Executive Committee Meeting Minutes
October 9, 2015

The first, regular meeting of the Staff Council Executive Committee for the 2015-2016 year was held via videoconference on Main Campus in the John Peace Library Faculty Learning Center (JPL 4.04.12E) and on Downtown Campus in the Frio Street Building (FS 3.516). The meeting was called to order at 2:05pm with Anne Peters, Chair, presiding.

Members Present: Anne Peters, Forrest Wilson, Lisa Johns, KC Gonzalez, Cindy Orth, Amanda Marin, Shannon Rios, Taniesa Williams, Lisa Merritt, Brian Jantz, Linda Martinez

Members Absent: Mitchell Moore

Meeting Minutes: This is the first set of minutes to be submitted for approval during the 15-16 year.

Meeting Dates/ Times: Second Fridays of the month were preferable for a majority of the committee.

Staff Council Event Updates (Anne Peters)
- State of the University Address - October 6, 2015 at 3:00pm
- Good Staff Council representation

UT System Organizational and Assessment Committee (Anne Peters, Shannon Rios, and Venetta Williams)
- Purpose was to discuss how UT System can be more supportive of UT institutional endeavors
  - Topics included: naming building policies, grant policies, UT system-wide messaging, Influent issues (platform for sharing faculty research and research interest), collaborative opportunities between museums and cultural initiatives, unfunded mandates, PeopleSoft, Concur (lack of usability for its intended purpose)

Campus Carry Forum (Anne Peters)
- Met within timeframe
- Karen Daas, Faculty Senate Chair, facilitated the forum and set good boundaries from the beginning
- Overall was very respectful discussion
- Kathy Funk-Baxter, VPBA and Staff Council Advisor, will update on report for the November meeting
- Brian Jantz voiced concerns from the faculty in his department regarding this legislation; discussion followed.
Committee Updates (as needed)

Scholarships (Amanda Marin)
- Sharing changes with Employee Education Benefits Program (EEBP)
- Need a timeline; not very much information from previous chair of this committee for guidance
- Application is the UTSA General Scholarship Application that is now open online and is due February 15, 2016; also includes an additional brief essay for a Staff Council Scholarship
- Funding 2 graduate scholarships and 2 undergraduate scholarships; each for $500
- EEBP participant list should be housed in Student Financial Aid
- Anne Peters recommended this committee work with the Communications Committee to ensure effective marketing strategies for this effort; KC shared that the Communications Committee would be meeting on Oct. 19 to create a communications timeline for the year and marketing the scholarships would be included.

Staff Appreciation (Linda Martinez)
- With no current nominations, a suggestion was made to ask Financial Affairs or Business Affairs to re-nominate their most recent nominees of their staff awards for the Staff Appreciation Award so there would be a good pool of candidates for the award
- October Meeting Agenda Item- Should we use the Staff Council budget to provide $25 gift cards to recipients (one regardless of the winner being an individual or group)? Should the funds be used to provide a breakfast for award recipients? Should the winners be recognized again at the Staff Appreciation Event with special programming and perhaps some kind of trophy/plaque?
- Last week of October- send an email to All Staff reminding of the award and nomination process

Future Guest Speaker Recommendations (Anne Peters)
- Shannon Rios reminded everyone that David Diaz from HR/Employee Relations has been bumped several times from the agenda and thought he should be asked to speak soon
- Forrest Wilson suggested Ron Nirenberg, District 8 Councilman and said that he would ask Dr. Francine Romero to make the request because she knows the Councilman; it was suggested that Ron Nirenberg could speak on community engagement and with that, another member suggested Brian Halderman, UTSA Center for Civic Engagement Program Director, also be asked to speak
- Kristee Phelps was also suggested as a guest speaker
- A final suggestion was someone on EAP benefits to review what the program offers to staff

Closing
- The meeting was adjourned at 3:00pm
- The next scheduled Staff Council Executive Committee meeting will take place on Friday, November 13, 2015 at 2:00pm via videoconference between Main Campus, JPL 4.04.12E and the Downtown Campus, FS 3.516
- October committee meeting minutes taken and submitted by Lisa Johns, Secretary