This month I celebrate three years with UTSA, a milestone I cherish. Yet the recent Service Milestone and Retiree Appreciation lunch reminded me that, in comparison to the many UTSA staff and faculty who have several decades of service, my time here is a small blip on the radar. I was so honored to have sat with a wonderful group of Facilities staff at the event, as we celebrated the many loyal and productive UTSA faculty and staff.

On a more personal note, I had the honor of celebrating a fantastic birthday this year… with a paint scraper in hand. (I wore work gloves that matched my outfit of course.) I joined 712 of my fellow Runners, family and friends at the UTSA Day of Service, part of Dr Eighmy’s inauguration week celebration.

Several of us helped Rehabarama, an Office of Historic Preservation program. I was happy to scrape old paint from exterior walls of a house in need of TLC with Interim Sr. VP of Business Affairs Dave Riker, Facilities’ Mike Risor and HR’s Kathleen Carter-Stiggers (see article on p 6). Several members of the UTSA football team were also on hand to tackle the hard-to-reach spots. We were prepping the house for the next crew, who will follow up in April with paintbrushes.

I had not until that day realized you could break a scraper. With the constant scraping motion, I managed to make the screw fall out of the blade attachment. Luckily, I was able to find all the parts that fell out and put it back together. My experience was another great reminder of the many skills our Facilities’ team employs and how their handiwork helps to maintain our campuses.

It was terrific to see first-hand how Days of Service and other community outreach programs are building on our UTSA tradition. I already look forward to next year’s event and hope you will consider volunteering when the time rolls around again.

Like every April, this one is loaded with activities. Fiesta will light up San Antonio April 19-30, and Fiesta UTSA will fill the Sombrilla with food and color on Friday, April 20. A few days later we’ll recognize Earth Day, so April is a great time to applaud UTSA for our sustainability efforts.

On April 19th I hope you’ll join me in the SU Ballrooms for the University Excellence Awards. I look forward to being part of this recognition of the outstanding work and contributions of UTSA faculty and staff.

And staying with our festive theme, I hope your calendar is blocked off the morning of Thursday, May 17 for the annual Business Affairs’ Celebration. Along with our new event name, we are paying honor to our great city and its 300th Anniversary this year. It’s a terrific way to thank our wonderful employees for all that you do. I appreciate the many volunteers who are organizing this year’s event and the groups who will be showcasing their departments and projects in the exhibit area. I’ll see you there!
Spotlight On...Araceli Pacheco

Araceli Pacheco was born and raised in Alice, a small Texas town south of San Antonio. Along with her husband David, she has raised three grown children, of whom they are very proud. They also have a grandson. Araceli’s husband is retired military, and they were stationed in various places, including Washington, Texas, and Germany. They also travelled to France, Nevada, Alaska and Rockport, Texas.

Before her employment at UTSA, Araceli worked at Dobler Management Company (WA), Air Force Federal Credit Union and Southwest ISD here in San Antonio. At UTSA she worked in the College of Business, COB Economics Department, and Institutional Effectiveness. She is currently with Business Information Services, where she is an Information Tech Associate II. Araceli is proud to say she was a team member of the UTShare/PeopleSoft Implementation project from its inception. "It was an intense roller coaster ride, but it was all worth the knowledge I have obtained."

Araceli is currently a junior pursuing her Communications degree with a concentration in Digital Communications here at UTSA. Araceli enjoys working at UTSA because it is a growing, diverse university. She hopes to one day play a larger role in strengthening UTSA’s image. She is a five-time recipient of the UTSA Staff Council Annual Scholarship and regularly earns kudos and GPCCs for her outstanding customer service.

Photography is Araceli’s hobby, and she loves to spend time with her family, especially her grandson. Since her kids are grown, she makes sure they get together as often as possible.

Save The Date:  Historic Futures: A Taste Of Folklife
Thursday, May 3, 2018
5:30 - 8:30 p.m. | Paseo, UTSA Main Campus
Free Admission
www.sanantonio300.org

Join us as we celebrate Founder’s Day and showcase the Lone Star State’s diversity and rich heritage through a wide variety of ethnic food, music, dance, and a fireworks show at dusk.

