Remote Printing Using VPN on Windows 8

You can print to your home network printer when you are connected to UTSARR via VPN at [https://vpn.utsa.edu/](https://vpn.utsa.edu/)

1. Connect to the VPN using [https://vpn.utsa.edu/](https://vpn.utsa.edu/).
2. Click the Windows icon in the bottom left corner and select **Control Panel** from the Menu.

3. Click on **Devices and Printers**.
4. Click **Add a printer**.
5. Choose The printer that I want isn’t listed.
6. Choose **Select a shared printer by name**.
7. Click Next.

8. You will be asked to authenticate to UTSARR. Use the format UTSARR\MyUTSAID and enter your personal Passphrase.
9. The print drivers will be installed on your computer.
10. The printer is now ready for use. You will need to be connected to VPN in order to print.