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ABOUT UTSA



About UTSA

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History and Organization

History

UTSA celebrates its 25th anniversary in 1994. It was created by a mandate from the 61st Texas Legislature on June 5, 1969, to be a university of the first class offering bachelor's, master's, and doctoral degrees "as are customarily offered at leading American universities." The first class of 671 graduate students was admitted in June 1973; upper-division undergraduates were admitted in September 1975, and lower-division undergraduates were admitted in June 1976. The first commencement ceremony was in August 1974. The UTSA Alumni Association was formed in 1978.

UTSA received full accreditation by the Southern Association of Colleges and Schools in December 1976. UTSA's first endowed professorship was established in 1981 in the life sciences. The first endowed chair was established in 1985 in the College of Business. The UTSA Honors Program was initiated in September 1985.

UTSA now has 42 undergraduate degree programs, 23 master's degree programs, and one doctoral degree program. It will be introducing several new programs at each level during the next few years, with the support of the South Texas Border Initiative.

Ninety-nine percent of tenured and tenure-track faculty hold a doctorate or terminal degree in their fields. Thirty-seven UTSA faculty have won Fulbright Fellowships to teach and conduct research in a foreign country. UTSA is in the top 30% of public universities in the State in research expenditures.

UTSA is one of the fastest-growing universities in the State; the Fall 1993 enrollment was 17,099. Intercollegiate athletic programs were begun in 1981. A University Center and on-campus housing were added in 1986, and the scope of student organizations and activities increased.

Space on the campus now totals over 1.3 million square feet. Several new buildings, including a facility for UTSA Downtown, are being constructed.

Mission

UTSA, a comprehensive public metropolitan university, is committed to freedom of inquiry and the creation of an environment in which people can teach, discover, learn, and enrich themselves and their community. Through its instructional, research, and public service programs, UTSA seeks to fulfill its mission, serve the needs of the multicultural population of San Antonio and the south Texas region, and emphasize programs that contribute to the technological, economic, and cultural development of the city, region, and state.

UTSA offers a wide range of academic degree programs leading to the bachelor's and master's degrees and selected doctoral programs. It offers students the knowledge and skills required to succeed in their chosen fields. In addition, UTSA provides the opportunity for all undergraduates to develop into truly educated individuals through the Core Curriculum.

UTSA provides access to its various degree programs to a broad constituency and maintains rigorous academic standards in requirements for successful completion

of its programs. Through flexible scheduling, varied course offerings, and student support services, UTSA encourages attendance by both traditional and non-traditional students.

UTSA emphasizes a balance of excellent teaching, research and creative activities, and scholarship. To this end, UTSA recruits and retains faculty who exemplify this balance and encourages faculty to engage in public service activities appropriate to their academic fields. UTSA encourages and facilitates multidisciplinary instructional, research, and public service efforts through its administrative structure, degree programs, and personnel policies.

Through its broad research efforts, UTSA both creates new knowledge through basic research and applies that knowledge to today's problems through applied research. UTSA seeks to facilitate the transfer of research findings into the work environment through continuing education and graduate-level programs for maintaining and upgrading specialized skills of professionals employed in San Antonio and the south Texas region.

UTSA seeks to enrich the cultural environment of The University and the community through its fine arts and humanities programming.

Organization

UTSA is a component institution of The University of Texas System. Governance of The University is vested in the nine-member Board of Regents of The University of Texas System, whose members are appointed biennially by the Governor with the advice and consent of the Senate for six-year staggered terms.

The Board of Regents delegates administrative authority to the Chancellor of The University of Texas System. The administrative authority of each component institution, such as UTSA, is in turn delegated to the President of that component.

The President at UTSA is assisted by a staff including a Provost and Vice President for Academic Affairs, a Vice President for Administration and Planning, a Vice President for Business Affairs, a Vice President for Student Affairs, a Vice President for University Advancement, a Vice President for Downtown Operations, and an Executive Director of the Institute of Texan Cultures.

The Provost and Vice President for Academic Affairs provides the President with advice and counsel on academic matters, acts as a liaison between the President's Office and faculty committees concerned with academic affairs, and has direct responsibility for the development, administration, and quality of all academic programs, the administration of the academic budget, academic policy development and implementation, and all matters directly affecting faculty.

The Vice President for Administration and Planning provides the President with advice and counsel on the general administrative services of The University and acts as liaison between the President's Office and all University standing committees. This officer is responsible for affirmative action, strategic planning, human resource development, policy development, and the Office of Institutional Analysis.

The Vice President for Business Affairs provides the President with advice and counsel on fiscal affairs and has direct responsibility for the business operation of The University, including operation of the Physical Plant, Information Technology, University Police, General Services, and the Business Manager's Office. This

officer is also responsible for budget preparation and analysis, contract and grant administration, and personnel administration.

The Vice President for Student Affairs is responsible for overseeing student affairs and for providing advice to top administrators on all aspects of student activities at UTSA.

The Vice President for University Advancement is responsible for all areas of advancement, including development, communications, and alumni affairs within the academic Colleges and coordination with The University of Texas Institute of Texan Cultures.

