2007 Annual Security Report

The University of Texas at San Antonio Police Department

Protecting Your Future...Today
Message from Chief David Hernandez

The University of Texas at San Antonio Police Department is committed to ensuring that our students, faculty, administrators, and guests have a safe and pleasant experience when visiting any of the UTSA campuses.

The 2007 Annual Security Report contains information regarding campus safety and security to include crime reporting policies, procedures & responses, access to campus facilities & residence halls, security considerations used in maintenance, enforcement & arrest authority of campus law enforcement, working relationships with state and local police and the encouragement of prompt reporting of crimes. Additionally, there is information concerning drug and alcohol abuse prevention, sexual assault information and weapons on campus.

The 2007 Annual Security Report contains data about crime statistics for the three previous calendar years concerning reported crimes that occurred on the UTSA Tri-Campus Communities (1604 Campus, Downtown Campus and the Institute of Texan Cultures) in certain off-campus areas, property owned or controlled by the University of Texas at San Antonio and on public property, or immediately adjacent to and accessible from the campus.

This information is required by the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act and is provided by The University of Texas at San Antonio Police Department. The 2006 2007 Annual Security Report is also available on the web at www.utsa.edu/utsapd/securityreport.htm.

Please feel free to browse our web site at www.utsa.edu/utsapd and to send us your questions and feedback so that we may provide you with the best service possible. Remember, your safety is our number one concern!

David Hernandez, MPA
Director of Public Safety/Chief of Police
1. INTRODUCTION

The University of Texas at San Antonio Police Department prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This report is prepared in cooperation with the police agencies surrounding each of our campuses, University Housing, Student Judicial Affairs, the Division of Student Affairs and Counseling Services. Each entity provides updated information on their educational efforts and programs to comply with the Act.

This report includes statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings owned or controlled by UTSA and on any public property within, or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters. You can obtain a copy of this report by contacting the Crime Prevention Officer at 210.877.4006 or by accessing our web site at http://www.utsa.edu/utsapd. All prospective employees may obtain a copy from Human Resources (5723 University Heights Blvd., Suite 500). A partial version of this report is located in the Student Bulletin. Directions to locate the report on the Web site are located in the class schedule and university bulletin.

UTSA is a state-supported institution of higher education with three campuses within the San Antonio metropolitan area. The 640 acre 1604 campus is the center of the University’s schools and colleges. Approximately 19 miles from the 1604 campus is the UTSA Downtown campus at 501W. Durango Blvd. and the Institute of Texan Cultures (ITC) on 801 Bowie Street. On-campus housing consists of four residence complexes with a combined resident population of approximately 3200 students.

2. REPORTING CRIMES AND OTHER EMERGENCIES

Police, Fire, EMS - Dial: 911
Campus Emergency Telephone Number 210.458.4911
Campus Non-Emergency Telephone Number 210.458.4242
Timely Warnings

When an offense that is subject to disclosure in the Annual Campus Security Report is reported to the Department, the Chief of Police or designee will coordinate a timely review of the circumstances surrounding the offense to determine if the incident represents a continuing threat to students and employees. If the review determines that the offense presents a continuing threat to the students and employees, then a crime bulletin will be drafted, approved, and posted on the Department’s web site, in a mass notification e-mail to students, faculty and staff and/or printed and distributed throughout campus to include bulletin boards, free speech areas, office bulletin boards, etc.

Other Campus Security Officials

Reports of campus crimes can also be made to the following offices: Vice President for Student Affairs (210.458.4136), Dean of Students (210.458.4721), on-campus Housing Office Complex (210.458.6200 or 210.877.4000), Judicial Affairs (210.458.4720), the Athletic Director (210.458.4909) or Human Resources Director (210.458.4250). These offices may also contact the UTSA Police Department for further assistance.

A complainant may request to make a confidential statement to these Other Campus Security Officials concerning crimes. The statements made to Other Campus Security Officials will be kept confidential unless they pose a continued threat to the safety of the campus community. When no threat is posed, the only information that will be disclosed will be for the purpose of collecting data to be included in the annual crime statistics.

