Japanese Language and Culture Summer Camp at UTSA

UTSA’s East Asia Institute will offer one week of Japanese Language and Culture Camp this summer.

In the mornings, students will learn to read, write, and speak the language and the afternoons will be packed with culture, art, and craft activities. The camp is intended for children ages 8-13.

Dates:
Japanese Language and Culture Camp: July 7-11, 2014

Camp hours: 8:30 a.m. to 4:00 p.m.

Tentative Daily Schedule
8:30-9:00 a.m. Arrival: Supervised free activities
9:00-11:30 a.m. Language Instruction & Cultural Activities (three 50-minute lessons with 10-minute breaks in between)
11:30 a.m.-1:30 p.m. Lunch and movies + discussions
1:30-3:30 p.m. Cultural Activities & games
3:30-4:00 p.m. Clean up and get ready to be picked up

Cost: $225

Class size: 20 students. Space is limited, so please register early. You will not be guaranteed a spot until the full payment and all registration forms are received.

Location: UTSA Main Campus Main Building 1.126

For more information, please contact Erina Romanowich at 210.458.8550 or eai@utsa.edu.
Camper Name to be used on the name tag: ____________________________________________

First       Last

Mailing address: ________________________________________________________________
Number     Street

City      State      Zip

Guardian 1: Relationship to the camper ____________________________________________

Name: ____________________________________________________________
First       Last

Mailing address: ________________________________________________________________
Number     Street

City      State      Zip

Cell phone: ___________________________ Home phone: _____________________________

Work phone: ___________________________ Company name: __________________________

Email address: ________________________________________________________________

Guardian 2: Relationship to the camper ____________________________________________

Name: ____________________________________________________________
First       Last

Mailing address: ________________________________________________________________
Number     Street

City      State      Zip

Cell phone: ___________________________ Home phone: _____________________________

Work phone: ___________________________ Company name: __________________________

Email address: ________________________________________________________________

Phone: 210.458.8550; eai@utsa.edu; http://www.utsa.edu/eai
Camper age: __________  Birthday: ________________  Gender: ________________

The following individuals are authorized to picked up the camper at the end of the day:

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone #</th>
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Emergency contact and phone number

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<tr>
<th>Name</th>
<th>Phone #</th>
<th>Relation to the camper</th>
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I am enclosing a check/money order in the amount of ______________. Check #: ______________

** Before writing a check, please make sure you have sufficient funds in your bank account. Writing a bounced check is a crime and will result in fines and possibly jail time.

Please make your check payable to UTSA East Asia Institute and mail your check to:
Attn: Erina Romanowich
One UTSA Circle, East Asia Institute
MB 1.209, UTSA
San Antonio, TX 78249

Postage is $.70 (70 cents) for 6 pages of documents in a 4”x9.5” envelopment as of 4/17/2014.

**CANCELLATION/REFUND POLICY:** Cancellation request must be made in writing.
• A full refund will be given on cancellation received 30 days prior to the start date of the camp session.
• An 80% refund will be given up to 3 weeks prior to the starting date, and 50% will be refunded up to 2 weeks prior.
• No refunds will be given within 2 weeks’ start of the program.

Agreement of Parent of Guardian: I have read and agree with the cancellation and refund policy and am enclosing a check/money order in the exact amount for the camp(s).

_________________________  ________________________  __________
Print Parent/Guardian print name  Signature  Date
UTSA Photo, Video, Voice, Comment Consent Form

Camper name: ________________________________________________

I am the Parent/Guardian of the above named student, who is under 18 years of age, and I am fully competent to sign this release. I hereby grant UTSA and the East Asia Institute the absolute and irrevocable right and permission, with respect to photographs and videos, voice recordings taken and/or comments made by the above named student or in which student may be included with others, to copyright for same; to use, reuse and publish the same in whole or in part in any and all media including use on the world wide web, now or hereafter, and for any purpose whatever for illustration, promotion, art, advertising and trade, and if appropriate, to use student’s name and pertinent education and/or biographical facts as UTSA and the East Asia Institute choose.