The Vice President for Downtown Operations has responsibility for building UTSA's downtown presence and overseeing extended education, pre-college, and business outreach programs.

The Executive Director of the Institute of Texan Cultures is responsible for the administration and management of all Institute programs, activities, and exhibits; leadership in educational programming and content production; the dissemination of historical and cultural information to the public and the schools; the development and management of volunteer programs; and fundraising.

Accreditation

The University of Texas at San Antonio is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award bachelor's, master's, and doctoral degrees.

UTSA Downtown

The University is implementing a substantial expansion of its course offerings at locations outside its main campus. An increasing number of courses will be offered at a temporary facility at Cypress Tower (1222 North Main Street). Development of a permanent downtown facility on Durango Street is underway.

Administrative Policies and Services

Rules and Regulations of the Board of Regents

A student at UTSA neither loses the rights nor escapes the responsibilities of citizenship. Compliance is expected with both the penal and civil statutes of the State and federal governments, the rules and regulations of the Board of Regents, and the policies and procedures of The University.

All students of UTSA are subject to the rules and regulations governing student conduct and discipline as set out in Part One, Chapter VI of the *Rules and Regulations of the Board of Regents of The University of Texas System*, the *UTSA Handbook of Operating Procedures*, and the *UTSA Student Guide to UTSA*.

The *Regents' Rules*, *Handbook of Operating Procedures*, and *Student Guide to UTSA* have full force and effect as they concern all UTSA students. The *Regents' Rules* and the *Handbook of Operating Procedures* may be consulted in the offices of the President, the Vice Presidents, the Deans, and in the John Peace Library. The

Student Guide to UTSA is available from the Office of the Assistant Vice President for Student Life.

Advisement

New, transfer, and continuing students with fewer than 30 semester credit hours of college work are classified as General Studies majors and must receive academic advisement in the Tomás Rivera Center for Student Advising. After the first 30 semester credit hours, students normally will select majors and will then obtain advisement in the Divisions or Colleges which offer their major programs. (Some programs require a later declaration of major.) Transfer students with over 30 credit hours must receive initial advisement in the Tomás Rivera Center.

Hazing

State law (§§ 4.51 through 4.58, Texas Education Code) defines hazing as “any intentional, knowing, or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in any organization whose members are or include students at an educational institution.”

Hazing includes but is not limited to

- any type of physical brutality, such as whipping, beating, striking, branding, electric shocking, placing of a harmful substance on the body, or similar activity;
- any type of physical activity, such as sleep deprivation, exposure to the elements, confinement in a small space, calisthenics, or other activity that subjects a student to any unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;
- any activity involving consumption of food, liquid, alcoholic beverage, liquor, drug, or other substance which subjects the student to an unreasonable risk or harm or which adversely affects the mental or physical health of the student;
- any activity that intimidates or threatens the student with ostracism, that subjects the student to extreme mental stress, shame, or humiliation, or that adversely affects the mental health or dignity of the student or discourages the student from entering or remaining registered in an educational institution, or that may reasonably be expected to cause a student to leave the organization or the institution rather than submit to such acts; and
- any activity that induces, causes, or requires the student to perform a duty or task which involves a violation of the Penal Code.

Under state law, individuals or organizations engaging in hazing could be subject to fines and charged with a criminal offense. According to the statute, a person can commit a hazing offense

- by engaging in a hazing activity;
- by soliciting, directing, encouraging, aiding, or attempting to aid another in hazing;
- by intentionally, knowingly, or recklessly allowing hazing to occur; or
- by failing to report in writing to the Assistant Vice President for Student Life first-hand knowledge that a hazing incident is planned or has occurred.

The fact that a person consented to or acquiesced in a hazing activity is not a defense under the hazing law.

The penalty for failure to report hazing activities is a fine of up to \$1000, up to 180 days in jail, or both. Penalties for other hazing offenses vary according to the severity of the injury which results; they include fines from \$500 to \$10,000 and/or up to two years in jail.

In an effort to encourage reporting of hazing incidents, the law grants immunity from civil or criminal liability to any person who reports a specific hazing event to the Assistant Vice President for Student Life, and immunizes that person from participation in any judicial proceeding resulting from that report.

State law does not affect or in any way restrict the right of UTSA to enforce its own rules against hazing, and The University may take disciplinary action for conduct that constitutes hazing regardless of whether public authorities prosecute students under State law. Part One, Chapter VI, § 3.28 of the Regents' Rules and Regulations provides that hazing with or without the consent of the student is prohibited by the System and a violation of that prohibition renders both the person inflicting the hazing and the person submitting to the hazing subject to discipline. Initiations or activities by organizations may include no feature which is dangerous, harmful, or degrading to a student, and a violation of this prohibition renders both the organization and the participating individuals subject to discipline.

Solicitation/Distribution of Materials

Part One, Chapter VI, § 6.6 of the *Regents' Rules and Regulations* states that no solicitation shall be conducted on the grounds, sidewalks, or streets of the UTSA campus, except by the agents, servants, or employees of this institution acting in the course and scope of their employment, or by the Student Representative Assembly (SRA), or by a registered student, faculty, or staff organization of this institution. Such solicitation must adhere to the following rules:

- Academic or institutional programs being carried on in the buildings shall not be disturbed or interfered with.
- The free and unimpeded flow of pedestrian or vehicular traffic on sidewalks and streets and at places of ingress and egress to and from campus buildings shall not be interrupted.
- The person(s) being solicited shall not be harassed, embarrassed or intimidated.

