** Monday-Thursday: 8 a.m. - 6 p.m.
Friday: 8 a.m. - 5 p.m.
- **Contact Information:** (210) 458-6783;
<https://www.utsa.edu/studentsuccess/academic-support/tutoring.html>

U

University Career Center

- **Resource Description:** The University Career Center can help you in any phase of your career journey. The career center can aid you with career assessment, exploration and planning, resume/cover letter/CV building and reviewing, interview and professional networking assistance, graduate or professional school assistance, internship and job search assistance, as well as professional headshots.
- **Location:** 1604/Main Campus – Student Union (SU) 2.02.04
- **Hours of Operation:** Monday through Friday (8:00am-5:00pm) & Virtual Appointment are Available
- **Contact Information:** (210)458-4589 & Email - career.services@utsa.edu

W

Wellbeing Services (Wellness 360)

- **Resource Description:** On-campus nurse-led clinic and health care for UTSA students is provided by UT Health San Antonio Wellness 360. Our health care team is led by Advanced Practice Registered Nurses who hold the highest level degrees for nursing practice, master's and doctoral degrees.
 - Some services offered are the following:
 - Primary care services (e.g., cold, headache, sore throat, etc.)
 - First aid
 - Prescriptions
 - Immunizations/Vaccinations & Flu Shots
 - And much more ...
- **Location:** 1604/Main Campus – Recreation and Wellness Center (RWC) 1.500
- **Hours of Operation:** Monday through Friday (8:00am-5:00pm) & Virtual Visits are Available
- **Contact Information:** (210)458-4142

Writing Center

- **Resource Description:** Do you have a writing assignment? We can help!
- In fact, we can also help with cover letters, personal statements, and other writing projects.

The Judith G. Gardner Center for Writing Excellence is the campus resource that helps the entire UTSA Community with various writing projects, questions, and challenges. Our experienced tutors provide assistance to current



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undergraduates, graduate students, and faculty/staff members with each step of the writing process: brainstorming, establishing a thesis, achieving coherence and unity, documenting, and revising. Our tutors will help you edit and proofread your essays and will help you improve your own editing skills.

- **Contact information:** (210)458-6086; <https://www.utsa.edu/twc/>
- **Location:** 1604 campus: JPL 2.01.12D; DT campus: DB 2.114