I hereby release and discharge UTSA and the East Asia Institute from any and all claims and demands arising out of or in connection with the use of photographs, videos and/or comments, including without limitation any and all claims for libel and invasion of privacy.

I have read the foregoing and fully understand its contents. This release shall be binding on me any heirs, legal representatives and assigns.

_____ Has my permission  _____ Does not have my permission

(Please check one.)

__________________________  ____________________________  ________________
Print Parent/Guardian name        Signature                 Date

Phone: 210.458.8550; eai@utsa.edu; http://www.utsa.edu/eai
## UTSA RELEASE AND INDEMNIFICATION AGREEMENT FOR PARTICIPANT

<table>
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<tr>
<th>Name of Participant</th>
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<tr>
<td>Name of Parent/Guardian</td>
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<tr>
<td>Address</td>
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<tr>
<td>Emergency Contact/Phone Number</td>
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<tr>
<td>Location</td>
<td>UTSA Main Campus and Main Building 1.126</td>
</tr>
<tr>
<td>Date of Activity</td>
<td>July 7-11, 2014</td>
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By signing below, I consent to the Participant’s participation in the above-described ("Activity/Trip") and I certify that there is no medical reason why Participant should not participate in the Activity/Trip. I acknowledge that the nature of the Activity/Trip may expose Participant to hazards or risks that may result in Participant’s illness, personal injury or death, and I understand and appreciate the nature of such hazards and risks. I understand that Participant may have unsupervised access to the Internet while on the UTSA campus or while otherwise participating in the Activity/Trip. Additionally, I understand that ______________________(name of transporter) will transport the Participant during travel to and from the location listed above and during any additional or incidental travel associated with the Activity/Trip. If the Participant chooses to drive or to be a passenger in a personally-owned vehicle for any travel associated with the Activity/Trip, my signature below also acknowledges the following:

- I understand that the Institution assumes no liability or responsibility for the use of such vehicle during any such travel and that the Institution has neither inquired about nor confirmed (a) the driving history, training or licensure of the driver or (b) that the vehicle is covered by a private automobile insurance policy;
- I understand that the Institution carries no insurance that could cover any damages, injuries, claims or other liabilities associated with the use of such vehicle during such travel; and
- I further understand that any private insurance policy covering such vehicle or the driver personally will be responsible for any damages, injuries, claims or other liabilities that may arise from the use of the vehicle during any travel associated with the Activity/Trip.

In consideration of Participant being permitted to participate in the Activity/Trip, I hereby accept all risk to Participant’s health, including any injury or death to Participant that may result from such participation, which participation includes all travel associated with the Activity/Trip, and I hereby release UTSA, its governing board, officers, representatives, employees and agents from any and all liability to Participant, Participant’s personal representatives, estate, heirs, next of kin, and assigns for any and all claims and causes of action for loss of or damage to Participant’s property and for any and all illness or injury to Participant’s person, including his or her death, that may arise from or occur during Participant’s participation in the Activity/Trip, WHETHER CONTRIBUTED TO OR CAUSED BY ANY NEGLIGENCE OF UTSA, ITS GOVERNING BOARD, OFFICERS, EMPLOYEES OR REPRESENTATIVES, OR OTHERWISE.

I further agree to indemnify and hold harmless UTSA, its governing board, officers, representatives, employees and agents from liability for the injury or death of any person(s) and damage to property that may arise, in whole or in part, from Participant’s negligent or intentional act or omission while participating in the described Activity/Trip, WHETHER CONTRIBUTED TO OR CAUSED BY ANY NEGLIGENCE OF UTSA, ITS GOVERNING BOARD, OFFICERS, EMPLOYEES OR REPRESENTATIVES, OR OTHERWISE.

Please only sign this form in front of a East Asia Institute staff member. This form has to be signed in front of a witness.

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<th>Print Parent/Guardian name</th>
<th>Signature</th>
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<tr>
<td>Witness name</td>
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Permission/Medical Release

NOTE: Please complete a separate Medical Release Form for each child even if they are in the same family.