Non-University groups, individuals, or associations are not permitted to solicit, distribute, or circulate any petition, handbill, or other literature in University buildings or on the grounds.

Newspaper vending is permitted only in the areas designated in advance by the President or his delegate. Any request for other newspapers and/or additional distribution areas should be directed in writing to the Vice President for Business Affairs.

Prior authorization to conduct solicitations or distribution of materials on campus by registered student organizations or by registered faculty or staff organizations must be obtained through the Office of the Vice President for Student Affairs (student organizations) or through the Office of the Vice President for Business Affairs (faculty or staff organizations). Persons desiring to conduct solicitations or

to distribute materials strictly for personal reasons or for personal profit or gain will under no circumstances be granted permission to do so.

Any violation of the above policy should be reported to the Office of the Vice President for Business Affairs.

Student Right-to-Know and Campus Security Act

In compliance with the Student Right-to-Know and Campus Security Act (20 U.S.C., §§ 1092(a), (e), and (f), as amended), UTSA collects specified information on campus crime statistics, campus security policies, and institutional completion or graduation rates. Pursuant to the federal law, alleged victims of violent crime are entitled to know the results of campus student disciplinary proceedings concerning the alleged perpetrators. UTSA will make timely reports to the campus community on crimes considered to be a threat to students and employees and reported to campus police or local police agencies.

Every September, UTSA will publish and distribute an annual report of campus security policies and crime statistics to all current students and employees, provide copies of the report to applicants for enrollment or employment upon request, and submit a copy of the report to the Secretary of Education upon request. The annual campus crime statistics report will reference crimes which occur on property owned or controlled by UTSA and may be supplemented by listing crimes which occur off campus in buildings or property owned or controlled by student organizations that are registered by UTSA, when such statistics are available from local police departments. The annual security report contains UTSA's policy regarding sex-related offenses, including sexual assault prevention programs, education programs to promote awareness of sex offenders, administrative disciplinary procedures and sanctions for offenders, and counseling and student services for victims.

Prior to the offer of athletically related student aid to a potential student athlete, UTSA will provide certain information on graduation rates specified by the federal law to the prospective student and to the student's parents, guidance counselor, and coach.

UTSA Student Graduation Rate

UTSA serves undergraduate and graduate students from a wide range of backgrounds: some undergraduate students are recent high school graduates; others are completing a degree after pursuing other goals for a number of years; some students work full- or part-time and extend their education over a longer period of time; and some students enroll in classes for personal or professional enrichment but choose not to pursue a degree.

For the portion of UTSA's students who began their first semester of attendance at UTSA in 1986 as first-time freshmen enrolled full-time as degree-seeking students, the graduation rate within a six-year period was 26.3%. This percentage does not include students who may have subsequently decided to attend college part-time rather than full-time, extending their education over a longer time period; students who transferred to a junior college to continue their studies; or students who later chose to become non-degree-seeking students. Additionally, not considered in the calculation of this graduation rate is the large number of students who initially enrolled at UTSA as part-time students, who transferred to UTSA to complete their degrees after attending elsewhere, or who attended for reasons other than to obtain a degree.

Student Grievances

UTSA students may need to pursue questions or concerns involving academic or non-academic aspects of student life. General grievance procedures are set forth below. Students may consult with the Office of Student Life if additional information is needed concerning the pursuit of any grievance.

A student with a grade grievance should refer to the Grade Grievance Procedure section in the General Academic Regulations chapter of this catalog.

A student grievance may involve a UTSA employee or other students. A student with a grievance involving a university employee should first seek to resolve the problem with the employee. If the matter cannot be resolved with the employee, the grievance can be forwarded to the employee's supervisor. A student who believes another student has violated the *Student Code of Conduct* may institute a proceeding against a student by filing a complaint with the Office of Student Life.

Financial Aid

The Office of Student Financial Aid administers programs to assist students and parents in financing an education at UTSA. Financial aid programs for undergraduate students include the College Work Study program, Pell Grants, Supplemental Educational Opportunity Grants, Texas Public Education—State Student Incentive Grants, Perkins Student Loans, and several Federal Family Education Loan (FFELD) programs.

A yearly determination of eligibility/financial need is required for most forms of financial aid. The student must submit a financial statement to a federally approved agency, which carries out a financial need analysis.

To be considered for financial aid, a student must

1. be officially admitted to UTSA;
2. file a Free Application for Federal Student Aid—FAFSA (the Financial Aid Application Form from the College Scholarship Service will be accepted in lieu of the FAFSA);
3. file a UTSA application for Financial Aid with the Office of Student Financial Aid;
4. meet deadlines set by the Office of Student Financial Aid;
5. not be in default on any Title IV, HEA loan made for attendance at any institution;
6. not owe a refund on any Title IV, HEA grant received for attendance at any institution;
7. make satisfactory academic progress as required to fulfill federal requirements for financial aid eligibility; and
8. be classified by the Admissions Office as a degree-seeking student.

