

THE UNIVERSITY OF TEXAS AT SAN ANTONIO

**SUMMARY MINUTES OF THE STAFF COUNCIL MEETING OF
JANUARY 24, 2002**

The fifth Regular Meeting of the Staff Council for the academic year 2001-2002 was held in the Assembly Room (JPL 4.03.08), on January 24, 2002, at 3:00 p.m. with Terri Reynolds, Chair, presiding; Janice Kramer, Secretary.

I. Call to order and taking of attendance

Present: Jane Armstrong, Alka Bhavsar, Kathy Calucci, Patricia Dunn, Linda Edmundson, Craig Evans, Ray Gonzales, Bill Hamilton, Pat Harborth, James Jinks, Misty Kelley, Daniel Kiley, Kathi Kortz, Janice Kramer, CJ Lee, Michelle Lopez, Linda Mahoney, Deryl Martin, Glenda Norton, Rita Marquez, Cindy Orth, Terri Reynolds, Debbie Riley, Rosalinda Stead, Brenda Stevens, Ursula Wheeler

Absent: Bill Angrove, James Cosgrove (excused), Sharron Pacheco (excused), Cristina Pena-Walls

Total members present: 26

Total members absent: 4

II. Opening Remarks - Terri Reynolds, Chair

Ms. Reynolds thanked the Council members for being at the meeting.

III. Minutes of the December 19, 2001, meeting were approved.

IV. Vice-Chair Report on Executive Board Meetings

The Staff Council Executive Board met via e-mail to set the agenda for the meeting.

V. Elections and Nominating Committee - Debbie Riley, Chair

Ms. Riley conducted the elections of officers for 2002:

- Nominations for Vice-Chair: Daniel Kiley and Misty Kelley. Daniel Kiley elected as Vice-Chair.
- Nominations for Secretary: Kathi Kortz, Cindy Orth (declined), Janice Kramer, Glenda Norton (declined). Janice Kramer elected as Secretary.
- Nominations for Parliamentarian: Bill Hamilton, CJ Lee, Craig Evans (declined), Deryl Martin. Bill Hamilton elected as Parliamentarian.

VI. Committee Reports

A. Communications - Craig Evans, Chair

Mr. Evans reported that the Staff Council web site has been updated and made more interactive. He will be contacting Council members to request assistance and service as members of the committee.

B. Elections - Debbie Riley

Ms. Riley noted that the next task for the Elections Committee would be to develop lists of staff members.

VII. Old Business

A. Bylaws Amendment

Ms. Reynolds explained that, under the current bylaws, Staff Council members are elected for a term that begins on January 1 and ends on December 31. All other organizations on campus have terms that run from September 1 through August 31. The Council needs to consider changing its terms of office to coincide with the others.

However, this would mean that all current members would serve for an additional eight months. Debbie Riley made a motion to amend the bylaws to read:

- Article VII.1.4 - Elections of Staff Council members shall be held every May to become effective September of the next academic year.
- Article VII.1.5 - Elections of Executive Board members shall be held every September to become effective immediately.

Patricia Dunn seconded. Motion passed unanimously.

B. Listing of Council Accomplishments for Dissemination to Campus Community Referred to the Staff Council Communications Committee.

C. Printed Directory vs. Online Directory

There is currently a task force studying the issue of publishing a printed directory. One method under consideration is to provide printing capabilities from the current electronic version. There are Staff Council members serving on the task force who will continue reporting on the issue.

D. Signage

Ms. Reynolds reported that the total cost for individualized door signs identifying council members would be approximately \$40. She passed around a sample of the finished product. There was general agreement to proceed with the production of signs for all Council Members.

VIII. New Business

A. Parking - Misty Kelley

Ms. Kelley reported that several of her constituents had expressed concerns about the apparent high percent of 24-hour reserved parking spaces, especially in Lot 9. She asked if there was a cap or a standard on this type of parking permit.

Bill Hamilton replied that allocations are based on areas and supply and demand and there are no pre-set percentages.

Linda Edmundson asked if there would be reallocations of spaces per permit area since Permit A spaces were always empty.

Ms. Kelly stated that, because some people cannot afford the higher priced spaces, an unfair class system was being created.

James Jinks said that he had already heard concerns about the cost of parking and asked if fees were expected to rise every year. He also noted that the metered spaces seemed to be taking over some lots.

Mr. Hamilton responded that the meters served a useful purpose for some. He also noted that class scheduling was a large part of the problem and this issue is currently being addressed.

Ms. Reynolds asked that the issue be tabled until the next meeting and said that perhaps Mr. Hamilton could plan a presentation on the overall situation.

B. Conflict Resolution - Patricia Dunn

Ms. Dunn reported that she and some other Council members had recently completed the Conflict Resolution Mediation Training. She asked that Staff Council members inform their constituents of the mediation option when staff have problems.

IX. Next Meeting - February 28, 2002, 3:00 p.m., Assembly Room

X. Meeting adjourned.