Mark Your Calendar for:
The Great Staff Appreciation Event
Date: Wednesday, May 16, 2018
Time: 3 – 5 p.m.
Location: Sombrilla Open Area

Business Affairs Celebration
Date: Thursday, May 17, 2018
Time: 9 – 11:30 a.m.
Location: Main Bldg., Ground floor
Carpooling Made Easy

Enjoying the benefits of carpooling to campus just got easier with the help of the Alamo Area Council of Governments (AACOG). Find friends and start a carpool today with AACOG’s ridesharing tools, then register your carpool with Campus Services. Carpooling is a great way to help the environment, save money on gas, and reduce traffic on campus.

Once you’re part of an approved carpool, enjoy the benefits of carpooling to UTSA. Carpool members share use of the primary permit holder’s parking permit when riding together. On days when you need to commute to campus separately from your carpool, don’t worry: each non-primary permit holder in the carpool receives five scratch-off permits to use during the academic year.

2018-19 Parking Permits & #UDesign2018 Winners

Congratulations to the #UDesign2018 Parking Permit Design Contest winners! First place went to Supakjeera (Nikki) Thanapaisal (on right), whose design was inspired by her passion for UTSA. Nikki won a 2018-19 student garage parking permit of her choice. Second place went to Daisy Fuentes, who received a $100 FastPass, while Carlos Araujo won third place and took home a Campus Services swag bag. Thank you to everyone who participated, and we look forward to next year’s competition!

Remember, parking permits for the 2018-19 academic year are now available! Employees, reserve your permit now and pay later by selecting payroll deduction. Students can pay later by choosing to add the cost to tuition and fees. Purchasing your permit is easy: log in to your MyParking account, click “Get Permits,” and follow the on-screen prompts.

Chick-fil-A Renovations

Campus Services is excited to announce Chick-fil-A’s renovation over the summer 2018 semester. Improvements include an expanded layout, new menu items, and a streamlined customer experience. Chick-fil-A will close after spring finals and reopen for the start of the fall semester. Other locations in the JPL and across campus will be available for dining throughout the summer. Keep an eye on the UTSA Dining website for summer hours of operation, which will post soon.

Fiesta Parking

During Fiesta (April 19-29), UTSA is partnering with an outside vendor to manage Downtown Campus parking in designated lots. UTSA permit holders can continue to park where their permit allows. Learn more about Fiesta parking options for permit holders, guests, and those hosting on-campus events during this time.

Campus Services Fiesta Food Drive

Campus Services is excited to partner with the Roadrunner Pantry in the very first Campus Services Fiesta Food Drive at Fiesta UTSA, April 20 from 11 a.m. – 3 p.m. Bring an approved donation item for the Roadrunner Pantry to our booth and receive a free Campus Services 2018 Fiesta medal! Medals are first come, first served—don’t miss your chance to enhance the campus experience for the student community while receiving a one-of-a-kind medal.

Transportation & UTSA Day of Service

Thank you to the transportation team for enhancing the campus experience during the UTSA Day of Service. The ‘Runner transported participants from the Main Campus to the Downtown Campus for the event kick-off, then offered shuttle service to volunteer locations. Following the Day of Service, The ‘Runner offered transportation for those attending the Cesar Chavez March. Campus Services appreciates the opportunity to support our campus community, and we thank our drivers for their hard work and dedication to excellent customer service.
UTSA offers options for employees to celebrate the Battle of Flowers

San Antonio is scheduled to celebrate the Battle of Flowers on Friday, April 27. Although this day is not considered an official holiday, which can only be designated by the Texas Legislature, UTSA offices are encouraged to adjust work schedules, where possible, for employees who would like to attend the celebration. All UTSA offices will, however, remain open.

Supervisors are responsible for ensuring that the university maintains adequate staffing to conduct business during regular business hours (8 a.m. to 5 p.m.). To assist employees who wish to attend the festivities, the following options are available:

1. Employees may be approved to work a flexible work schedule during the week of April 23 (for example, 7:30 a.m. to 5:30 p.m. Monday through Thursday and Friday, 8 a.m. to noon), or
2. Employees may be approved to use their available leave time (annual leave, floating holiday time or compensatory time) for the afternoon of Friday, April 27, 2018.

To coordinate adequate office coverage and work schedules in a timely manner, all employees should submit their requests to their supervisors in advance. Requests for a flexible work schedule will require approval from the appropriate vice president or designee in accordance to HOP 4.29 – Hours of Work for Staff Employees, section IX (Procedures), section B (Flexible Work Schedules).