Further,

- Transfer students must submit a Financial Aid Transcript from each post-secondary school attended, whether they received financial aid there or not.
- Students who are not U.S. citizens must provide proof of eligibility.

- In some cases, students will be asked for documents verifying the information reported on their financial aid applications. This information must be provided to remain eligible for aid.

Once the application process is complete, students will automatically be considered for the Pell Grant and Guaranteed Student Loan programs. However, all other major forms of financial aid are granted on a first-come, first-served basis and have limited funds. Students are strongly encouraged to have their applications completed by March 31 of each year.

Further information and application forms are available from the Office of Student Financial Aid. A list of scholarships available to UTSA students is also available (and is published each semester in the Schedule of Classes).

Veterans' Assistance

Educational benefits are available to veterans, eligible dependents of veterans, and personnel on active service in the Armed Forces. The Office of Veterans' Affairs, located in the Office of Admissions and Registrar, provides the necessary forms and current information about the benefits provided under the law.

Students receiving veterans' assistance must keep themselves informed of and meet the academic standards of progress required of all VA recipients. These standards are set by Veterans Administration regulations and are monitored by the Texas Education Agency.

Identification Cards

Student identification cards are mandatory. A one-time, \$10.00 nonrefundable charge for student photo identification cards is assessed when the student first registers at UTSA. The student must go to the Photo I.D. Office to have a picture made and fill out the necessary form. If a student fails to have the card made or fails to claim the card during the first semester, the fee is forfeited and another photo identification charge will be assessed in the next semester.

The card is valid as long as the student remains enrolled at UTSA. A \$10.00 charge is assessed to replace a lost or stolen card. For information on I.D. cards, contact the Photo I.D. Office.

Availability of Directory Information

UTSA student educational and directory records are maintained in accordance with State and federal laws. Directory information is available upon public inquiry, and includes a student's

- Name
- Current Address
- Permanent Address
- Phone number
- Date and place of birth
- Major and concentration
- Classification
- Participation in officially recognized activities and sports
- Weight and height (if the student is on an athletic team)
- Dates of attendance

Degrees and awards received
Most recent previous educational institution attended

A student's consent to the release of this information is presumed. Students who do not want this information available to the public must submit a written request for confidentiality to the Office of Admissions and Registrar. When a student has requested confidentiality, The University responds to public inquiry by verifying enrollment only.

In a regular (Fall or Spring) semester, the request must be turned in between the first day of registration and the twelfth day of classes. In a Summer term, the request must be turned in between the first day of registration and the fourth day of classes. The request for confidentiality will remain in effect until the student makes a written authorization releasing the information.

For more specific information concerning the disclosure, review, release, and confidentiality of student records under the Family Educational Rights and Privacy Act (20 U.S.C., § 1232g), consult the *Student Guide to UTSA* (available in the Office of the Assistant Vice President for Student Life).

Students with Disabilities

UTSA does not discriminate on the basis of disability. Special assistance is provided to students with disabilities through the Office of Disabled Student Services.

Lost and Found

All abandoned articles found on the UTSA campus are stored in the University Police Office. Lost items may be claimed by showing proper identification of ownership. UTSA will dispose of items that are not claimed within 60 days.

Campus Resources

The UTSA Library

The UTSA library is housed in the John Peace Library building. As of Fall 1992, the collections included approximately 500,000 volumes, 101,000 government publications (federal, State, and local), 1.95 million microforms, and approximately 2,200 subscriptions to periodicals. The library is a designated federal and State depository.

The Library's Special Collections Department focuses on Western Americana and Texana. The John Peace Collection contains books and documents from the Texas Republic, and the Kathryn Stoner O'Connor Collection contains early Texan and Mexican materials.

The library also has full audiovisual capability, music listening facilities, and a curriculum materials center. Copiers for paper and microforms are available. Carrels, group study rooms, lounges, and faculty study rooms are located throughout the building.

A full range of interlibrary loan services, on-line catalog, and on-line or on-disk computer searching is available. The library is a member of the Council on Research and Academic Libraries, a library network devoted to developing and strengthening the information resources and services in the San Antonio area.

Tomás Rivera Center for Student Advising

The newly established Tomás Rivera Center for Student Advising combines important academic advisement functions with an array of support services for students. The Center advises new students with 30 or fewer semester credit hours of college coursework, undeclared majors with over 30 semester hours of coursework, students in the Provisional Admission Program, students with TASP deficiencies, and transfer students in their first semester at UTSA.

The Center provides students with information on UTSA programs, services, and events. It oversees the UTSA Mentoring Program and offers assistance to groups of students such as San Antonio Educational Partnership students, freshmen on probation, and freshman minority students.

The Center also offers academic tutorial instruction in specific subject areas as well as general instruction in successful study habits and techniques. Tutors are provided on a consistent weekly schedule. Individual and group tutoring sessions are provided in most subject areas. Self-paced computer software programs are available on a walk-in basis to review concepts and practice skills. Study skills classes are provided. Instructional video and audio tapes are available in subject areas that parallel and augment tutoring and study skills lessons. Introductory computer skills classes in word processing and spreadsheets are provided for a nominal fee.

