The University of Texas at San Antonio
Summary Minutes of the Staff Council Meeting
September 19, 2013

The first regular meeting of the Staff Council for the 2013-2014 academic year was held at the Main campus in the Mesquite Room (UC 2.01.24) and was called to order at 8:40a.m. with chair Justin Bingham presiding.

Members present:

Members absent (excused):
John Shaffer, Ben Campos, Christopher Goldsberry, Jenny Jung, Laurie Long, Jenny Stokes

Members absent (unexcused):
Amy Fritz, Manuel Maldonado, Maranda Tupper, Richard Wollney, Steven Woodall

Introductions:
- What is your name, department, and which year of what term are you serving on Staff Council?

Guest Speaker:
Sherrie Matthews – International Programs
- International Education Week Photo Contest
  - Handout given
  - Deadline for photographs is October 1, 2013 at 12pm
  - Photo eligibility rules can be found at www.utsa.edu/iew
  - Send photos directly to sherrie.matthews@utsa.edu
  - International Education Week is November 9-15, 2013

New Business:
Officer Position Recap
- Parliamentarian
  - One year commitment, follows Robert’s Rules of Order
- Secretary
  - One year commitment, takes minutes, reserves meeting locations, takes attendance
- Vice-Chair
  - Two year commitment moving into Chair position in second year, “training wheels” position under Chair

Officer Elections:
- Parliamentarian
  - Michael Logan self-nominated
  - Michael was only nomination and was elected by default
- Secretary
  - Vicki Weber self-nominated
  - Vicki was only nomination and was elected by default
- Vice-Chair
  - Nominations
    - Venetta Williams nominated Jaime Martinez who accepted the nomination
    - Vicki Weber nominated Glynda Steele who declined the nomination
    - Jennifer Lozano-Lowe nominated Sarah Netterlund who accepted the nomination
    - Kai Kamaka nominated Monica Bowden who accepted the nomination
    - Monica Bowden nominated Mai Kamaka who accepted the nomination
    - Alex Gonzalez nominated Jennifer Lozano-Lowe who accepted the nomination
Elevator Speeches
  • Each candidate gave a brief speech regarding what their plan was if elected
Election
  • Votes were cast by secret ballot and tallied by Justin and Shannon who abstained from voting
  • Popular vote was declared winner
  • Jennifer Lozano-Lowe was elected by popular vote

Committee Formations
  • Committee Explanations and Sign-up
    o Staff Appreciation
    o Communications
    o Scholarships
    o Fundraising
    o Elections
    o Parking
    o Health and Wellness
    o Issues
  • Committee Chair Elections
    o Shannon will e-mail committee rosters during the next week and committee chair elections should be held prior to the October meeting. Please e-mail chair names to new secretary Vicki Weber.
  • If you were not in attendance at the September meeting, please consider which committee(s) you would like to serve on and join those groups at the October meeting.

Staff Council Picture

Next meeting will be held on Thursday, October 24, 2013 at 8:30am in the Mesquite Room (UC 2.01.24). Minutes submitted by Shannon Rios, Secretary