The named person below has my permission to participate in the camp held at UTSA’s East Asia Institute. I hereby authorize the employees of EAI to act for me according to their best judgment in any emergency requiring medical attention, including calling 911 for emergency care if deemed necessary. I will be solely responsible for all medical treatment bills and will promptly reimburse the Institute for those costs if medical treatment is necessary.

Camper’s name: __________________________________________________________

Camper’s Social Security Number: __________________________________________
NOTE: this is not required, however, if your camper has to go the hospital they will need it at the time of check-in.

Parent/Guardian Signature: ________________________________________________

Parent/Guardian Printed Name: _____________________________________________

Relationship to camper: __________________________________________________

Date: ____________________________________________________________________

CAMPER’S INSURANCE INFORMATION

Insurance Provider (Company): ________________________________________________

Policy Holder: ______________________________________________________________

Policy Number: _____________________________________________________________

Please indicate if your child has any allergies or special needs. UTSA’s East Asia Institute does NOT administer any medication.

________________________________________________________________________

Phone: 210.458.4943; Fax: 210.458.4319; eai@utsa.edu; http://www.utsa.edu/eai
Camp Behavior Policies and Rules

• Campers must wear appropriate attire and shoes (sneakers preferred).
• Good conduct is expected from all campers. Campers must remain polite and civil towards the other campers and to the instructors/counselors.
• Cell phone usage is not allowed during camp hours, including making phone calls and sending text messages unless approved by the instructors/counselors.
• Electronic gadgets are not allowed during camp hours. Please leave your iPods and electronic games/devices at home.
• Campers may be dropped off as early as 8:30 am. There will not be supervision available prior to that time at the camp.
• Campers must be picked up promptly at 4:00 pm. A late fee of $1.00 per minute will be imposed if a camper is not pick up by 4:00 pm.
• Campers who fail to comply with the camp policies and rules will be dismissed and will not receive a refund. Furthermore, they will be barred from participating in any future camps held by the East Asia Institute.
• Campers are responsible for bringing his/her own morning/afternoon snacks, a sack lunch, and water every day to the camp.
• Please bring a light weight jacket to the camp as the classroom tends to be on the cooler side indoor.

I have read the above policies and will comply with the rules during camp hours.

________________________________________  ___________________________  ___________
Camper name  Signature  Date

________________________________________  ___________________________  ___________
Print Parent/Guardian name  Signature  Date

Phone: 210.458.8550; eai@utsa.edu; http://www.utsa.edu/eai
Food Allergy Form

On the last day of each camp the campers will learn how to make Japanese or Chinese food. All ingredients will be supplied by the East Asia Institute. There is no need to pack your camper a sack lunch that day. However, please do prepare morning and afternoon snacks for the day.

Please list all food allergies that your camper has and we will remind him/her not to consume these food items if they are provided as part of the cooking lesson.

__________________________________________  __________________________________________

__________________________________________  __________________________________________

__________________________________________  __________________________________________

__________________________________________  __________________________________________

Camper’s name: __________________________________________

Print Parent/Guardian print name  __________________________  Signature  __________________________  Date  __________
East Asian Language and Culture
Summer Camps
Registration Check list

Please make sure you have included the following documents to complete the registration:

1. Sign and date all six (6) pages of the registration forms/documents
   - Page 1-2: Personal information
   - Page 3: UTSA Photo, Video, Voice, Comment Consent Form
   - Page 5: Permission/Medical Release
   - Page 6: Camp Behavior Policies and Rules
   - Page 7: Food allergies form

2. Check payable to UTSA East Asia Institute

Page 4: UTSA Release and Indemnification Agreement for Participant has to be signed by a parent or legal guardian in front of the camp instructor and turned in on the first day of the camp.

Please note that registering your child without the full payment or not returning all six pages of registration forms does not guarantee the camper a spot in the camp.

PLEASE MAIL YOUR CHECK TO:
Attn: Erina Romanowich
One UTSA Circle, East Asia Institute
MB 1.209, UTSA
San Antonio, TX 78249

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• No refunds will be given for less than 2 weeks’ of notice.

For more information, please contact Erina Romanowich at 210.458.8550; eai@utsa.edu;