

Supply Chain Project

Financial Area Representatives Meeting

May 26, 2020

Sheri Hardison, Associate VP Financial Affairs & Controller

Today's Topics

What is the Supply Chain?

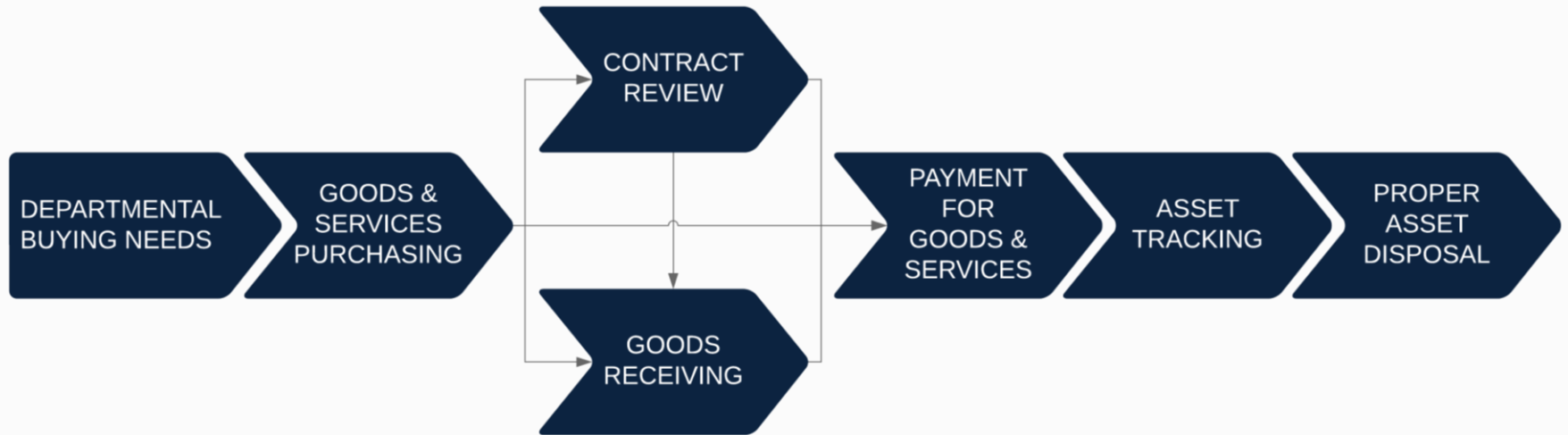
Project Goal

Project Team

Project Timeline

Project Tasks

What is the Supply Chain?



Project Goal

The Supply Chain Project seeks to maximize university resources through strategic sourcing and streamlining business processes.

Project Team

Process Owners

- Sheri Hardison, *Chair* – AVP Financial Affairs & Controller
- Diana Ollervidez, Asst. VP Business Services
- Lane Brinson, Director of Purchasing
- Robert Dickens, Director of Business Contracts
- Frank Salinas, Manager of Distribution Services
- Nora Compean, Director of Disbursements & Travel Services
- Blanca Garcia, Director Financial Services

Stakeholders

- Rubina Saya - COB
- Marivel Guerrero - COE Service Center
- Vanessa Kenon - UTS
- Michael Bazemore - Athletics
- Belinda Dovalina – Facilities
- Vacancy for auxiliary rep

Other

- Mary Hernandez, Asst. VP for Business Affairs Administration and Operations
- Lilian Man, Senior Policy Analyst (process mapping)

Project Direction



Process
Streamlining



Other Tasks:
Strategic Sourcing
Accountability
Communication



Project Timeline



Project Tasks – *Across Full Supply Chain*

- Simplify processes and reduce paper
- Customer service agreements and training plan
- Create tools to assist front office
- Document metrics to measure and report for each office
- Begin strategic sourcing for common commodities

Project Tasks – *Across Full Supply Chain*

- Develop tools to track and reduce inefficiencies caused by front office processing errors
- Compliance risk assessment and risk tolerance
- Implement outreach strategy that reaches all departments on rotating basis
- Training analysis

Short-Term Project Tasks

- Process streamlining – Receiving Process
 - Reduce match exceptions that hold up payments
 - Reduce inefficiencies caused by incorrect delivery addresses
- Inventory remaining paper processes
- Develop tools to help front offices:
 - Understand transaction workflow
 - See transaction status

Short-Term Project Tasks

- Identify FAQ and educate all supply chain departments on those answers
- Document metrics and alignment with KPIs
- Develop outreach strategy
- Investigate strategic procurement sourcing options



Thank you!

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