Requests for time off using available leave time will require advance approval from the employee’s immediate supervisor in accordance with their respective department’s procedures for requesting time off. If you have any policy-related questions, please contact the Human Resources Employee Relations Department at (210) 458-7891. For any additional questions regarding changing employee work schedules or how to properly code an employee’s time, please contact Payroll Services at (210) 458-4280.

eForms coming to UTSA

eForms is an enhancement to our current PeopleSoft HR/Payroll system, which will be used to communicate various Human Resource/Financial actions from the departments to HR/Payroll. eForms streamlines the entire process for completing and approving organizational, personnel and certain financial actions. This solution allows the departments to create electronic forms within PeopleSoft that support capturing data, approval routing, updating data, auditing, and reporting. eForms eliminates the SharePoint-based process that UTSA uses today. In short, your life is about to get easier, and our business processes will become more efficient and accurate and take less time.

Department end-users will submit an electronic eForm, which resides in the current PeopleSoft application, to request HR and financial updates. The eForm is then automatically and electronically routed to the appropriate approvers to ensure proper approvals are obtained. It will then be routed to the HR/Payroll /Budget offices for review and approval. Once the eForm has been through the “vetting” process, the data is automatically updated and saved in PeopleSoft. This solution is a win/win for everyone.

eForms may require slight changes to the departmental business processes, in that the individuals creating the eForm (re. hires, terminations, new positions, contract pay, funding changes, additional pay, etc.) will need to understand both the functional area (Human Resources/Payroll) and the funding aspects as they relate to the Department Budget Table (DBT). Read all about eForms at the HR website.
Facilities

Kudos to Paul Lozano, Fire & Life Safety Tech III, and Byron Reeder, Facilities Control Tech Leader

On March 1st, the fire panel at LV Building 3 failed. Paul, under Byron’s direction, quickly coordinated/partnered with Simplex to acquire parts, schedule the work, and support Simplex with the repairs and testing of the fire panel. They had to work into the evening to restore the fire panel to normal operation the same day. This was a major repair in which the entire guts of the fire panel had to be replaced along with significant testing to ensure the system was operating properly. Their efforts prevented the major disruption that would have occurred if the students had to be moved to a different building.

Thanks,
James Jinks, Assistant Director of Utilities Operations

Kudos to Michael Fernandez and Kendall Fenner:

Thanks for the Regents Room set-up! Looks great!
Michelle Phillips
Academic Affairs

GPCC to Luis Borrero
Assistant Vice President, Facilities

For going above and beyond to ensure that the largest Navy STEM asset on campus, The Nimitz, a virtual reality stimulator was set up the day before the event and broken down upon completion. Luis assisted to determine the best location on campus that would offer minimal disruption, while also allowing for maximum visibility and the opportunity for participation. Luis and his team represented UTSA well in coordinating with Navy personnel both prior to and while they were on campus. The event was a great success! Thank you for Respecting and Caring for Others.

GPCC to Benjamin Perry

For the great collaboration between the Provost’s Office and Facilities to support the Birds of a Feather Campaign. With your assistance, at the request of the Provost, the marketing campaign was a great success in promoting diversity and belonging on campus. Very distinctive banners were designed and placed in prominent locations throughout the core campus that accentuated the diversity at UTSA.

We Value and Empower People!

As part of UTSA’s effort to prioritize student success, the Birds of a Feather campaign is aimed at promoting a sense of inclusion and belonging, a key component in student success.

- Rebecca Luther, Director of Communication for Academic Affairs

Facilities iService Desk

The Facilities iService Desk is an electronic work request system that allows customers to submit and track their service requests online. University employees and students can use the iService Desk to submit requests for non-emergency services provided by Facilities, such as building maintenance, event services, housekeeping support, moving furniture, and room temperature adjustments. By using the iService Desk, customers expedite the processing of their request and have the ability to track the status of their work order through a “Search by Number” function or work order “Queries.”

Although the iService Desk is easy to use, Facilities collaborated with Human Resources to create an online course that provides customers the information needed to submit a Facilities service request form. Upon completion of the 20-minute course, customers should be able to identify where the iService Desk is located, recall how to submit a work request, select the proper work request form, and track the status of the work request via the iService Desk. To access the course, AM0587 – Facilities iService Desk, please visit MyTraining Online. To submit your next request for non-emergency service, please visit the Facilities iService Desk. For more information about Facilities’ services, please visit their webpage at https://facilities.utsa.edu.
Students, faculty, staff, and alumni joined forces this year at the 2018 UTSA Day of Service, helping fulfill President Taylor Eighmy’s vision for UTSA. Among the 700+ participants were Vice President for Business Affairs Kathryn Funk-Baxter, Employee Relations Advisor II Kathleen Carter-Stiggers, and Political Science graduate Madison Root.