Office of International Programs

The UTSA Office of International Programs supports international components in undergraduate academic programs, promotes international research, develops and manages cooperative agreements and programs for academic exchanges, encourages enrollment of qualified students from other nations, provides special services to international students to maximize their academic success and intercultural exchange, maintains active relationships between UTSA and its international alumni and past participants in study abroad and exchange programs, and provides assistance in obtaining financial aid for students and faculty wishing to study, teach, or perform research abroad.

UTSA maintains cooperative programs with the National Autonomous University of Mexico (Mexico City), East China Normal University (Shanghai, China), Kyoto University of Foreign Studies (Kyoto, Japan), Queensland University of Technology (Brisbane, Australia), and Austral University (Valdivia, Chile). Similar links are being established with other institutions in Argentina, Bolivia, Canada, China, Costa Rica, Ecuador, England, France, Germany, Hungary, Ireland, Japan, Mexico, Russia, and Sweden.

International Student and Scholar Office

The International Student and Scholar Office is a component of the UTSA Office of International Programs. The Advisor in this office assists visiting international scholars, exchange faculty, and undergraduate and graduate students with the procedures and documentation necessary for entering the United States and maintaining legal status. This office also provides support and programming for

international students and faculty visitors, and is responsible for international outreach programs in the communities and schools of south Texas.

Study Abroad/Exchange Programs

Advice about exchange and study abroad programs can be obtained in the UTSA Office of International Programs.

Exchange Programs. UTSA is a participant in the International Student Exchange Program. Students accepted into exchange programs are assisted in obtaining the lowest possible cost for study in more than 105 institutions in 45 countries, including Australia, Canada, Chile, China, Colombia, England, Finland, France, Germany, Honduras, Japan, Kenya, Korea, Mexico, Russia, Tanzania, and Uruguay.

UTSA is also a member of the National Student Exchange program, which provides students the opportunity to study at over 110 institutions in 45 states, Guam, the U.S. Virgin Islands, and Puerto Rico. Member institutions include the University of Alaska system, the University of Hawaii, the University of Maryland, the University of Massachusetts, the University of Oregon, and SUNY Stony Brook, among others. Participating UTSA students pay in-state tuition and fees (either at UTSA or at the host exchange institution).

Study Abroad Programs. Study abroad programs, some with specific disciplinary focus, are available in England (London), Mexico, and several other countries.

Office of Minority Affairs

The Office of Minority Affairs helps minority students and other under-represented groups have successful and rewarding college experiences and graduations. It provides college transition support services and career goal clarification.

In addition, the Office presents programs that educate the UTSA and San Antonio communities about the varied cultural backgrounds of University students, offering culturally diverse students a sense of self-pride and belonging. It seeks to heighten sensitivity to multiculturalism and respect for individual differences.

Disabled Student Services

The Office of Disabled Student Services at UTSA coordinates support services and equipment for students with disabilities. Its goal is to help qualified students participate as fully as possible in university life. Some of the services and equipment available include registration assistance, note-taking, test accommodation, TDD, Amigos vehicles, an Arkenstone Scanner with DecTalk and Vocal-eyes, CCTVs, and a Braille Printer.

Eligible students should contact the Office prior to the beginning of the semester to discuss their needs and make appropriate arrangements. A disability verification letter and an interview with the coordinator are required before services will be provided.

The UTSA Art Gallery

The UTSA Art Gallery enhances the teaching, research, and outreach missions of the College of Fine Arts and Humanities. It provides a setting for visual and oral presentations for the UTSA and San Antonio communities.

The Art Gallery is an educational tool for students pursuing a career in art. Exhibitions and collections reflect the academic curriculum, provide avenues for research, and present opportunities for interpretation and designing, preparing, and installing exhibits. Biennial exhibits by members of the faculty of Art and Architecture are presented, as are exhibits by national and international artists.

The University Bookstore

The University Bookstore, operated by Barnes and Noble Bookstores, Inc., is located on the first level of the Science building. It maintains as complete an inventory as possible of all required and recommended books for UTSA courses, as well as stocking general school supplies, art materials, soft goods, decals, greeting cards, and a variety of gift items.

The Computer Store

A UTSA-owned and operated computer store is located on the first floor of the Science building and offers computer systems and software at educational discounts to UTSA students, faculty, and staff.

The University Food Service

There are two cafeterias on campus, one on the first level of the John Peace Library building and one in the University Center. Operated by ARA Dining Services, these cafeterias provide breakfast, lunch, dinner, snacks, daily specials, and salad bars. A sandwich shop is located on the first level of the Humanities-Business building. The Roadrunner Roost in the University Center offers a "pub" environment.

All campus dining facilities accept Roadrunner Express food cards. These cards, available to all UTSA students, operate on a declining balance system. The University Food Service also offers catering for large and small groups. See the Food Service Office in the Library building for more information.

