

THE UNIVERSITY OF TEXAS AT SAN ANTONIO

**SUMMARY MINUTES OF THE STAFF COUNCIL MEETING OF
September 23, 2004**

The first Regular Meeting of the Staff Council for the academic year 2004-2005 was held in the University Room (BB 2.06.04) at 8:30 a.m. with Venetta Williams presiding.

I. Call to order and taking of attendance.

Present: Lisa Blancas-Olivares, Kim Brandt, Antreshawn Buhl, Lachelle Dixon, Patricia Dunn, Maria Espericueta, Suzy Gray, Dottie Kyle, Minnie Martinez, John McGee, Cindy Orth, Ann Roberts, Sonia Saenz, Anne Speights, Roger Terry, Velma Tristan, Steve Wagner, Venetta Williams.

Absent: Rebecca Alvarez, Chris Chipps, Fred Hample, Elnora Kennedy, Carolyn Motley, Carmen Ortegon, Patricia Roberts, Dee Russell-Terrell, Mary Lou Spillers, Rosalinda Stead, Don Swinson.

Members present: 18

Members absent: 11

II. Minutes of the August 10, 2004 meeting were approved.

III. Opening Remarks

Venetta Williams, Chair, welcomed the members to the Staff Council. Elections for Vice Chair, Secretary, and a representative to the University Assembly to replace Misty Kelley are to be held.

IV. Guest Speaker

Gerard Barloco, Vice President for Administration and Planning, gave a presentation on the Institute of Texan Cultures. He gave a history of ITC and explained how ITC is part of the UTSA campus. Mr. Barloco stressed the economic significance to the region of UTSA reaching Tier I institution status and ITC's plans to help the university achieve the goal.

V. Old Business – None

VI. Elect Officers

The floor was open for nominations for the executive positions of Vice Chair and Secretary and for a representative to the University Assembly to replace Misty Kelley. Lisa Blancas-Olivares nominated Antreshawn Buhl for Vice Chair; Maria Espericueta nominated Cindy Orth for Vice Chair. Venetta Williams nominated

Velma Tristan for Secretary; there were no other nominations. Steve Wagner and Suzy Gray were nominated as representative to the University Assembly. Ballots were counted and the results are as follows: Cindy Orth, Vice Chair; Velma Tristan, Secretary. The votes for University Assembly representative resulted in a tie; Steve Wagner was elected after a second vote.

Lorie Bennett's position on the Staff Council is vacant. The Executive Board will find out the procedures for replacing her on the Council.

VII. Elect Committee Chair – Employee Benefit/Compensation

There were no volunteers to chair the Employee Benefit/Compensation Committee. This will be a top priority for the next regular meeting.

VIII. Committee Reports

A. Communications Committee – Patti Dunn, Chair

Suzy Gray has received access to the webpage and will update it. The committee will distribute a list of Staff Council members so employees will know who their representatives are.

B. Elections/Membership Committee – Lisa Blancas-Olivares

No report.

IX. New Business

A. Employee has requested Staff Council look into the possibility of allowing flextime or a 4-day workweek. After a discussion of the pros and cons of flextime, a recommendation was made to form a committee to review this. A motion will need to be made to present proposal to the Executive Officers as a way to improve employee morale. This might fall under the Employee Benefit/Compensation Committee.

B. An issue on new employee comp-time use was deferred to Human Resources for consideration.

C. There is no shuttle service to University Heights from the 1604 Campus. The shuttle service's priority is to support the students.

D. There is a need to boost meeting attendance. The e-mail reminder works but needs to be followed-up with a phone call. We need to find out if the day and time are still appropriate. The question was asked if the Staff Council has a generic address. Who gets the e-mails sent to the link at "Contact Us"?

E. There is no parking for staff at Chaparral Village. Until the new lot comes online in December, staff will need to park in Lot 12.

X. Next Meeting – October 28, 2004, BB 2.06.04 (University Room), at 8:30 a.m.

XI. Meeting adjourned.