A complainant may also make a confidential statement to The Director of Student Counseling (210.458.4140) and/or the Director of Student Health Services (210.458.4142). These officials are exempt from disclosing information to the UTSA Police Department (except by law in cases of safety of an individual, safety of others or safety of children or the elderly).

Other Crime Reporting Methods

Reports of campus crimes can also be made to the San Antonio Police Department at 210.207.7273 or the Bexar Country Sheriffs Office at 210.335.6000.

3. SECURITY OF AND ACCESS TO CAMPUS FACILITIES

The Access Control Center of the University Police Department is responsible for mechanical keys, electronic access cards and electronic access control doors on campus. More information on access to campus facilities can be found at The University of Texas at San Antonio Handbook of Operating Procedures chapter 8. A computer based electronic monitoring system located at the University Police Department monitors a network of intrusion detection and duress alarms.

Access To Academic Buildings

Most academic campus buildings and facilities are accessible to members of the campus community, guests and visitors during the day. Some buildings have a Late Hour Door for access to certain buildings that are locked after normal business hours. Access to classrooms and office buildings for special events after normal business hours, weekends and holidays is coordinated with the various campus departments overseeing that particular area. Many buildings, offices, labs, computer rooms and other areas of campus are equipped with card key access and door alarms that report to the University Police Department.

The Institute of Texan Cultures maintains operating hours Tuesday through Saturday 10 a.m.–6 p.m., Sunday 12 p.m.–5 p.m. and is closed on Mondays. The Institute of Texan Cultures is closed on: New Year’s Day, Easter, Thanksgiving, Christmas Eve, and Christmas Day. Days and Hours of Operation are subject to change for Special Events. For more information, visit: http://www.texancultures.utsa.edu/.

Access To Apartments And Residence Halls

Chisholm Hall:
The exterior doors remain locked 24 hours a day. Unlimited access is available to residents only via an electronic access control system. Each unit has a front door equipped with a mechanical lock. Guests and visitors to the student residence halls may gain admission at a centralized desk and must be escorted when in the residence halls.

University Oaks Apartments:
Access to the University Oaks Apartment complex is through electronic access gates for vehicles to the parking lot. Each apartment has a front door equipped with a mechanical lock.

Chaparral Village:
Access to the Chaparral Village complex is through electronic access gates for pedestrians to the sidewalks of the complex. Each unit has a front door equipped with an electronic lock.
**Laurel Village:**
Access to the Laurel Village complex is through electronic access gates for pedestrians to the sidewalks of the complex. Each unit has a front door equipped with an electronic lock. Residents should immediately report lost access cards, lost keys, malfunctioning locks and gates to their respective Director of Housing.

**Security Considerations Used In Maintenance**
University Police Crime Prevention Specialists and University Police Officers/Security Guards regularly test the emergency telephones and submit work orders for repair; survey the campus grounds and recommend the trimming of shrubbery, trees and other vegetation to ensure that they do not impede light disbursement or interfere with walkways; and conduct periodic lighting surveys. Officers report the need for replacement of lights and any other physical hazards they notice. Periodic security assessments are conducted when a crime trend occurs or upon the physical changes of office space and equipment when requested by an administrator.

Lighting improvements are constantly being evaluated by the Office of Facilities Services and the Crime Prevention Unit. Improvements have included the placement of high intensity sodium vapor lights in buildings, in parking lot areas, in areas with heavy landscaping and trees, and along pathways frequently traveled by students. Outdoor courtesy telephones are located at many locations throughout the campus. All courtesy telephones are connected directly to the University Police Department.

The campus community is encouraged to report any safety concerns, exterior lighting and courtesy telephone malfunctions to The University Police Department at 210.458.4242.

4. **CAMPUS LAW ENFORCEMENT POLICY**

University safety and security is coordinated by the University Police Department (MS 1.00.02). The department has an authorized strength of 51 sworn police officers with full arrest powers and 26 non-sworn support employees (security guards). University police officers receive their police authority via Article 2.12 of the Texas Code of Criminal Procedure and Article 51.203 of the Texas Education Code. Commissioned peace officers employed by UTSA have jurisdiction within the county where the University of Texas System owns or leases property; however, patrol activity includes the boundaries of property owned, leased or otherwise under the control of UTSA (1604 Campus, Downtown Campus and the Institute of Texan Cultures) and the contiguous areas around each UTSA Campus. University police officers must meet specific employment qualifications and training requirements in order to be licensed peace officers by the Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE). University police officers receive their commission as peace officers upon successfully graduating from The University of Texas System Basic Peace Officer Course. All sworn officers have been trained in first aid and CPR and are authorized to enforce all regulations on the university campus. University Police Officers are armed with firearms. They conduct foot, bicycle and vehicular patrols on all University property and throughout the University Housing community 24-hours a day.