Information Technology (Computing Resources)

Computing resources at UTSA include two centrally supported IBM 4300 series systems, a Sun Microsystems/670 server, a modern student computing laboratory with 130 networked personal computers, and 80 terminals for academic IBM use. Specialized facilities in the College of Sciences and Engineering include a Scientific Visualization Lab with Silicon Graphics workstations, a CAD/CAE lab with Sun and DEC workstations, and an artificial intelligence lab with Symbolics and LMI LISP-based systems. Ten other specialized student computing facilities are located on campus. A major expansion of student computing resources is underway.

A campus-wide fiber-optic backbone network connects all facilities and provides links to wide-area networks (BITNET, Internet, THENet, NSFNet) with electronic mail, file transfer, and remote log-in capabilities. Off-campus access is supported via dial-up modems that connect to all mainframe systems and network resources.

Supercomputing facilities at The University of Texas System Center for High Performance Computing include a Cray x-MP/24 and 14se with Convex and VAX interfaces accessible through the network.

Administration information systems and the University Library On-Line Catalog (NOTIS) are supported on one of the IBM 4381 processors. Services include automated telephone registration, integrated on-line student information, and other administrative support systems.

Student Life

The University Center

The University Center is located on the West Paseo, between the Humanities-Business and Physical Education buildings. It houses services, facilities, and amenities for the University community, including an Information Center with a Rainbow TicketMaster outlet, an ATM, a copy shop, dining facilities such as Chick-fil-A and the Roadrunner Roost, the Quarters recreation center, and television lounges. In addition, a lounge, large multipurpose room, meeting rooms, and work spaces for registered student organizations are available. The Student Activities Office on the second floor provides offices for the student government, the Campus Activities Board, the Student Activities staff, and a campus message center for registered student organizations. The University Center is currently being expanded.

Student Activities

Student activities enhance classroom education, assist students to develop leadership qualities, develop interpersonal skills, and create a stimulating campus environment.

Student Organizations

UTSA recognizes student organizations based on social, service, cultural, political, and academic interests. A message center for registered student organizations is located in the Student Activities and Organizations (SAO) Office in the University Center. The SAO Office also coordinates the Campus Activities Board, the Student Government, registered student organizations, leadership development programs, and fraternities and sororities.

UTSA Alumni Association

The UTSA Alumni Association seeks to strengthen ties among The University, its past, present, and future students, and the community in the interests of academic excellence. It provides scholarships to new and current students. Alumni-sponsored activities include an annual meeting each fall, the 5K Hightailer, and Homecoming.

The Association was established in 1977 and incorporated in 1978. It is a dues-paying membership organization governed by a 21-member elected board of directors. A director of alumni programs manages the daily operations.

Intercollegiate Athletics

UTSA fields men's and women's teams for intercollegiate competition in Division I of the NCAA. Men's sports include basketball, baseball, cross country, golf, in-

door and outdoor track, and tennis. Women's sports include basketball, cross country, indoor and outdoor track, softball, and volleyball.

All currently enrolled students receive free admission to any on-campus UTSA athletic event.

Intramural and Recreational Activities

UTSA offers a wide range of intramural programs and recreational activities. The facilities available in the Convocation Center and the Physical Education Building include gymnasiums for basketball, badminton, and volleyball, two weight rooms, ample indoor jogging space, an outdoor 400-meter synthetic-surfaced track with a grass playing infield, intramural fields for soccer, flag football, and softball, and a tennis center. A newly completed softball and baseball complex is adjacent to the outdoor track.

Intramural sports offered include tennis, track, volleyball, badminton, shuffleboard, table tennis, softball, soccer, and flag football.

Living Accommodations

On-Campus. UTSA, in partnership with the private sector, has developed a contemporary approach to campus housing. Dormitory and apartment housing is available on campus.

Residence Halls. Chisholm Hall residence hall is open to all students and offers traditional-style accommodations with two-person rooms with private baths. All utilities are included. Residents may make 24-hour-a-day use of the adjacent Activity Center, with TV, game room, and study lounge. A junior-olympic-size indoor swimming pool is open 15 hours per day. For additional residence hall information, contact Chisholm Hall at (210) 694-6700.

Apartments. University Oaks Apartments opened in Fall 1992 and houses 450 students in 200 apartment units. Efficiencies and one-, two-, and four-bedroom units are available. Other amenities include a swimming pool, jacuzzi, basketball and volleyball courts, and limited-access gates. An additional 200 units opened in Fall 1993. For additional on-campus apartment information, contact the University Oaks Office at (210) 561-8699.

Off-Campus. Student Housing Services, located within the Student Life Office, makes an off-campus housing directory available to help students find accommodations in the San Antonio area. Contact the Student Life Office at (210) 691-4720 for on- or off-campus housing information.

Health and Counseling

Student Health Services

University Student Health Services offers limited medical capabilities. When UTSA is in session, a registered nurse is on duty during normal class hours. When needed, a referral is made to a physician for medical treatment.

Incoming students must return the Health Information Form included in UTSA's application for admission to University Student Health Services. Proof of current

immunization for TD (tetanus-diphtheria) and MMR (measles, mumps, and rubella) is required. Student Health Services can provide these immunizations if students are not current. International students must have a tuberculosis (T.B.) skin test within six weeks of admission, and any student with positive results must show proof of appropriate follow-up and treatment. All students are encouraged to receive the complete series of Hepatitis B vaccine.