One of the many organizations that participated in this year’s UTSA’s Day of Service was the Leadership UTSA (LUTSA) Program. This program is designed to strengthen the transferrable skills faculty and staff already possess so they will use their new understanding of leadership principles in their current and future positions.

As part of LUTSA, Kathleen was fortunate to be matched with the mentor of her first choice—Mrs. Funk-Baxter—who she believes shares similar servant-leadership values. Kathy is currently training Kathleen on career development. Meanwhile, Kathleen has been instilling community engagement values in a mentee of her own, Madison Root, who was recently offered a full-ride scholarship to Penn State Law School.

"It was a treat to be a part of this wonderful service project working alongside my LUTSA mentee, Kathleen, and the young woman she’s been mentoring, Madison, who is about to embark on her law career,” said Kathy.

At the Day of Service, these three women were assigned to the City of San Antonio’s Office of Historic Preservation. Along with Dave Riker, Mike Risor* and several UTSA football players, they helped scrape paint off an elderly woman’s home in the south side of San Antonio. The house will soon be repainted by another organization.

"Day of Service meant a lot to me because it allowed me to work with my mentor, Kathy Funk-Baxter, as well as with my mentee, Madison Root," Kathleen said. "And the service we provided will continue to help for generations to come."  

*see article on p 1

VOZ Selections from the UTSA Art Collection Panel Discussion

Arturo Infante Almeida, Art Specialist and Curator for the UTSA Art Collection, describes the April 5 event:

It was a great evening. It was well attended. All the seats were filled and some benches were moved to provide additional seating. UTSA Professor Emeritus Dr. Ellen Riojas-Clark did a wonderful job moderating. She asked the panel poignant questions that explored how the canon, culture and history that has grown from the Latino experience is expressed in art.

There were wonderful questions from the audience. A former resident, Susana Lopez Krulevitch, who was visiting from the Bay Area, thanked the artists, some of whose pieces she has collected. Enjoying this art in her new home has allowed her to stay connected to her community in San Antonio.

Artist Claudio Aguillón spoke of the long journey that had taken him from shining shoes as a boy in the Market Square to supplement his family’s income, to having his art on the walls of Market Square’s Centro de Artes.

We thank all of our participants and guests for making this a wonderful event.

The exhibit runs through June 10 at Centro de Artes, 101 S. Santa Rosa, near UTSA’s Downtown Campus. Learn more.
Ending Sexual Assault

The “It’s On Us” Call to Action Day kicked off UTSA’s promotion of Sexual Assault Awareness and Prevention Month in April. It was held April 3 in the Student Union Paseo. UTSAAPD worked with several student organizations and departments to organize this year’s event. The groups are on a mission to change the culture around—and to end—sexual violence. They want to open lines of communications in the UTSA community so everyone knows the issues, how to report these crimes, and how to access resources and services for survivors.

Media coverage has raised awareness about the #metoomovement and has encouraged survivors to be vocal. UTSA stands firm to address sexual violence and create stronger survivor support services such as The President's Task Force on Preventing Sexual Violence on Campus, Title IX services (including a new advocate position), and the UTSA Counseling Services.

This year we’re using these hashtags to increase awareness of sexual violence:
#endsexualviolence | #mycampusmyvoice | #beaksupspeakup

UTSA Beaks Up Speak Up (BUSU) is the university’s bystander intervention initiative. The initiative is designed to empower Roadrunners to be active bystanders who promote safety and inclusivity. BUSU promotes three simple action steps: (1) recognize potential harm, (2) choose to respond, (3) take action.

The BUSU team coordinates awareness and skill-building activities through bystander intervention workshops, collaborative prevention efforts, grant support, program consultation, and more. We thank BUSU for their collaboration and funding this year’s “It’s on Us” Call to Action Day.

For more information on BUSU, visit facebook.com/UTSABeaksUp or email brittany.stevens@utsa.edu.