**Working Relationships With State And Local Police**
The University Police Department maintains close working relationships with the San Antonio Police Department, Bexar County Sheriff's Office, federal, state, and other law enforcement agencies and routinely shares investigative information. The University Police Department also works closely with the San Antonio Fire Department and EMS. The University of Texas at San Antonio Police Department has a mutual aid law enforcement agreement with the City of San Antonio Police Department to provide law enforcement services and to investigate crimes in order to protect life and property within the geographical areas common to the City of San Antonio Police Department and the University of Texas at San Antonio Police Department.

A number of recognized student organizations maintain meeting and living facilities off campus; however, these living facilities are not owned or controlled by the university. The University Police Department is routinely informed by other local law enforcement agencies of any criminal activities involving UTSA student organizations. The information in these reports is subsequently shared with the Office of Student Life.

5. **SECURITY AWARENESS PROGRAMS**
The Office of Business Continuity & Emergency Preparedness is responsible for the development and implementation of a comprehensive Emergency Response Plan. Emergency Response Team members will receive on-going training to
prepare them for the challenges presented by a critical incident. Preparedness information will be available and disseminated to ensure the entire University community will be armed with knowledge needed to respond appropriately. These methods include mass e-mail distribution, Reverse 911 System, building floor captain program and the use of 210.458.SNOW (7669 -- official UTSA notification line with recorded message). Each member of the UTSA community is encouraged to be responsible for their own security and the security of others. More information can be found at www.utsa.edu/oep.

6. CRIME PREVENTION PROGRAMS

General Information

The University Police Department has a comprehensive crime prevention program that assists community members to reduce their risk of becoming a victim of crime. The Crime Prevention Unit of the University Police Department has certified Crime Prevention Officers on staff that has received numerous hours of training in crime prevention and physical security. Programming and presentations that are taught include self-defense, alcohol awareness and sexual assault prevention. Other duties include security surveys of resident areas or office areas and threat assessment.

Safety Escort Program - Safety escorts are provided to locations on campus during hours of darkness. Call 210.458.4242.

Whistle Defense Program - The University of Texas at San Antonio Police Department has available FREE key chain safety whistles for female UTSA students, faculty and staff as a new personal defense system for our Tri-Campus Community. The Whistle Defense Program is a campus safety program based on the use of whistles to alert patrol officers, students, faculty and staff that an offense or incident has occurred or is about to occur.

Crime Prevention Presentations - Crime prevention presentations pertaining to personal safety, sexual assault prevention, acquaintance rape, women’s self-defense, alcohol and drug awareness, burglary and theft prevention and office safety are conducted as needed for faculty, staff and students. The Crime Prevention Unit works closely with campus housing departments and other UTSA student groups to develop and schedule presentations. Contact the Crime Prevention Unit at 210.877.4006 for more information. Classes are also scheduled on the UTSA PD website. Customized crime prevention presentations are also available upon special request.

Printed Crime Prevention Literature - Crime prevention literature related to personal safety, auto theft prevention and residential security is available at various locations throughout the campus. Specialized crime prevention literature is available upon special request.

Operation Identification - Operation Identification is an ongoing program which involves the engraving of a state driver's license numbers on valuable items of personal property. Engravers are available at the UTSA Police Department.

Operation Bookmark - Operation Bookmark is an on-going program which involves the marking of state driver's license numbers onto student's textbooks.

Treasure Hunter - The Treasure Hunter Game is a way for students to win prizes for involvement in crime prevention programs presented by the UTSA Police Department. Participation in a program results in being given a “clue”. The more participation in programs the more “clues” a team receives. The end of the game occurs when a team finds the hidden treasure or game piece.

Runner Beat newsletter – The Runner Beat is a monthly campus safety newsletter that is distributed to all students, faculty and staff.

