

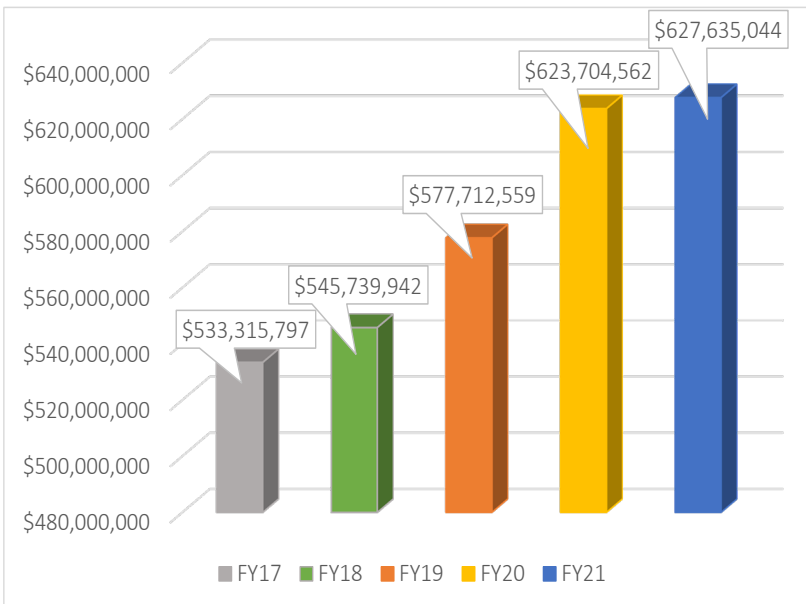


# Budget and Financial Planning

## What We Do

- Develop the Annual Operating Budget - \$627M
- Approve departmental budget transfers and adjustments
- Develop the Legislative Appropriations Request (LAR), which is a request for funding for the next two years based on UTSA's priorities and strategic initiatives
- Develop revenue and expense analysis and forecast
- Track and report original and adjusted budgets
- Manage the merit process
- Manage position funding, and ensure funding sources are appropriate
- Manage the Incentivized Resource Management (IRM) budget model, along with related analysis and reporting

## Total Operating Budget 5-Year Trend



## Mission

Support UTSA's strategic initiatives through sound budget analysis and allocation practices that assist executive management decision-making and planning processes. We work with all campus departments to guide the annual budgetary process, achieve process improvements, create transparency and develop innovative solutions. Our team-oriented and professional services anticipate customers' needs, provide appropriate guidance, and produce accurate and timely information.

## How You May Interact With Us

- Initiate budget transfers
- Allocate and change Funding on position (eForms)
- Develop operating budget and merit allocations
- Ensure appropriate funding sources are budgeted

### Training

- Hyperion
- Managing Departmental Budgets
- Position Funding/eForms

## Contact Us

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