Stay Safe this Spring: Resources for Severe Weather

§ Turn Around, Don’t Drown – Video: https://www.youtube.com/watch?v=eI6mIlHkrVY&feature=youtu.be
§ SA Street Closures: http://www.sanantonio.gov/public-works/emergencystreetclosures.aspx
§ Texas Highway Conditions: www.drivetexas.org

UTSA Floor Captain Program

Howdy, Business Affairs friends! The UTSA Office of Emergency Management is actively recruiting new Floor Captains, and we’d love to have you join our team! The UTSA Floor Captain Program was initiated to empower employee volunteers with the knowledge, skills, and abilities to help others during building evacuations and shelters-in-place, and to serve as a safety contact within departments and office suites. More Floor Captains are needed to help keep pace with UTSA’s growth, further ensuring the university preparedness for any emergency.

During training, you will learn about campus threats and hazards, emergency procedures, how to use an Evac-Chair, crime prevention, and much more! Our goal is to have a Floor Captain (one or more) in every office suite across the university, and we can achieve this with your help. To join, please call or email the UTSA Office of Emergency Management at (210) 458-6851 or BePrepared@utsa.edu. Be Rowdy Ready!!
GPCCs to Angel Garza, Pete Vasquez and Alberto Cavazos, Surplus Property

Surplus partnered with Facilities staff on an unscheduled personnel move from the President’s to VPBA offices. This required disassembling and moving office furniture with no notice. Surplus and Facilities came together to complete the move at a moment’s notice.

To George Garcia, Fiscal Services (Collections)

A student was looking for her IRS 1098T form when both frontline staff were absent in Fiscal Services. George heard the student describe her issue and noticed that the computer she was using was lagging, so he came to the rescue and helped the student get her form. She was back to her classes with no delay.

To Javier Martinez, Financial Affairs

A complicated system issue arose on the February payroll that related to older transactions. Javier ensured UT System’s priority on the issue and coordinated between PR, Accounting and the other departments involved.

To Javier Martinez, Diane Gomez, Bradley Jones and Frances Jenks

This team created the new Financial Affairs Training website, which is a big step in a new, great direction for our website. The website captures all training information in one place, provides recommended training for various groups, and is more engaging for the viewer.

Nnennaya Ikwuagwu and Kelly Rock Promoted

Congratulations to Nnennaya Ikwuagwu and Kelly Rock for their recent promotions. Nnennaya was promoted to assistant director of Payroll. She joined UTSA in 2013 as a payroll accountant, and in 2015 was promoted to senior time and labor analyst. She previously worked for Accenture. She has a bachelor’s degree in Accounting from Federal Polytechnic Idah, Kogi State Nigeria, and received her master’s degree in Healthcare Administration from Ashford University Clinton, Iowa.

Nnennaya’s new responsibilities will bring new challenges and a fresh insight to the Payroll Department. These responsibilities consist of working more with taxation, federal and state reporting, testing, non-resident aliens and business process improvements.

Kelly Rock was promoted to assistant director of Disbursements and Travel Services (DTS). She joined UTSA in 2011 as a DTS II specialist and was later promoted to DTS supervisor. She previously worked as an office manager with a construction/cabling company. She began her studies at East Texas State University (now Texas A&M Commerce) and graduated with a BBA in accounting and finance and an MBA in management from American InterContinental University.

In her new role, Kelly will assist with the management of the operations of the DTS Office. Among other duties and responsibilities, Kelly will compile the departmental metrics and oversee the check/ACH payment process as a whole, as well as the 1099 process at year end.
Keep UT System Active challenge is under way

**Challenge Period:** April 2 to April 29  
**Goal:** To earn 100 points in 4 weeks by logging your steps, sleep hours, amount of water consumed.

To learn more, visit Rowdy New U and Great Ways to Win at Wellness. Find inspiration for a variety of well-being topics by exploring the articles and other fun features.

Join us on Thursdays this month for a walk around campus, starting at 11:30 at the NPB.

Track your progress so we can outrank our colleagues at other UT System schools!

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Another Opportunity to Shred Sensitive Documents

EHSRM sensitive-document shredding drive in February filled the dumpster to capacity. If you missed your chance to get your very sensitive documents destroyed (then recycled), you have another chance.

The shredding dumpster will be set up between the Ximenes Garage and the Student Union on **Wednesday, April 18, 8 a.m. to 3 p.m.** Come early!

DTC and ITC pickups will start at 11 a.m. DT staff can deliver your sensitive documents to DT Mail Room earlier that morning.