Crime Statistics Reports – In addition to the annual crime statistics report required by the Clery Act, the UTSA Police Department posts a weekly crime report on the department's website at www.utsa.edu/utsapd/blotter.htm.

For additional crime prevention information or to schedule a crime prevention presentation please call the Crime Prevention Unit at 210.877.4006 during normal business hours.

7. DRUGS and ALCOHOL POLICY

General Information

The University of Texas at San Antonio is a drug-free school and complies with the Drug Free Workplace Act of 1990. The Drug Free School and Communities Act of 1989 requires
institutions of higher education to adopt and implement programs to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol. Information concerning these programs must be distributed to students annually. For information regarding these policies please refer to the following: Drug Free School and Communities Act provided by the Office of the Vice President for Student Affairs. Standards of Conduct: Subsection 3.21 of Chapter VI, Part One of the Rules and Regulations of the Board of Regents of the University of Texas System.

UTSA is committed to maintaining a safe and healthy environment for the campus community. Alcohol and other drugs should not interfere with the University’s educational mission. All UTSA students, faculty members, staff members, and administrators are subject to local state and federal laws regarding the unlawful possession, distribution, or use of alcohol or illegal drugs.

Drugs

The unlawful manufacture, distribution, dispensing, possession or use of illegal drugs on the University campus or at any University-sponsored event off campus is prohibited. No one may use illegal substances, or abuse legal substances, including alcohol, in a manner that impairs performance of assigned tasks. State law prohibits the medically unsupervised use, possession, sale, manufacture or distribution of drugs classified as illegal or the use, possession, sale, manufacture or distribution of prescription medication used in an illegal manner or used in a manner other than that is prescribed. Individuals determined to be in violation are criminally prosecuted and referred for university disciplinary action.

According to the UTSA Student Code of Conduct the use, manufacture, possession, sale, or distribution on the campus of the substances defined and regulated under Chapters 481, 484 and 485 of the Texas Health and Safety Code, except as may be allowed by the provisions of such articles. If a student is found guilty of the illegal use, possession, or sale of a drug or narcotic on campus, the minimum penalty shall be suspension from the institution for a specified period of time; and/or suspension of rights and privileges.

Alcohol

The use of alcoholic beverages must be in compliance with Texas State Law and is strictly limited to persons 21 years of age or older. The possession, transportation, and/or consumption of alcohol by individuals less than 21 years of age are strictly prohibited. University police officers enforce laws regulating the use of alcoholic beverages and underage drinking with court appearance citations, referral to the Office of Judicial Affairs and/or arrest. Alcohol beverages may not be consumed in public areas of the university. Additional policies regarding alcohol may apply at campus housing areas.

According to the UTSA Student Code of Conduct the use or possession of any intoxicating beverage is prohibited in classroom buildings, laboratories, auditoriums, library buildings, museums, faculty and administrative offices, intercollegiate and intramural facilities, and all other public areas. However, with the prior consent of the Vice President for Student Affairs, the foregoing provisions of this section may be waived with respect to any specific affair sponsored by the institution. The exception to this provision is the use or consumption of alcohol in nonpublic areas, such as University apartments. With respect to the possession and consumption of alcoholic beverages, state law will be strictly enforced on campus at all times.

Drug and Alcohol Counseling Services on Campus

Student Health Services (210.458.4142) is located in the Recreation and Wellness Center, room 1.500; no appointment is required. Student Counseling Services (210.458.4140) provides short-term counseling for students and employees. The office is located in the Recreation and Wellness Center, room 1.810. The UTSA Recovery Center of the Student Counseling Services provides individual alcohol and drug related issues consultations, substance abuse assessments and feedback, and referrals for education and other support services to students dealing with alcohol and drug issues, including maintaining recovery.

8. SEXUAL OFFENSE POLICY

Introduction

It is the policy of The University of Texas at San Antonio to strive to maintain an environment that is free from intimidation and one in which students may be educated to their fullest potential. The University should foster an understanding of difference and cultivate the ethical and moral issues that are the basis of a humane social order. Therefore, the University
will not tolerate physical abuse, threats of violence, physical assault, or any form of sexual assault, including but not limited to acquaintance or date rape.

