



# AGENDA

## Financial Area Representatives' Meeting

Thursday, December 11, 2008 **Business Building Room 3.04.18 and FS 2.520 on the DT Campus**  
2:00 3:30 p.m.

**Meeting Facilitator:** Janet Parker, Associate VP of Financial Affairs

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2:00 p.m

### Introductions

*Janet Parker, Associate VP  
Financial Affairs*

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2:05 p.m

### Departmental Security Review for DEFINE

*John Saldua, Sr. Director  
Management Reporting and Administrative Systems*

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2:25 p.m

### Fiscal Notes – the 81<sup>st</sup> Legislative Session has begun!

*Mary Simon, Sr. Director  
Budget Planning & Development*

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2:35 p.m

### Financial Assessment Process

*Janet Parker, Associate VP  
Financial Affairs*

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2:45 p.m

### Entertainment/Hospitality/Official Occasions Policy

*Janet Parker, Associate VP  
Financial Affairs*

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3:15 p.m

### Proper Use of Object Codes & Reporting Impacts

*Janet Parker, Associate VP  
Financial Affairs*

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3:25 p.m

### Future Meeting Agenda Items Wrap-Up & Announcements

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