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Bike Repair Workshop April 20

Interested in commuting by bike? Want to learn to fix your bike so you can ride more?

Bring your bike or just stop by the Bike Repair Workshop at the Campus Rec Center on April 20 from 10 a.m. to 2 p.m.

Campus Rec is placing fake citations on bikes to raise awareness about the workshops and the bike registration process. Learn more about bike safety. Register your bike [here](#).

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UTSA SECC BBQ Lunch

Enjoy a great lunch while helping your less fortunate neighbors. Wednesday, April 25, 11 a.m. to 2 p.m. In front of the North Paseo Building. Buy your tickets now! Learn more

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Fitness and Fun

Spring is Here! Want to get outside and stay on track for this term’s health challenge?  
Outdoor Pursuits offers free and low-cost trips during the fall, spring, and summer semesters that allow UTSA Rec members to broaden their horizons and take on an adventure.

To participate, sign up at the [Outdoor Resource Center](#). For more information or questions regarding trips, please email outdoors@utsa.edu or call 210.458.6720.

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GETTING NATURALLY SLIM

Many BAers are using the Naturally Slim online program to help them change how they eat. Tell us your stories about how you are losing weight and keeping it off.

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**UTSA Health & Safety**
Collaboration Central Station

UTSA Celebrates 50 Years of Texan Culture

The UTSA Institute of Texas Cultures kicked off a weekend-long anniversary celebration on Friday, April 6. The Institute celebrated its 50th year at the Hemisfair Campus. The celebration began at 5 p.m., almost exactly 50 years since Hemisfair opened. City leaders, Hemisfair officials, and the museum staff joined to commemorate the anniversary and celebrate the opening of two new exhibits: Viva HemisFair and Viva ITC. The Institute also introduced its annual Texas Star Heritage Award recipients.

On Saturday, April 7, the celebration continued with tours through the 1800's-style buildings. That evening the Institute hosted a “1968 Rewind-Reboot” fundraising event. This event included a fashion show by acclaimed reporter and writer Michael Quintanilla, aided by hors d'oeuvre and drinks inspired by Texas culture that gained popularity during the 60’s. The anniversary weekend concluded on Sunday, April 8 with cultural performances and screenings. The Hemisfair staff dressed up as living historians.

The Facilities team was instrumental in the set up and tear down of the events related to the celebration of ITC’s 50th Anniversary.

ITC thanks the many departments at UTSA and organizations all around San Antonio who contributed to the celebration.

GPCC to Ana Rodriguez, BIS

Ana Rodriguez earned a GPCC for her willingness to step in during the BIS administrative manager vacancy. She performed many of the duties and tasks associated with that role.

Ana created travel authorizations, expense reports, and requisitions. She helped set up and fill in candidate interview matrices. She was part of the interview team and provided leadership with other needed reports...all while still providing great customer service with the SPOC calls, emails and tickets.

Thank you, Ana, for always Doing the Right Things!

Surplus and OIT Partner to Pilot the Surplus Computer Redistribution Program

The Surplus Property Department and the Office of Information Technology partnered to pilot a Surplus Computer Redistribution Program for gently used computers turned in to the Surplus Property Department, part of Financial Affairs. The pilot program involves re-imaging these machines and making them available to new users within the university.

In relation to data security, Erasmo Garza, Surplus property manager, anticipates there will still be a large percentage of computers that will not be suitable for the program. To ensure data security, the old/broken computers will be identified and the hard drives will still be removed and mechanically shredded. The computers are then transferred to the Texas Department of Criminal Justice (TDCJ), in accordance with UT System Board of Regent’s Rule 80201.

During the current fiscal year, 109 gently used surplus computers were redistributed to new users at the institution, which in turn has saved the university money. “We are very encouraged by the benefits of the program thus far,” said Erasmo.

The Interactive Technology Experience Center (iTEC) program recently received 42 computers from the Surplus program that would have otherwise had their hard drives removed or shredded.

"Last year, the program expanded to the Downtown Campus, which increased the number of students in our program by approximately 400. The Apple laptops helped us successfully run our Kinder-5th grade programming education camps during spring break. The students used the laptops to learn intro to robotics, programming and coding during our camps. The children really enjoyed using the laptops for a fun hands-on experience while discovering the exciting world of programming! It [the Surplus Computer Redistribution Program] also allowed iTEC to introduce multiple operating systems to the children in our camp by having IOS and Microsoft computers for the participants to use."