**Description of Educational Programs**

There are many campus resources that can help campus community members to reduce their risk of becoming a victim of sexual assault:

**Whistle Defense Program (University Police Department)** - The University of Texas at San Antonio Police Department has available FREE key chain safety whistles for female UTSA students, faculty and staff as a new personal defense system for our Tri-Campus Community. The Whistle Defense Program is a campus safety program based on the use of whistles to alert patrol officers, students, faculty and staff that an offense or incident has occurred or is about to occur.

**Self Defense Program (University Police Department)** - The University Police Department has a one hour introductory self-defense class where physical, non-physical & avoidance techniques are covered as well as resources to continue self-defense education.

**Intimate Partner Violence & The Dating Game: Dating Relationships** – These programs are offered through the Counseling Center as part of their programming for sexual assault awareness.

**Procedures to Follow**

Anyone who is a victim of any form of sexual assault should immediately call the University Police by dialing 911 on campus or by calling 210.458.4911. Reporting an assault does not mean that the victim must press charges or take the case to criminal trial or a University disciplinary hearing. Even if a victim is undecided about filing criminal charges, calling the police and going to the hospital will provide for his or her emotional and medical needs and preserve the option to file criminal charges at a later time. Victims may also report in a confidential manner to the University Counseling Services (210.458.4140) or the Student Health Services (210.458.4142).

**Notification of Law Enforcement**

Victims of sexual assault or persons who have information regarding a sexual assault are strongly encouraged to report the incident to the University Police Department immediately. It is the policy of the University of Texas San Antonio Police Department to conduct investigations of all sexual assault complaints with sensitivity, compassion, patience and respect for the victim. Investigations are conducted in accordance with guidelines established by the Texas Penal Code, Code of Criminal Procedure and the Bexar County District Attorney’s Office.

Most university police officers have attended the Sexual Assault Family Violence Investigators Course (SAFVIC). This course is designed to provide law enforcement officers with the tools they need to effectively investigate and prevent sexual assault and family violence. The curriculum covers crucial aspects for law enforcement’s response to these crimes, as well as the creation and use of community-based resources to assist law enforcement’s efforts.

All information and reports of sexual assault are kept strictly confidential. In accordance with the Texas Code of Criminal Procedures Art. 57, victims may use a pseudonym to protect their identity. A pseudonym is a set of initials or a fictitious name chosen by the victim to be used in all public files and records concerning the sexual assault. The victims of sexual assault are not required to file criminal charges or seek judicial actions through the university disciplinary process. However, victims are encouraged to report the assault in order to provide the victim with physical and emotional assistance.

**On/Off Campus Services**

Information and assistance is available through the University Counseling Services (210.458.4140), Student Health Services (210.458.4142), Rape Crisis Hotline (210.349.7273), Rape Crisis Center (210.521.7273), and the Office of Student Life (210.458.4720). If requested, these departments will assist the victim in contacting the University Police Department.

The University of Texas at San Antonio Police Department Crime Prevention Unit is available to all victims to provide information about personal safety, Texas Crime Victims Rights, Texas Crime Victims Compensation Fund and other information upon request.

Reports of sexual assault can also be made to the San Antonio Police Department at 210.207.7273 or the Bexar County Sheriff’s Office at 210.335.6000.

**Changes in Academic and Living Situation**

The Office of Student Life can assist the victim with issues including, but not limited to, class schedule changes, withdrawal
**Procedures for Campus Disciplinary Action**

All cases of sexual assault should be reported to the University Police. A student may also choose to report the assault to the Office of Student Judicial Affairs for disciplinary action regardless of whether or not the student has decided to press criminal charges. A student may also file a report of sexual assault against another student, or a faculty or staff member, by directly contacting the Office of Student Judicial Affairs (210.458.4720).

**Sanctions That May Be Imposed**

The disciplinary actions assessed in a particular case will be dependent upon the nature of the conduct involved, the circumstances and conditions which existed at the time the student engaged in such conduct and the results which followed as a natural consequence of such conduct.

