



AGENDA

Financial Area Representatives' Meeting

September 22, 2010

2:00 – 3:30 p.m.

Biotechnology Sciences and Engineering BSE 2.102

2:00 p.m.	Welcome & Introductions <i>Becky Sanchez, Financial Assessment Analyst Office of the Associate Vice President for Financial Affairs</i>	
2:05 p.m.	4 Generations at Work <i>Diane Piña, Training & Development Specialist I Human Resources and Management</i>	Power Point will be posted to website
2:25 p.m.	PeopleSoft Project Update <i>Janet Parker, Associate VP for Financial Affairs</i>	Power Point will be posted to website
2:45 p.m.	Sub-Certification Process <i>Lenora Chapman, Assistant VP Financial Affairs and Controller</i>	Power Point will be posted to website
2:55 p.m.	Faculty/Staff Meal Plans <i>Aramark / Business Auxillary Services</i>	
3:00 p.m.	Facilities Monthly Work Order Billing Procedures <i>Fred Weiss, Director Facilities Business Operations</i>	Power Point will be posted to website
3:10 p.m.	Revisions to the Business Service Contracts Processes and Procedures <i>Richard Wollney, Sr. Contracts Specialist Purchasing and Distribution Services</i>	Power Point will be posted to website
3:15 p.m.	Preferred Vendor-Today's Business Solutions <i>Lane Brinson, Assistant Director Irene Maldonado, HUB Program Manager Purchasing and Distribution Services</i>	Power Point will be posted to website
3:30 p.m.	Future Meeting Agenda Items Wrap-up & Announcements: Next FAR Meeting: Wednesday, November 17, 2010 2:00 p.m. – 3:30 p.m. BSE Conference Room, BSE 2.102	