Roberta Luukkonen
K - 12th S.T.E.A.M. Program Manager, iTEC

Facilitating Student Success
We Partner to Deliver Excellent Service
We Value and Empower People
Members of Business Affairs are playing key roles in Dr. Eighmy’s strategic planning efforts. Here are status updates:

**Presidential Initiative**

**Finance and Budget Modeling Task Force | Chair: Kathy Funk-Baxter**

The Finance and Budget Modeling Task Force continues to collect feedback to inform the selection of a new university budget model. The new model will be used in parallel with our existing budget model in FY 2019 as a transition year, with full implementation in FY 2020. On March 22 our consultants from Huron met with the UTSA’s senior leadership team and deans to gather input on the various budget models under consideration. More stakeholder meetings with deans and other administrators will be taking place over the next three months to inform decisions.

Read the Finance and Budget Modeling website

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**Operational Initiative**

**Behavior Intervention Team**

A full-time Behavior Intervention Specialist is being hired for the Behavior Intervention Team. She will report to Lieutenant Tom Calucci in the UTSA Police Department to support the team of volunteers from across campus that is employing a self-developed case management system. Procurement of new software to help the BIT team with case management is in the works. The software will allow for cross-campus collaboration and dissemination of information pertinent to faculty, staff and student behaviors.

Read the Behavior Intervention Team website

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**Bringing New Budgeting Expertise to UTSA**

Paula J. Pierson joined Business Affairs this month as Director of Budget and Financial Planning. Reporting to Assistant Vice President for Budget and Financial Planning Tammy Anthony, Paula will be leading the UTSA Budget Team on all day-to-day support they provide to the campus. She will also assist the team in preparing the annual operating budget and legislative requests. She will utilize her vast experience in this area to align these critical roles with UTSA’s new strategic direction and with the new budget model UTSA will be implementing for the FY 2020 budget process.

Paula previously served as the Chief Budget Officer for New Mexico State University and spent more than 20 years working in business, accounting, budgeting, and analytics. For 17 of those years, she worked in budgeting and analysis for higher education institutions. She has developed budget models, created and analyzed financial budgets, and prepared financial reports. Read about Paula.

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**Facilities Kudos**

Survey comments on Freddie Robinson for paint work at the JPL 3.01.56

**JPL 3.01.56, The African American Reading Room, was last painted in 2010 and was desperately in need of a refresh. Thanks to Freddie, the room looks great!**

Survey comments for work request at the JPL 4.04.08W thanking Henrietta Vasquez

**This was a short notice request, but Henrietta came through for us -- as she always does!**

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**GPCCs for Budget to Actual Report**

Kudos to the three BAers from three separate departments who partnered to develop the first-ever Budget To Actual Report for BA.

- Elizabeth Bay, Budget and Financial Planning
- Denise Hidrogo, Business Information Services
- Tomachan Johny, Financial Affairs

Since there had been no report capacity of this type to date, it was a time-consuming and iterative process, requiring a lot of coordination with the other areas. “This report was developed through nVision and will be further developed and enhanced through COGNOS going forward,” said Tammy Anthony, Assistant Vice President for Budget and Financial Planning. “This is a critical report for our leadership to use. These staff members invested many hours and dedication to make this happen.”

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Welcome to Matthew Judah Perry. He was born to Ben and Becca Perry on Friday, March 2, at 4:47pm. He was born at 8 lbs 5 oz and 21 inches long.

Mom and Matthew are both home.
Distracted Driving

April is distracted driving month. **STOP** and pay attention.

1/5 crashes in Texas involve distracted driving

Source: Texas Department of Transportation

IN 2017

25,404 crashes in our region listed "cell phone use" or "distracted driving" as one of the contributing factors

Source: Crash Records Information System

Sending or reading a text takes up to 5 seconds. At 55 mph, that's like driving the length of a football field with your eyes closed.

Source: National Highway Traffic Safety Administration

There are 3 different types of distracted driving.

**VISUAL**

Anything that takes your eyes off the road.

Pull over to read directions.

Put your phone on "Do Not Disturb" mode.

**MANUAL**

Anything that takes your hands off the wheel.

Don't reach for items while driving.

Don't eat while driving.

**COGNITIVE**

Anything that takes your mind off the road.

Avoid phone calls, even hands-free calls

Stay focused on the road.

Message brought to you by the Alamo Area Metropolitan Planning Organization / alamoareampo