1. Disciplinary warning
2. Disciplinary probation
3. Withholding of grades, official transcript or degree
4. Bar against readmission or drop from current enrollment and bar against readmission
5. Restitution
6. Suspension of rights and privileges
7. Failing grade
8. Suspension
9. Expulsion
10. Educational programs
11. Revocation of degree, denial of degree and/or withdrawal of diploma
12. Deferral of penalty
13. Other penalty as deemed appropriate under the circumstances

**Campus Sexual Assault Victims' Bill of Rights**

The United States Congress enacted the "Campus Sexual Assault Victims' Bill of Rights" in 1992 as a part of the Higher Education Amendments of 1992. This law requires that all universities afford sexual assault victims certain basic rights such as:

- Accuser and accused must have the same opportunity to have others present.
- Both parties shall be informed of the outcome of any disciplinary proceeding.
- Survivors shall be informed of their options to notify law enforcement.
- Survivors shall be notified of counseling services.
- Survivors shall be notified of options for changing academic and living situations.

**9. SEXUAL OFFENDER REGISTRATION POLICY**

Information concerning Sex Offender Registration information is found at the Texas Department of Public Safety web site for Sex Offender Registration at [https://records.txdps.state.tx.us/dps_web/Portal/index.aspx](https://records.txdps.state.tx.us/dps_web/Portal/index.aspx).

**10. WEAPONS**

In accordance with Texas Penal Code Ch. 46, it is a felony to intentionally, knowingly or recklessly possesses a firearm, illegal knife or prohibited weapon (with or without a concealed handgun permit) on the physical premises of a school or educational institution, to include any buildings or passenger transportation vehicles under the direct control of the educational institution.

According to the UTSA Student Code of Conduct possession or use of firearms, imitation firearms, explosives, ammunition, hazardous chemicals, or weapons as defined by state or federal law on University premises or on any property or in any building or facility owned or controlled by the System is strictly prohibited unless authorized by the Vice President for Student Affairs and by federal, state, or local laws. The possession or use of imitation firearms, BB guns, Air-soft guns, and other such imitation firearms is prohibited in all campus housing areas.
# The University of Texas at San Antonio
## 2007 Annual Security Report
### 2004-2006 CRIME STATISTICS

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<th>OFFENSE</th>
<th>1604 CAMPUS</th>
<th>RESIDENTIAL FACILITIES</th>
<th>DOWNTOWN CAMPUS</th>
<th>INSTITUTE OF TEXAN CULTURES</th>
<th>NON-CAMPUS</th>
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**CAVEATS:**
1) 2006 Motor Vehicle Thefts include 9 golf carts that were recovered | 2) Simple assaults and Theft (Larceny) are not required to report for Clery Act | 3) Forcible sex offense in 2005 location was unknown due to being listed as RESTRICTED on police report.

**Definitions:**
- **1604 Campus:** All areas of the university located at One UTSA Circle under the control of UTSA including academic buildings, parking lot, etc. EXCLUDES residential area. (SAPD district 7330)
- **Residential Facilities:** All residential facilities under the control of UTSA including Chaparral Village, Laurel Village (2007 stats), Chisholm Hall and University Oaks Apartments and their respective parking areas
- **Downtown Campus:** All areas in and around 501 West Durango under the control of UTSA including parking lots and academic buildings. (SAPD district 2360)
- **Institute of Texan Cultures:** All areas in and around 801 S. Bowie St. under the control of UTSA including buildings and parking lots
- **Non-Campus:** Any building or property not part of the main campus but is under the control of UTSA and used in support to UTSA’s educational purposes
- **Public Property:** Public areas that are adjacent to and accessible from the campus to include thoroughfares, city streets and/or any sidewalk that is across the street from a campus under the control of UTSA
- **SAPD Cases:** (statistics from local police from contiguous campus areas that are reportable for Clery Act)
- **Referred / Referral:** The referral of any person to any campus official who initiates a disciplinary action of which a record is kept and which may result in the imposition of a sanction for alcohol, drugs and/or weapon violations of state law (not based solely on university policy).
- **Hate Crime:** Crimes that manifest evidence that the victim was intentionally selected because of the perpetrator's bias

*Crimes in the public property areas surrounding the UTSA campuses can be viewed at the San Antonio Police Department’s website at http://www.sanantonio.gov/sapd/indexcrime.asp. See below for SAPD patrol districts.*