The seventh regular meeting of the Staff Council for the 2013-2014 academic year was held at the UTSA main campus in PNB 2.106 and was called to order at 8:40 a.m. with Secretary Shannon Rios presiding in the absence of both Chair and Vice-Chair.

Members present: Shannon Rios, John Shaffer, Monica Bowden, Michael Logan, Virginia Galloway, Cindy Orth, Sarah Netterlund, Laurie Long, Ron Fosmire, Venetta Williams, Wanda Guntz, Michele Tencza, Maranda Tupper

Members absent (excused): Kai Kamaka, Alejandra Gonzalez, Brandon Aniol, Wendy Frost, Jenny Stokes, Glynda Steele, Alejandra Perez, Jaime Martinez, Jessica Priddy, Justin Bingham, Jennifer Uranga, Elisabeth Cuadros

Members absent (unexcused): Ben Campos, Richard Wollney, Manuel Maldonado, Steven Woodall, Samantha Hernandez

Meeting Minutes:
February meeting minutes were approved by a majority via e-mail vote.

General Announcements
• University Excellence Awards are on Tuesday, April 8, 2014. Staff Council has been asked to assist staffing the Service Awards tables as in years past. The timeframe for assistance is 1:00 – 2:00pm. Please let Justin and Shannon know if you are able to assist.

Emergency Election of Vice-Chair
• Due to the resignation of Jennifer Lozano-Lowe from both her position as Vice-Chair and from her place on Staff Council, it is necessary to elect another Vice-Chair. This person should be in the first year of their respective term and have supervisory approval to take on the role of Vice-Chair for the remainder of this year as well as the Chair position for next year.
• We did not have a quorum at this meeting so were unable to vote.
• We did, however, take nominations from the floor. An e-mail will be sent with those nominations as well as a request for additional nominations through Thursday, March 27th. An anonymous vote will occur after the nominations timeframe closes.
  o Shannon Rios was nominated by Wanda Guntz and seconded by Venetta Williams. Shannon accepted the nomination.
  o Sarah Netterlund was nominated by Maranda Tupper. Sarah declined the nomination due to work responsibilities.
  o Other nominations should be sent to Justin and Shannon until Thursday, March 27th.

Committee Updates:
• Fundraising
  o Cindy gave a report on Bowling for Scholarship event.
    ▪ Attendance lower than last year (134 compared to almost 200 last year).
    ▪ 24 silent auction items available for bidding.
    ▪ Aramark was unable to bowl but gave their fees as a donation as well as several food baskets.
    ▪ Total profit from event (both bowling fees and silent auction) was $2094. This is about $400 less than last year but still enough to fund this year’s scholarships.
    ▪ Suggestions from the floor for future advertising included flyers in Diploma Dash bags.
    ▪ The date of the event can also be reviewed.
• Issues
  o No update
• Health and Wellness
  o Still working out Staff Council role in Corporate Cup. More information to follow.
• Parking and Transportation
  o No update. University committee met yesterday.
• **Communications**
  - Working on new graphic for Staff Council Appreciation Award
  - Any website updates or changes should go to either Wendy Frost or Sarah Netterlund

• **Scholarships**
  - No update

• **Staff Appreciation**
  - No update

• **Elections**
  - Begin process in early May. Nominations in June, elections in July.
  - Will utilize Survey Monkey as in years past for both nominations and elections processes.
  - Process of pulling employee data will change due to PeopleSoft transition. Could be a longer process.
  - Cindy is in the process of filling current vacancies.
  - Cindy will provide a nomination/election timeline as well as a list of positions vacating in August at the April meeting.

**New Business:**
- Maranda Tupper offered the Police Department Conference Room as a potential meeting space if future meeting space is a problem. Her term expires in 2015.

**Announcements:**
Our next meeting will be Thursday, April 24, 2014 at 8:30am at the Downtown Campus in BV 3.306.

Meeting was adjourned at 9:20 a.m.

Minutes taken by Wanda Guntz, Chair, Issues Committee, and submitted by Shannon Rios, Staff Council Secretary