The eighth regular meeting of the Staff Council for the 2014-2015 year was held at the UTSA main campus in the Mesquite Room (UC 2.01.24) and was called to order at 8:35am with Shannon Rios, Chair, presiding.

**Members Present:** Christine Bodily, Laura Earleywine, Virginia Galloway, Monica Glover, Liliana Gomez, Lisa Johns, Kai Kamaka, Michael Logan, Amanda Marin, Annie Maynes, Cyndi McCowen, Joe Nelson, Sarah Netterlund, Cindy Orth, Alejandra Perez, Anne Peters, Shannon Rios, Jerry Smith, Venetta Williams, Taniesa Williams, Alfredo Zavala

**Members absent (excused):** Justin Bingham, Monica Bowden, KC Gonzalez, Diane Mazuca, Irene Mireles, Mitchell Moore, John Shaffer, Gidget Vasquez, Eric Weber

**Members absent (unexcused):** Amy Dalrymple, Brittany Kyle, Maranda Tupper

**Meeting Minutes:** March meeting minutes were approved by a majority vote via e-mail

**Guest Speakers - University Police Chief Steve Barrera and Assistant Chief Dan Pena**

Review of current campus carry law and presentation of proposed changes in Senate Bill 11.

- Current law states that concealed handguns can be carried (by licensed carriers) on campus grounds but not in buildings
- SB 11 wants to extend the ability to carry to most public areas on campus and currently resides in the House for review
- A concealed handgun owner must be, at least, 21 years of age to be licensed, which equates to 1.8% of the total UTSA population as potential license holders
- If SB 11 passes, UPD will provide training for employees on how to deal with issues that may arise on campus regarding concealed handguns
- Some states already allow handguns on campus; this has not increase campus crime as a result
- With SB 11, private institutions have the ability to opt out of campus carry and public institutions would like SB 11 to be amended so they have that same option
- Given a situation where you see someone with a gun:
  - Call UPD immediately
  - Do not confront the gun carrier
- If SB 11 is passed, concealed handgun licensed (CHL) carriers will not be able to be banned from classrooms and university offices
- Questions from the Council followed:
  - Kai Kamaka asked if CHL carriers are required to register with UPD. Currently, the answer is no; if SB 11 passes then UPD can request carriers to register with them but not require it. Guest speakers stated that CHLs have to take classes and are usually “pretty good” at following rules; UPD is more concerned with the non-licensed carriers.
  - When asked when SB 11 would go into effect if passed, Chief Barrera stated he didn’t know for sure when the law would go into effect. He reported that one
amendment to SB 11 requests a delay to 2016 so university police departments across the state would have time to gear up, get lock boxes for residential hall rooms, train employees, etc.

- Assistant Chief Pena stated that training would be provided university-wide.
- Annie Maynes stated she thought the UC employees would need different training because of the external events they house and asked that UPD keep this in mind when planning training.
- Chief Barrera reported that open carry would be voted on first because it was on its way to the Governor for signature. Campus carry would be after that.

Committee Updates

- **Issues- Kai Kamaka**
  - No issues to report

- **Health & Wellness- Diane Mazuca** (absent)
  - No report

- **Parking- Jerry Smith**
  - Reported that President Romo, in one of the open forums, talked about a new garage in front of the AET Building
  - Parking permit costs for 15-16 have been published and include increases

- **Communications- Sarah Netterlund**
  - Reminder about Strikes for Scholarships and The Great Staff Appreciation Event to go out
  - Working with the Staff Appreciation Committee on a visual for the Event

- **Scholarship- Shannon Rios**
  - Amanda Marin announced as new Chair of Scholarship Committee

- **Elections- Cindy Orth**
  - Because Survey Monkey site license is ending May 1st and UTSA moving to Qualtrics, elections will need to be transferred to the new software. Shannon, Alfredo, and Cindy need to get with OIT to have the election history transferred.
  - UTSA does not have Qualtrics license yet, so there was some discussion about using a departmental license if necessary to get elections out on time.

- **Fundraising- Cindy Orth**
  - Strikes for Scholarships, May 18th, 6-8pm
  - Communication to bowlers from the last 2 years has gone out
  - 11 teams have already been scheduled
  - Council members are encouraged to challenge co-workers and other offices to compete
  - Donations are good
  - Sponsorship letters have been re-sent to Staff Council members
  - Cindy Orth plans to go personally to businesses for donations
  - Cash and Carry items are needed (e.g. handmade jewelry)
• Campus Recreation donated a membership, Starbucks donated a gift basket, Athletics sent season passes to the games
• Need door prizes
• A table at The Great Staff Appreciation Event is planned so people can register and pay
  ▪ Monica Glover asked to have an opportunity to create a team for individuals who want to bowl

 Staff Appreciation - Cyndi McCowen (report by Shannon Rios)
• All employees should have received communications about the event by now
• Event notices will be sent to the Vice Presidents Offices so they are invited and asked to pass the invitations on to employees in their areas
• New VPBA starts 4/27/2015, Julie Olson in that office is putting the event on the VPBA’s calendar with time for comments and greet
• Food ordered- nacho bar, fruit, aguas frescas (Fiesta theme)
• Rowdy is coming
• DJ is set
• A/V meeting on Monday to finalize plans
• Need a PowerPoint of Staff Appreciation Award winners
• Need to vote on giveaways (2)
  ▪ Library Graphic Designer working on designs
  ▪ Ballots for voting distributed to present Council members with explanation of how each would look on the lapel pin or car sticker
  ▪ Jerry Smith recommended magnets, not pins, on the lapel pins
  ▪ Shannon Rios confirmed it is a car sticker and not a window slick
  ▪ Virginia Galloway asked how staff would be able to get the giveaways if they can’t come. Shannon Rios reiterated that the VP’s will be aware of the time frame and support staff attendance; with the event being a come and go, staff are encouraged to rotate or send someone to pick up multiples for other back at the office; distributing giveaways one at a time presents logical problems, so they will be put on tables
  ▪ Annie Maynes suggested contacting HR to sponsor the purchase of more giveaways and any leftovers can be given to new staff at Day O.N.E. Shannon Rios said she asked HR and they said no
  ▪ Cindy Orth stated there are 2600+ employees at the university. Shannon Rios said that for planning purposes, the President’s Office reps recommended being conservative on the attendance count and order for 500
  ▪ Chris Bodily stated that seems like a low number and shouldn’t we order more giveaways, they don’t go bad and can use them some other time; Annie Maynes stated we should go with the recommendation from the President’s Office staff because they have experience planning large events such as this
  ▪ Members were reminded that there are other opportunities for giveaways such as the Photo Booth, pictures with Rowdy
  ▪ Anne Peters stated that she would look at the cost between 500 and 1,000 to see if we can purchase more (750 were ordered for the event)

New Business
• Need volunteers at Strikes for Scholarships; if not bowling, please come to help
  ▪ Registration volunteers should arrive at 5:15pm because bowling begins promptly at 6pm
  ▪ Cindy Orth will be at the bowling alley at 4pm to start set up
Set up for The Great Staff Event will take place the night before and Staff Council will have access to the Ballrooms at noon; anyone who can help, come before 3pm

Announcements
- Welcome Joe Nelson who replaces Kathy Valdez in the VPBA area
- Committees meet as needed after the meeting closes

Closing
- The meeting was adjourned at 9:57am
- The next scheduled Staff Council meeting will take place on Thursday, May 28th, at 8:30am at the Main Campus UC Mesquite Room (UC 2.01.24)
- April meeting minutes taken and submitted by Lisa Johns, Secretary