UTSA recognizes that Human Immunodeficiency Virus (HIV) and Hepatitis B virus (HBV) are serious public health threats. UTSA's policy on HIV and HBV infection, as well as educational pamphlets about methods of transmission and prevention of HIV and HBV infections, is available at Student Health Services.

Students should carry health and accident insurance. Out-of-town students should be able to verify insurance coverage to avoid delays in obtaining medical treatment.

Counseling Center

The Counseling Center provides professional services to help meet the personal and developmental needs of currently enrolled students. Staff psychologists use counseling techniques, psychological assessment, and other aids. All counseling is free, confidential, and on a voluntary basis.

Services include individual sessions for personal and educational concerns, services to couples with relationship difficulties, and group sessions offered on a regular basis on topics such as vocational choice, assertion training, interpersonal communication skills, stress management, understanding sexual orientation, and living with HIV. The Counseling Center also provides assessment for career decision making or for the possibility of a learning disability. In addition, self-help cassette tapes are available for listening in person or by phone on a variety of topics, ranging from friendship building to suicidal crisis.

Orientation and Freshman-Year Programs

The mission of the Office of Orientation and Freshman Year Programs is to provide academic and support services for freshmen in their first 30 semester hours at UTSA. All freshmen with no previous college credit hours are required to participate in orientation before registering for classes.

Orientation programs are offered for freshmen and transfer students each semester. During the summer, freshmen entering UTSA in the Fall participate in two-day orientation programs, which include tours of the campus, academic advising, registration, and exposure to campus services and programs. The summer program also includes family orientation programs designed to inform family members of new students about UTSA services and programs and assist the transition of having a family member at college. Summer and spring orientation programs are also conducted.

Other programs include Non-Traditional Student Orientation programs in the summer for students who are 24 or older, work full-time, have children, or are married; Roadrunner Camp, an off-campus leadership development program for new freshmen entering UTSA in the Fall semester; and the Start-Up Seminar, a program for students re-entering college life that emphasizes study skills development. Special programs and services just for freshmen include a Freshman Phone-a-thon during the sixth week of classes, a new student newsletter called the *New*

Student Notebook, and a parent and family newsletter titled *Family Focus*. In addition, the Orientation Office assists the Office of International Programs and Studies to provide an additional new student information session for international students prior to the beginning of each semester.

Testing Center

The Testing Center provides University-wide testing services. National and State tests are given on national and state testing dates. Local assessment tests are regularly scheduled. Calendar dates for all tests are available at the Center.

Students are encouraged to satisfy degree requirements through credit by examination (see General Academic Regulations). The Center offers a brochure on Credit by Examination at UTSA which covers the various tests which are accepted for credit.

Career Services Center

The Career Services Center offers a variety of services and programs for career counseling and placement. The Center helps UTSA students and alumni develop effective job search techniques to secure full-time professional employment. Center staff offer individual and group training for developing job hunting skills and methods (i.e., effective resume and letter writing, organizing a job search, interview skills training). Full-time job vacancy listings are posted in a computer job bank. Students are seen on either a "drop-in" or appointment basis.

The Center maintains a library of employer recruitment literature, resource books, audio-visual equipment and tapes, pamphlets, magazines, and informational guides on such topics as how to organize a job-hunting campaign, efficient correspondence procedures, preparing personal resumes, how to prepare for and be successful in job interviews, the average starting salaries for specific careers, etc. Two Career Fairs are held each year.

Graduating seniors and alumni who wish to sign up for job interviews must register with the Center and develop a placement file. There is a \$10.00 registration fee. The placement file will be active for one year. Through the on-campus interview program, graduating seniors and alumni meet representatives from business, industry, and government.

Student Employment and Internships

The Office of Student Employment and Internships helps students seeking part-time employment while they are still pursuing degrees. Interested students can attend workshops on resumes, interviewing, and employment conditions in the part-time job market.

Other services include a computerized part-time job bank, employer listings, and a cooperative education library. Cooperative education and internship information sessions are offered every semester.

Teacher Placement Service

The Teacher Placement Service is located in the Office of Teacher Advising, Certification, and Placement. It assists all UTSA undergraduates, graduates, or alumni who seek employment in the field of education by coordinating communica-

tion between students and employers and acting as a clearinghouse for student placement files. The Office also sponsors on-campus interviews and a semi-annual Teacher Job Fair.

Information concerning services and fees for placement files is available through the Office of Teacher Advising, Certification, and Placement.

Research Organizations

Institute for the Arts and Humanities (IAH)

The IAH is the research center for the College of Fine Arts and Humanities. It makes general information available on the arts of Western Europe and the Americas and provides assistance to individuals interested in research in the fine arts and humanities. The IAH is active in visual and performing arts, art history, architectural history, art criticism, literature, and foreign languages.

Research Center for the Visual Arts

This specialized center is a component of the Institute for the Arts and Humanities and focuses on the study of Iberian and Interamerican visual arts, art and architectural history, and art criticism.

Institute for Studies in Business (ISB)

The ISB is the research center for the College of Business, offering UTSA faculty and students a superior research environment for problem solving, interaction with the San Antonio business community, and applied economics and business training. The ISB interacts with the faculty of other Colleges to provide an interdisciplinary approach.

