

The University of Texas at San Antonio

Credit Card Processing Methods — Quick Reference Chart

Departments may use this quick reference chart to help determine the most appropriate credit card processing method.

NOTE: Departments are responsible for all costs associated with credit card processing, including but not limited to, setup fees, monthly maintenance fees, bank fees, discount rate charges and per transaction fees. See Credit Card Discount Charges and Fees for more information and a list of current fees.

Payment Processing Method	Transaction Limit Per Event/Month	Credit Card Acceptance Type	Credit Card Acceptance Method	Related Fees
Fiscal Services (FSO)	50 transactions or less	<ul style="list-style-type: none"> American Express® Discover® MasterCard® Visa®* 	<ul style="list-style-type: none"> In-person By-mail 	<ul style="list-style-type: none"> Credit card discount charge
Dedicated credit card machine (Point of Sale – POS terminal)	Unlimited	<ul style="list-style-type: none"> American Express Discover MasterCard Visa 	<ul style="list-style-type: none"> In-person By-mail 	<ul style="list-style-type: none"> Credit card discount charge Credit card machine(s) purchase Monthly usage
Online with 3 rd party vendor	Unlimited	<ul style="list-style-type: none"> American Express Discover MasterCard Visa 	<ul style="list-style-type: none"> Online 	<ul style="list-style-type: none"> Credit card discount charge One-time setup Transaction Monthly usage

* Visa prohibits the credit card discount charge to be billed to the cardholder. FSO must bill the credit card discount charge to the departmental M&O account.