

This petition is for (please mark a single semester only) Fall Spring Summer, 20__

Petition to Waive Charges for Exceeding 30/45 SCH above the Degree Requirements

Students who have reached the excess 30/45 credit limitation due to extenuating circumstances beyond their control may petition to have the additional charges waived. **Documentation of those circumstances must accompany this petition, including a copy of transcript showing grades for all courses attempted.**

Name of Student _____ Banner ID_@_____

Last Name First Name Middle Initial

Mailing Address: _____

Phone Number: _____ Email address: _____

First enrollment as an undergraduate student in a Texas public institution: Semester _____ Year _____

If changed major what was the original major: _____ Current major _____

Total SCH attempted: _____ Total SCH successfully completed (with passing grades) _____

Remaining SCH for the degree in current major _____ Overall GPA _____

Academic Performance in the last four semesters

Semester	Attempted SCH	SCH Completed Successfully	Semester GPA

I request that the University waive the additional charges for exceeding 30/45 SCH above those required for completion of my degree program. Attached are statements justifying this request and supporting documentation. **Petitions with insufficient explanation and justifications will be denied.**

Signature of Student Date

Reviewed by: (Please Print) _____ Advising Center _____

Please attach a degree audit showing the remaining courses in the degree program(s).

Signature of Advisor Date

Recommendation: Approval Disapproval

College of Student's Major _____

Signature of Dean, Associate Dean of College Date

Approved Disapproved

Approval is for a maximum of _____ SCH in _____ semester 201__ to complete the degree. NO future petitions will be considered.

Approval is for _____ semester 201__ only for courses required for the degree. Future considerations require successful completion of the attempted courses.

Signature of Associate Dean or Vice Provost and Dean of Undergraduate Studies Date

Distribution: Student Advising Center Undergraduate Studies AVPFA