Activity focuses on problems encountered in public and private decision making and specific problems in the broad fields of marketing, economic analysis and modeling, human resource planning, information systems, financial analysis, and economic development research. Users are guided by specialized data files, a research library, and computer system.

Institute for Research in Sciences and Engineering (IRSE)

The IRSE serves as the research center for the College of Sciences and Engineering; it identifies research opportunities, assembles multidisciplinary teams from within the College of Sciences and Engineering and other Colleges, and assists in the development of grants and contracts. It interacts with the San Antonio community when additional expertise is required and participates in the Southwest Research Consortium. Specialized research centers are created when a research team becomes self-sustaining.

IRSE distributes information on federal, regional, and local funding sources bimonthly in the IRSE Newsletter. It also offers assistance to faculty in the preparation of proposals and the management of projects.

Center for Water Research

The Center for Water Research is a component of the College of Sciences and Engineering, organized under the Institute for Research in Sciences and Engineering. Research is conducted by the Center's staff and UTSA faculty and students in the major areas of hydrogeology, surface water hydrology, geochemistry, geophysics, and geotechnical engineering.

Research and analysis capabilities include stable and unstable isotope geochemistry, water chemistry, borehole geophysical logging, surface geophysical surveys, structural geology of aquifer systems, microbiology of bioremediation, leakage and contaminant studies, mathematical modeling of ground-water flow and contaminant transport, surface-water modeling, economic analysis of water usage, formulation of decision models for water planning, and study of municipal water supply and treatment systems.

Institute for Research in Social and Behavioral Sciences (IRSBS)

The IRSBS is the research center for the College of Social and Behavioral Sciences, and coordinates the activities of four subordinate components: the Center for Archaeological Research, the Center for Learning and Development Research in Education, the Office of Professional Development in Education, and the Office of Research on Teaching and Learning. These research components promote faculty and student research and assist the local community when necessary.

Center for Archaeological Research

This center trains students in archaeology, promotes archaeological research in south and south central Texas and Mesoamerica, performs archaeological surveys for federal and State agencies, provides archaeological services to the local community, and sponsors regional, State, and national programs and conferences.

The Center's staff includes graduate and undergraduate students. The Center has conducted archaeological investigations in many parts of Texas, studied the ancient Maya in Guatemala, made a two-year study of a Spanish mission in Mexico, made a multiyear study of the prehistory and history of the Choke Canyon Reservoir area, and worked in Louisiana and New Mexico. In addition, the Center helps organize and support regional archaeological surveys and excavations and participates in local, state, and international conferences. The Center has administered over 400 contracts and grants, and results of Center investigations are published in nearly 250 volumes in 10 publications series.

The Center also promotes public participation in archaeological research through the "Friends of Archaeology" program, provides seed grants and assistantship stipends, and sponsors special lectures, studies, and publication of important reports.

Center for Learning and Development Research in Education

This center pursues basic and applied research in learning and development, particularly in the educational process. It promotes research in learning and development in education; helps coordinate and develop cooperative faculty-student research; coordinates with school districts, social service agencies, and community agencies on problems of mutual interest; and solicits funds for research support. The Center

helps identify and coordinate faculty, student, and community interests, needs, and resources; many of its projects are cooperative community efforts.

Office of Professional Development in Education

This office promotes professional development in educators. It develops advanced academic training programs, coordinates with UTSA faculty to staff such programs, presents professional training programs for educators, and evaluates academic training. It also works with local schools to establish programs that fit the needs of educators and the community.

The Office meets its goals through (1) graduate or undergraduate coursework in subject matter or professional education; (2) advanced academic training in subject matters; and (3) advanced academic training in other areas, such as classroom management training, pedagogy, and strategies and techniques for teaching. These three programs can be offered either on or off campus. Credit for coursework is accumulated along standard academic lines. Credit for academic training programs is set out by State guidelines, and 15 hours of training is equivalent to 1 hour of graduate coursework.

Office of Research on Teaching and Learning

This office collaborates with educating institutions to critique teaching processes and promote student learning, studies teaching in varied settings, and interprets and disseminates research findings to the profession and the public. It promotes collaboration among researchers, teachers, and administrators in varied instructional settings for research into variables of teaching and learning. In addition, the Office sponsors workshops, conferences, media productions, and other avenues to promote understanding of the complexities and dimensions of teaching.

Hispanic Research Center

The Hispanic Research Center operates under the auspices of the Provost and Vice President for Academic Affairs. Its mission is to provide an interdisciplinary University focus on research regarding Hispanics. The Center stimulates research on Hispanic populations in the United States and Texas and conducts faculty forums emphasizing research on Hispanics. Some research areas include education, social and political access, history, culture, business and economic opportunity, mental and physical health, and U.S.–Mexican relations.

Institute of Texan Cultures

Originally the State of Texas exhibit at the 1968 World's Fair, the Institute was affiliated to UTSA in 1986. It has become a learning and communication center for Texas history and folk culture. Professionally trained staff members and volunteers use the displays of art and artifacts as a "living history" teaching laboratory.